

Municipal Expense Reporting Form

Claimant's Name: **Sherry Doane**
 Claimant's Title: **CAO**
 Date expense report posted: **July to September, 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
July 16,2021	Bell Mobility - Cell Phone												
August 11,2021	Vista Print- Business Cards												X
September 9,2021	AMANS - Fall Conference Registration	Registration		500.57									X
September 10,21	IMPAC-AGM Digby Pines								12.85				X
September 10,21	IMPAC-AGM Digby Pines Room		Accomodation	161.64									X
September 13,21	IMPAC-AGM Registration	Registration		181.36									X
August 16,2021	Bell Mobility - Cell Phone												
				843.57	-	-	-	-	12.85	-	82.23	-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: confernces, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 938.65

Municipal Expense Reporting Form

Claimant's Name: **Harloid Locke**
 Claimant's Title: **Mayor**
 Date expense report posted: **July to September, 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
07-14-21	Staples - 14" ASUS notebook										366.04	X	
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
			-	-		-	-	-	-	-	366.04	-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: confernces, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
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Total Claim: 366.04

Municipal Expense Reporting Form

Claimant's Name: **Elizabeth Acker**
 Claimant's Title: **Councillor**
 Date expense report posted: **July to September, 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
July 14, 2021	Staples - 14" ASUS notebook					-					366.03	X	
						-							
						-							
						-							
						-							
						-							
						-					366.03	-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 366.03

Municipal Expense Reporting Form

Claimant's Name: **Rick Davis**
 Claimant's Title: **Councillor**
 Date expense report posted: **July to September, 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	No Expenses to Report					-							
						-							
						-							
						-							
						-							
				-		-	-	-	-	-	-	-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: confernces, meetings, municipal events, professional development
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Total Claim: -

Municipal Expense Reporting Form

Claimant's Name: **Sheldon Ringer**
 Claimant's Title: **Councillor**
 Date expense report posted: **July to September, 2021**

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							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	No Expenses to Report					-							
						-							
						-							
						-							
						-							
				-		-	-	-	-	-	-	-	-

Notes:
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 Business purpose of an expense include, but are not limited to: confernces, meetings, municipal events, professional development
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Total Claim: -

Municipal Expense Reporting Form

Claimant's Name: **Ben Nickerson**
 Claimant's Title: **Councillor**
 Date expense report posted: **July to September,2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	NOT EXPENSE TO REPORT												
				-								-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
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Total Claim: -