



AGENDA
Town Council Meeting -Shelburne Community Centre
Monday December 6th, 2021
6:30 p.m.

Doc Ref:

This meeting will begin with a Public Hearing-Land Use By-Law Amendments, 28 Falls Lane PID #80140486

1) Call to Order

2) Approval of Agenda

3) Approval of Minutes from the Council meeting held on November 15th, 2021

4) Proclamations & Announcements:

- a) Human Rights Day- December 10th, 2021
- b) Holiday Wishes from Council & Staff

5) Delegations:

- a) None

6) Correspondence:

Action:

- a) Roseway Hospitable Charitable Foundation D22-A90

Information:

- a) Dept. of Municipal Affairs & Housing-Code of Conduct Regulations D22-A91
- b) Renewal of the Water Approval for the Roseway Hydro System D22-A92

7) Council Items:

- a) Town of Shelburne Christmas Card contest
- b) Christmas Events

8) Committee Reports:

9) Staff Reports:

- a) Staff Report-Tax Sale D22-A93
- b) Staff Report-Town Water Hookup Campaign D22-A94
- c) CAO Update

10) New Business:

11) In-Camera

MGA Section 22-2 (e) Contract Negotiations

12) Upcoming Meetings:

- a) Accessibility Meeting-December 15th, 6pm at Community Centre
- b) Port Committee-December 16th, 2021 at 6pm at Community Centre
- c) Town Council Meeting- January 4th, 2021-6:30pm at Council Chambers

13) Adjournment



Town of Shelburne
Minutes of the Regular Council Meeting
Council Chambers, 168 Water St.
Monday November 15th, 2021

DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Rick Davis
Councillor Elizabeth Acker
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:30pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitik, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for November 15th, 2021, as presented.

Acker-Davis

CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on November 1st, 2021, be approved as presented.

Nickerson-Ringer

CARRIED

Proclamations & Announcements

a) Municipal Awareness Week Proclamation

WHEREAS Municipal government is responsible for the provision of services that enhance the quality of life of its citizens; and

WHEREAS dedicated Mayors, Wardens, Councillors and Staff are essential for the effective government of their municipalities; and

WHEREAS citizen involvement is essential for an active community; and

WHEREAS it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of municipalities;

THEREFORE, BE IT PROCLAIMED that the week of November 22-28th, be known as Municipal Awareness Week in the Town of Shelburne in recognition of the vital role of municipal government and in recognition of all whose efforts support it.

b) November Volunteer of the Month-Mary Ayer

If you are at a community event or just walking the streets of Shelburne, chances are you will see Mary...she may be entertaining the kids with a bubble show, welcoming new residents or updating the community bulletin boards. Mary moved here in 1986 and has been a dedicated community volunteer for the Town of Shelburne since then.

A few highlights of Mary's volunteer work over the years are with Totties Crafts, IODE as a Citizen Officer, Shelburne Garden Club, Mission to Seafarers, "Rose Buddies" Care Clowns at the Roseway Hospital/Manor, South Shore Festival of the Arts, Shelburne Historical Society, Eastern Star, a member of SHARES (organization that enabled a Syrian family to move here), the Salvation Army Kettle campaign and also being a very valuable member of our CP&V Committee since 2016.

For all that Mary has done and continues to do for us, the Town of Shelburne's CP&V Committee and the Town Council recognizes Mary as the Volunteer of the Month for November. Thank you!

Delegations

Osprey Arts Centre

Jay Pilzer and Marja Himmelman appeared before Council as Chair and Executive Director to give an update to Council and the viewing audience regarding the Osprey Arts Centre. They would like everyone to know "they're here" and have lots of great events and programming planned for the upcoming Christmas season. After having a year or so of not being able to plan much for in-person events they still successfully hosted the Lawn Chair Festival as well as the Ancient River Festival which were both well attended. Some upcoming events include local songwriters, John Gracie, The Gypsy Jazz Band as well as a showing of "It's a Wonderful Life" among other events. Everyone in Shelburne is welcome to become a member of the Osprey, the cost is just \$35, and they are excited to be the Hub of Performing Arts. As well volunteers are always welcome and needed for upcoming events. The Town will help with sharing events on our social media to get word out for the Osprey. Council thanked them both for coming and for all they do in our community.

Correspondence

Action:

a) Correspondence- Sou'West Nova Transit

M22-038 THAT Council grants an additional \$500 to the Sou'West Nova Transit Association to be used for fare subsidies.

