

Municipal Expense Reporting Form

Claimant's Name: **Sherry Doane**
 Claimant's Title: **CAO**
 Date expense report posted: **April to June, 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
April 1, 2021	Assoc of Municipal Administrators(Membership)	Membership									344.14		X
May 16, 2021	Bell Mobility -Cell Phone (May)										10.30		X
June 16, 2021	NS Federation of Municipalities (Virtual Spring Conference Registration)	Spring Conference Registration									234.64		X
June 16, 2021	Bell Mobility -Cell Phone (June)										19.90		X
				-	-	-	-	-	-	-	608.98	-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: confernces, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 608.98

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Claimant's Name: **Harloid Locke**
 Claimant's Title: **Mayor**
 Date expense report posted: **April to June, 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	No Expenses to Report												
						-							
						-							
						-							
						-							
						-							
						-							
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			-	-		-	-	-	-	-		-	-

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Total Claim: -

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Claimant's Name: **Rick Davis**
 Claimant's Title: **Councillor**
 Date expense report posted: **April to June, 2021**

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							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	No Expenses to Report					-							
						-							
						-							
						-							
						-							
				-		-	-	-	-	-	-	-	-

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Claimant's Name: **Sheldon Ringer**
 Claimant's Title: **Councillor**
 Date expense report posted: **April to June, 2021**

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							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	No Expenses to Report					-							
						-							
						-							
						-							
						-							
				-		-	-	-	-	-	-	-	-

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Total Claim: -

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Claimant's Name: **Ben Nickerson**
 Claimant's Title: **Councillor**
 Date expense report posted: **April to June, 2021**

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							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	NOT EXPENSE TO REPORT												
				-								-	-

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