Davis-Acker

CARRIED

Information:

None

Council Items

a) December Meeting Dates

Council discussed that in previous years there was only one meeting held in December. If the need arises a Special Town Council Meeting can be held.

THAT Council hold one just one regular Council Meeting on December 6th, 2021, for the month of December. If needed a special Town Council meeting can be arranged.

Acker-Nickerson

CARRIED

b) New Years Levee

Discussion was held among Council regarding hosting the New Years Levee this year. Executive Coordinator informed Council that an email had been sent to our list-serve which sends to all municipal

units. Four units had sent back replies, and of those 4 there are 2 that do not host at all, 1 that was not hosting this year due to possible restrictions etc. and 1 that was planning for in-person with a virtual back-up plan. Mayor Locke raised concerns on staffing levels as the Events coordinator position was cut from the Town's budget.

THAT Council does not direct staff to plan a New Year's Levee for this year and see what next year holds.

Davis-Acker
CARRIED

c) Town Christmas Card Contest

Executive Coordinator informed Council that this idea was sent to her by a local resident for a kids contest to create a Town Christmas card. With the help of Councillor Ringer, we have created a template and delivered to Hillcrest Academy to all the students to draw a picture. We will collect them by the 24th and decide on one to use for this year's card. Anyone wishing to pick up a paper can also do so at the Town Office.

d) Land Use By-Law First Reading

Rezoning from Residential (General R-1) to Commercial (C-1) of PID#80140486

Executive Coordinator informed Council we received a request from the property owners of PID#80140486 requesting the zoning to be changed from Residential (General R-1) to Commercial (C-1) as seen in the map provided. Deputy Mayor Davis thought we had talked previously about rezoning all of Falls Lane to Commercial, but the process had never been completed by Council. Councillor Acker referred to the map questioning that we would be rezoning a property to Commercial between two residential properties. CAO informed Council the process now will be to send out letters to properties within 30m and anyone with concerns can register to speak at the Public Hearing on December 6th. The second reading would take place after the Public Hearing.

M22-039

THAT the proposed Land Use Bylaw and Municipal Planning Strategy for the Town of Shelburne be amended to include revisions for PID#80140486, 28 Falls Lane to go from being zoned Residential (General R-1) to Commercial (C-1). A public hearing will be set for Monday December 6th at 6:30pm prior to the regular Council Meeting.

Davis-Acker
CARRIED

Committee Reports

a) CP&V Committee Minutes-October 7th, 2021

Councillor Nickerson reviewed the minutes and mentioned the Santa & Grinch at Who-Ville taking place at Atlantic House Park on November 27th.

THAT Council accepts the CP&V Committee meeting minutes from October 7th, 2021, as presented

Nickerson-Acker
CARRIED

Staff Reports

a) Staff Report-Temporary Wage Subsidy Recall

M22-040

THAT Council approves a transfer from the Town General Operating Reserve in the amount of \$17,697.50 to pay for the 10% wage subsidy received in error.

Davis-Ringer
CARRIED

b) Staff Report-Nova Scotia Dept. of Education-Notification of Sewer Charges

M22-041

THAT Council writes to the Dept. of Education and Early Childhood Development, copying other Shelburne

County municipalities to state their concern that the decision to no longer pay for sewer (wastewater) will result in Council having to shift the burden to local taxpayers in order to make up the loss of revenue.

Acker-Davis

CARRIED

c) SVFD Monthly Report-October 2021

CAO informed Council that the SVFD Chief informed her that Truck #3 does need windows both replaced and will be done in the next couple of weeks. The truck could possibly be used within Town if needed but will not be going on any calls outside of Town.

THAT Council accepts the SVFD October monthly report for information.

Davis-Ringer

CARRIED

d) Monthly Building Report-October 2021

THAT Council accepts the October Monthly building report for information.

Acker-Davis

CARRIED

New Business

Councillor Acker

Councillor Acker informed Council she attended a Shelburne Co. Housing Coalition meeting via Zoom on November 2nd, 2021. Back in July Councillor Acker had requested a letter be sent to each Municipal unit in Shelburne County asking to form a group separate from the Tri-County Housing Group. At that time, Councillor Acker was unaware of the Shelburne County Housing Coalition which falls under the mandate of the Shelburne Community Health Board. There was a detailed presentation at the meeting given by Tiana Morren Fraser from the Dept. of Housing which included the NS Provincial Government Strategy as well as the Federal Housing Strategy. There was lots of information and statistics. Some of those include; Shelburne County has 137 Public Housing Units and 2 were vacant on November 2nd, the waitlist is 1-2 years, and the average age is 60 years. Councillor Acker informed Council the priority of the Shelburne County Housing Coalition is affordable housing, as it should be. Her concern is that all socio-economic levels are struggling to find affordable housing; for example, new employees to the area (health care), seniors wanting to downsize, industries in the area trying to find for their employees. Councillor Acker informed Council she feels a strong need for a Housing Strategy to be developed as the Municipality of Clare did recently. Warden Smith from the Municipality of Shelburne was present at the November 2nd meeting, and she did inform that it will be raised at the next Warden, Mayors & CAO's meeting that is held.

Councillor Acker was also assured that there is funding coming to do a Housing Strategy study and feels that we do need to focus on having a plan in place by way of a Housing Strategy. Mayor Locke also informed Council he was informed by the Minister that of the 64 projects approved there was 1 for Shelburne County. The CAO also informed Council that today she did receive a call indicating that 2 licenses had been approved for 4-bedroom homes within the Town and was inquiring on if there was any property that the Town was willing to sell, as well as a call recently from someone else looking for land to build affordable housing.

Councillor Ringer

Councillor Ringer informed Council that he was pleased to let everyone know that the Roseway Hospital Charitable Foundation is very close to being able to purchase the \$450,000 digital x-ray machine. He also wanted to acknowledge the very generous donation from the N2U of \$100,000 and to let residents know that his is the final push and that we are almost there. The group is still fundraising, and any amount raised above the \$450,000 will be used towards other health care items needed.

CAO

The CAO informed Council that the sidewalk work was approximately half-way done and that the paving work is about 20% of the way along but has been halted due to all the rain recently. Furthermore, we are not concerned about salt supply that is being talked about in Nova Scotia as we have approximately 150 tonnes right now and Public Works are quite comfortable with our supply.

As well, the Gloucester Christmas tree unfortunately is not going to happen this year as they are unable to come up to retrieve the tree this year. We did have someone call with a tree to donate so we will have that for next year. Lastly, the CAO will prepare a Staff Report regarding homeowners having water installation done are requesting payments be spread over a period at a future Council meeting.

Upcoming Meetings

- a) Town Council Meeting- December 6th, 2021-6:30pm beginning with Public Hearing at the Shelburne Community Centre, 63 King St.

Adjournment

THAT the Regular Town Council Meeting of November 15th, 2021, be adjourned at 7:21pm.

Davis

CARRIED

Mayor

Executive Coordinator

ROSEWAY HOSPITAL CHARITABLE FOUNDATION

PO Box 610
Shelburne, Nova Scotia
BOT 1W0

Telephone: (902) 875-3011

Fax: (902) 875-1580

November 16, 2021

Ms. Sherry Doane, CAO
Town of Shelburne
PO Box 670
Shelburne, NS
BOT 1W0

Dear Ms. Doane & Council:

As you are aware, the Foundation has been actively fundraising to support the purchase of a new x-ray machine for the Diagnostic Imaging Department at Roseway Hospital. We are happy to announce that we are getting very close to our goal and want to take this opportunity to thank you for your donation to this initiative.

In the past year the Foundation has committed to purchase a Bariatric Stretcher for the Emergency Department, NuStep for the Rehab Department, 2 exam beds for the Emergency Department and an Electrocardiogram for Cardiac Services at a total cost of approximately \$ 49,000.

As you know, we recently forwarded a letter to the Municipal Units requesting your participation in the Student Sponsorship Program for the next 5 years. As stated in the letter this program has been instrumental in recruiting 2 RN students, 2 Physiotherapy students and a Diagnostic Imaging Technologist. Thank you for your continued contribution, this would not be possible without you.

Recently we were approached to secure long term lodging for potential recruits who are unable to secure housing when relocating to our area, as a result of this request we have secured an apartment at a cost of \$750/month which we will continue to pay until a new recruit requires it.

In addition, the Foundation continues to provide short term lodging for locum physicians who provide coverage in the Emergency Department and Inpatient Unit. We have budgeted \$15,000 towards this initiative and hope that you will consider contributing to this short term locum housing initiative based on your population.

Document # P22-A90	
Rec'd by MS	
Date Nov. 18/21	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>



We look forward to hearing from you.

Sincerely,



Norman Wallet
Chair

NW/cp-s

SHELBURNE COUNTY STUDENT SPONSORSHIP COMMITTEE

PO Box 610
Shelburne, NS
B0T 1W0

November 30, 2021

Ms. Sherry Doane, CAO
Town of Shelburne
PO Box 670
Shelburne, NS
B0T 1W0

Dear Ms. Doane:

On behalf of the Shelburne County Health Care Professional Recruitment and Retention Committee I would like to thank the Town of Shelburne for your contribution to the Shelburne County Health Care Student Sponsorship Program.

To date the Student Sponsorship Program has sponsored 2 RN students, 2 Physiotherapy students and a Diagnostic Imaging Technologist. As you know, the five year commitment to this program ends this year. We are currently in the process of reviewing applications for 2 RN students. Upon completion of their degree they will work at Roseway Hospital for a minimum of 2 years.

We are writing in hopes that the Town of Shelburne will once again consider contributing to this program. The amount we are requesting would be the same as the last 5 year program at \$889/year for 5 years effective January 2022. Our hope is to secure funding from the 5 Municipal Units, the Roseway Hospital Foundation and the Roseway Hospital Auxiliary.

If you have any questions please do not hesitate to contact me.

Sincerely,



Norman Wallet
Foundation Chair/Sponsorship Committee Member

/cp-s

Document #	D22-A90
Rec'd by	NOV. 30/21 M
Date	↓
COPIES TO:	
Council	✓
Agenda	✓
Committee	



Municipal Affairs and Housing
Office of the Minister

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • novascotia.ca

Document #	D22-A91
Rec'd by	MS
Date	NOV 30 21
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>

November 30, 2021

Work Commencing on Municipal and Village Code of Conduct Regulations

Municipal Elected Officials and Municipal Administrators:

I recognize that many of you have been waiting patiently on updates related to municipal codes of conduct regulations. Today, I am pleased to be sharing the most recent status of the project and what we hope to achieve in the next year.

As you may be aware, in 2017 the *Municipal Government Act* (MGA) and the *Halifax Regional Municipality Charter* (HRMC) were amended to add a requirement for municipalities and villages to establish a code of conduct for elected officials. The MGA and HRMC were further amended in 2021 to add additional provisions regarding codes of conduct, including the requirement for municipalities to hire a third-party investigator to investigate alleged breaches and to enable councils to discuss alleged breaches in-camera. Neither the 2017 nor the 2021 amendments have been proclaimed as regulations are required to support their implementation.

In order to develop the regulations related to municipal codes of conduct in a thoughtful and collaborative manner, we have chosen to establish a Code of Conduct Working Group (CCWG). This working group has a mandate of developing recommendations on the content to be included in the municipal codes of conduct regulations. These recommendations will focus on the content to be included in a municipal code of conduct as well as possible sanctions for a breach. The CCWG has representation from the Department of Municipal Affairs and Housing (DMAH), the Nova Scotia Federation of Municipalities (NSFM), the Association of Municipal Administrators, Nova Scotia (AMANS), and the Association of Nova Scotia Villages (ANSV) and will function similarly to the Joint Municipal Accountability and Transparency Committee (JMAT). The representatives will be from a regional, a rural, a town and a village to ensure accurate representation across Nova Scotia's municipalities which assures various sizes and unique needs are captured. The NSFM, AMANS and ANSV have already determined the individuals they will be appointing to the CCWG. We will work closely with the NSFM, AMANS and ANSV to set up an initial meeting to begin this important work soon.

It is important the recommendations developed by the CCWG are supported by municipalities and villages in Nova Scotia. Therefore, once the CCWG has developed their recommendations on the content, DMAH will consult with all municipalities and villages on the proposal. It is difficult to predict when the recommendations will be finalized by the CCWG. However, we will keep you apprised of their progress and look forward to your participation during consultations.

Page Two
Municipal Officials and Administrators

I recognize how important this work is to all municipalities and villages in Nova Scotia and would like to thank you for your patience while we determine the most appropriate path forward to complete this work in a collaborative and thoughtful manner. I look forward to reviewing the proposed recommendations from the CCWG and associated consultation feedback.

If you have any questions, please do not hesitate to reach out to our Department.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr". The signature is fluid and cursive, with the first name "John" being the most prominent part.

Minister
Honourable John A. Lohr

c. Nova Scotia Federation of Municipalities
Association of Municipal Administrators of Nova Scotia
Association of Nova Scotia Villages

aj

Document # D22-A 92	
Rec'd by MJ	
Date Nov 30/21	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>

November 30, 2021

Re: Renewal of the Water Approval for the Roseway Hydro System

Nova Scotia Power (NS Power) is beginning the process of renewing operating approvals for the Roseway hydro system. As part of this process we would like to share the following information about the upcoming relicensing process.

Nova Scotia Power generates 95% of Nova Scotia’s electricity and serves about 507,000 residential, commercial and industrial customers across the province. As part of the energy mix, NS Power operates 32 generating stations on 16 hydroelectric (hydro) systems in Nova Scotia, providing almost 10% of the province’s clean electricity.

Each hydro system is operated in accordance with a Water Approval for Storage/Withdrawal of Water under the Nova Scotia Environment Act, administered by Nova Scotia Environment and Climate Change and renewed every ten years.

Relicensing Process

In preparing to relicense a system, NS Power gathers information on the hydro system as well as Mi’kmaw cultural heritage and resources and conducts studies on water quality, fish and fish habitat and species of conservation concern. It is important that regulators, community members and groups, Mi’kmaw communities and organizations, the general public and any other user of the watershed are able to participate in the relicensing process. It is also important to have a means to provide valuable information toward the ongoing operation of the system. As part of this process communities and other users of the watershed are invited to provide feedback. All of the information and feedback is combined into a report and provided to Nova Scotia Environment and Climate Change as part of the relicensing application. NS Power is not proposing any changes to the current infrastructure or operation of the Roseway Hydro System as part of the relicensing process.

Roseway Hydro System

The Roseway Hydro System is located on the Roseway River in Shelburne County, Nova Scotia. The system originates in a chain of small lakes located at the junction of Digby, Yarmouth, and Shelburne counties, and drains an area of approximately 524.4 km². It flows in a North to South direction and empties into Shelburne Harbour.

November 30, 2021
"[Recipient's Name]"

The hydropower system was constructed in the 1930's and had been in operation continuously up until 2012. At that time, the system was partially decommissioned. Currently, there is no active water management or electricity generation on this system. The dam and spillway structure are still in place however, the gates have been removed leaving the system as run of river.

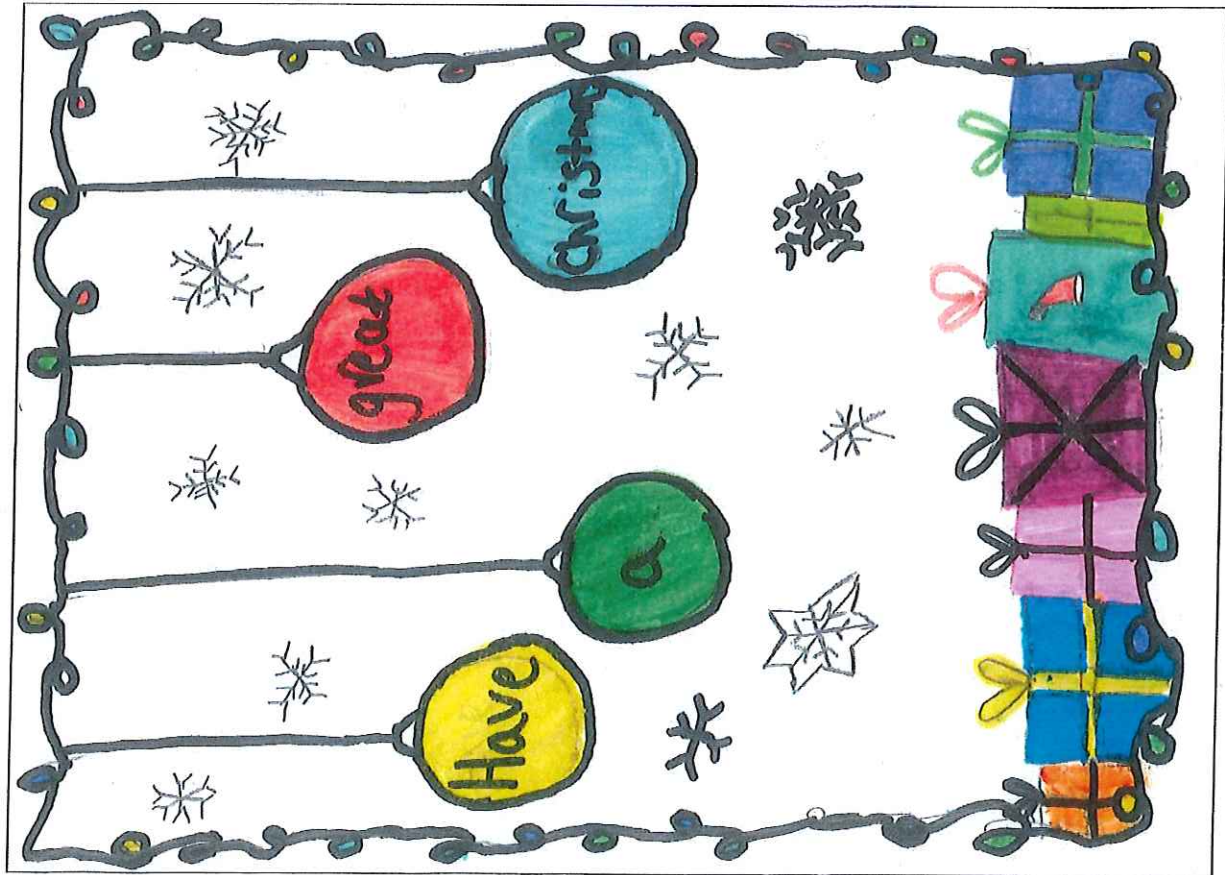
This information can also be found online at nspower.ca/cleanandgreen/environmental-initiatives/hydro-facilities-relicensing. If you would like to discuss further, have any questions or would like to provide any information on the above systems, we would be happy to talk with you. Please feel free to reach out to hydrorelicensing@nspower.ca at any time.

Yours truly,



Stephanie MacDonal
Hydro Relicensing Project Manager

TOP



Name: Hckema

Grade: 6

Teacher: Ms Turner

TOP

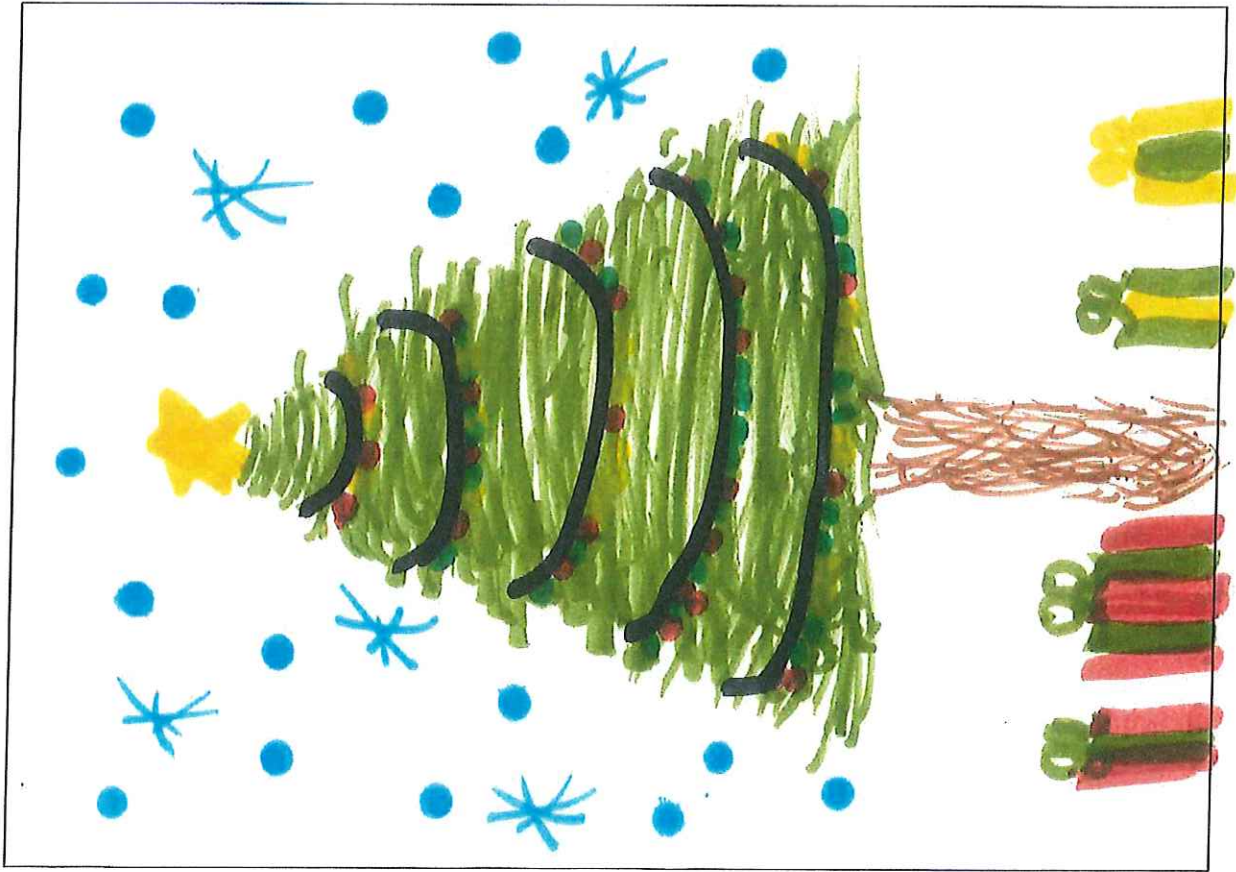


Name: Ave Fie

Grade: Primary

Teacher: Ms. Smith

TOP



Name: Bella Maschall

Grade: 4/5 SR

Teacher: Seth Renard



Town of Shelburne
 Staff Report to Council 2021/22 Tax Sale Proceedings
 December 6, 2021

General Overview:

This report is to update Council on the Tax Sale proceedings for the fiscal year 2021/22 to be held Tuesday March 15, 2022.

Background:

Preliminary letters were prepared and mailed out September 13, 2021, to all property owners in arrears of taxes for the two preceding taxation years (2019/20 and 2020/21) and prior as per the Town of Shelburne Tax Sale Policy adopted December 3, 2015. They were advised they had 21 days to pay the 2019/20 taxes outstanding to halt the Tax Sale process or make payment arrangements. Preliminary letters were mailed to forty-nine (49) properties. There are ten (10) properties remaining on the Tax Sale List.

Financial Analysis:

The following properties are proceeding to Tax Sale:

Buchanan, Melissa	9 Harding Blvd (mobile)	\$2,373.98
Greenough, Daniel E.	63 Minto Street	\$ 893.38
Marsh, John K & Judy Darlene	198 Water Street	\$ 940.61
Rennehan, Kelly D & Trevor M	Ohio Road	\$ 466.26
Schnare, Jenna L B	64 Bulkley Street	\$ 939.53
Scott, Marlene H & Bartlett, Malcolm J	199 Rodney Street	\$ 894.34
Stewart, Martin	174 Clements Street(mobile)	\$ 2,037.40
Swansburg, Linda	173 Clements Street(mobile)	\$ 1,536.21
Taylor, Lawrence K	118 Harriet Street	\$ 5,019.79
Young, Jordan R D	166 Elliott Street	\$ 4,225.68

There is an expectation that some of the above properties will be removed from the above list as Tax Sale proceedings progress. Properties can still be brought up to date and removed from Tax Sale as long as any legal fees and/or expenses incurred are also paid prior to Tax Sale.

Recommendation:

THAT Council approve the above properties marked for tax sale.

Respectfully submitted,
 Jane Crowell, Finance Manager

Document #	
D22- A93	
Rec'd by	
MJ	
Date	
Dec 1/21	
COPIES TO:	
Council	✓
Agenda	✓
Committee	

2021-22 TAX SALE - LISTING TO COUNCIL

AS OF NOVEMBER 26, 2021

#	Account #	Name	Assessment #	PID #	Civic Address	Description	2021/22	2020/21	2019/20	Prior	Interest	Total
1	BUCHM006	Buchanan, Melissa	06408575	N/A	9 Harding Blvd	Mobile, 1976 Prestige, 14X62 SN M3860	\$ 648.92	\$ 644.77	\$ 644.43		\$ 435.86	\$ 2,373.98
2	GREED003	Greenough, Daniel E.	01046438	82569237	63 Minto Street	Lot 3, Dwelling	\$ 260.00	\$ 260.00	\$ 260.00	\$ -	\$ 113.38	\$ 893.38
3	MARS006	Marsh, John K & Judy Darlene	01907859	80144819	198 Water Street	Land Dwelling Building	\$ 260.00	\$ 260.00	\$ 260.00	\$ -	\$ 160.61	\$ 940.61
4	RENNK004	Rennehan, Kelley Dawn & Trevor Martin	01821512	80140072	Ohio Road	Lot 10	\$ 123.60	\$ 123.60	\$ 123.60		\$ 95.46	\$ 466.26
5	SCHNJ001	Schnare, Jenna Lee Brandy	00016098	80143951	64 Bulkeley Street	Land Dwelling	\$ 260.00	\$ 260.00	\$ 260.00	\$ -	\$ 159.53	\$ 939.53
6	SCOTM004	Scott, Marlene H. & Bartlett, Malcolm John	08420548	80142375	199 Rodney Street	Lot 1, Dwelling	\$ 260.00	\$ 260.00	\$ 260.00		\$ 114.34	\$ 894.34
7	STEW003	Stewart, Martin	08417474	N/A	174 Clements Street	Mobile, 1972 General Coach 12 X 62(66)	\$ 574.76	\$ 568.55	\$ 572.33		\$ 321.76	\$ 2,037.40
8	SWANL001	Swansburg, Linda	08429448	N/A	173 Clements Street	Mobile, 1973 Laurentian SN#961016 12 X 60	\$ 498.54	\$ 492.33	\$ 352.45		\$ 192.89	\$ 1,536.21
9	TAYLO003	Taylor, Lawrence Kenneth	00273287	80147622	118 Harriet Street	Land Dwelling	\$ 2,344.74	\$ 2,334.41	\$ 246.20		\$ 94.44	\$ 5,019.79
10	YOUNJ005	Young, Jordan Rain Denison	02418908	80143175	166 Elliott St	Land Dwelling Garage	\$ 1,219.98	\$ 1,211.71	\$ 1,219.39		\$ 574.60	\$ 4,225.68
TOTALS							\$ 6,450.54	\$ 6,415.37	\$ 4,198.40	\$ -	\$ 2,262.87	\$ 19,327.18

Document #		022-A93	
Rec'd by		MS	
Date		Rec 1/21	
COPIES TO:			
Council		✓	
Agenda		✓	
Committee			



Town of Shelburne
 Staff Report to Council

Fiscal 2022 (Apr'21-Mar'22)
Town Water Hookup Campaign
 6 December 2021

Document #	
D22-A94	
Rec'd by	MS
Date	NOV 30/21
COPIES TO:	
Council	✓
Agenda	✓
Committee	

Overview:

This report is intended to offer Council an understanding of the operational direction taken by Administration regarding the annual water hookup campaign as well as determining if the Town would be willing to support the endeavour with interest-free, longer term payment options.

Background:

Climate change is having an impact on water levels globally and here at home. In more recent years well water levels in Shelburne County have become a greater concern for some homeowners. Approximately 46% of Nova Scotians rely primarily on groundwater from dug or drilled wells for their private supply. In the Town of Shelburne 65% are on wells leaving only 35% of homeowners utilize Town water. The Town continues to campaign property owners to look at hooking up to Town water as this benefits both parties.

As part of this year's campaign, 22 such homeowners put their hands up in showing interest by putting down the traditional \$100 deposit. The CAO, Public Works Supervisor and Water Plant Operator, as well as a senior member of PW who had history with the Water Plant, sat and discussed the locations and expectations. In the end, the administrative group deemed eight of them as being too far from the main lines to be remotely viable in cost, six were standalone but near enough main lines that owners might potentially be interested, leaving eight others that were approximately one block from a main line and in clusters so as to share the expense.

Opportunity:

As the Town would like to see more homeowners utilize the Town water system and as the Water Utility is not in a position to add more main water lines throughout the grid, the prospect to have individual/clusters of owners to join the system is possible however, the one-time expense to the homeowners could be too costly for any uptake whatsoever. As such, there is an opportunity for the Council to consider providing a means for interested homeowners to join the program by allowing them to take up to five 6-month payments, to be applied to the Tax Invoices (equivalent of 2.5 years) and pay a one-time administrative fee (instead of interest). This puts the risk of non-payment for this infrastructure improvement on the Town however, we would gain a standard agreement through our legal advisor that calls out that the Town would put a lean (or equivalent) on the property if this were to occur thereby reducing (but not fully eliminating) the risk.

POSSIBLE MOTION

THAT the Town of Shelburne directs Administration to allow viable and interested property owners to have the Town install individual/clustered water line infrastructures and take up to 2.5 years to pay, as applied to their twice-yearly tax invoices.

Respectfully Submitted,
Sherry Doane
CAO, Town of Shelburne