



AGENDA
Town Council Meeting -Council Chambers, Town Office
Tuesday September 7th, 2021
7:00 p.m.

Doc Ref:

1) Call to Order

2) Approval of Agenda

3) Approval of Minutes from the Council meeting held on July 19th, 2021

4) Proclamations & Announcements:

- a) August Volunteers of the Month-Shelburne County Exhibition Board & Executive
- b) Fetal Alcohol Syndrome Awareness Week- Proclamation September 6-10th 2021

5) Delegations: None

6) Correspondence:

For Information:

- a) Letter-Transportation & Active Transport, OHV D22-A46
- b) Letter-Municipality of District of Shelburne, OHV Support D22-A47

7) Council Items:

- a) CAO Update
- b) Council BBQ-Date/Theme

8) Committee Reports:

- a) Audit Committee Minutes-January 13th,2021 D22-A48
-April 14th,2021 D22-A49
- b) Port Committee Minutes- April 15th,2021 D22-A50

9) Staff Reports:

- a) Staff Report- Cenotaph Investment- Manager of Finance D22-A51
- b) Staff Report- Fiscal Year 2020/2021- Manager of Finance D22-A52
- c) SVFD Monthly Report D22-A53
- d) Monthly Building Report D22-A54

10) New Business:

11) In-Camera

MGA Section 22: (e) Contract Negotiations

12) Upcoming Meetings:

- a) CP&V Committee- Thursday September 9th at 7pm- Council Chambers
- b) Accessibility Committee- Wednesday September 15th at 6pm-Shelburne Community Centre
- c) Town Council- Monday September 20th at 7pm-Council Chambers
- d) Port Committee-Tuesday September 21st at 7pm- Shelburne Community Centre

13) Adjournment



Town of Shelburne
Minutes of the Regular Council Meeting
Guild Hall
Monday July 19th, 2021
DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 7pm.
The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for Monday July 19th, 2021, as presented.

Davis-Nickerson
CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on July 5th, 2021, be approved as presented.

Acker-Ringer
CARRIED

Proclamations & Announcements

a) July Volunteers of the Month

Every morning around 8am you will see this truck along with some dedicated community members out watering the beautiful hanging baskets on Dock Street. Thank you for answering the call for volunteers and helping the Town look beautiful.

Thank you to Lorin Hesse, Rob Wallace, Rachel & Jay Yellin, Jay Pilzer, Don Leggett, Wayne Thomas, Mary Jane Puxley & Chris Sharpe, Louise Lindsay & Andy Blackmer, Barb & Mike Turney, Jane Muir, Maeve & Bradd Wilson. You have stepped up for our community and we are extremely grateful!

For all that they have done and continue to do for us, the Town of Shelburne's CP&V Committee recognizes the Dock St. Watering Crew as the Volunteers of the Month for July. Thank you!

b) Emancipation Day-August 1st, 2021

Thank you for granting me this opportunity to speak to and proclaim August 1st as Emancipation Day. I have referenced the writings of Tony Ince, Minister of African Nova Scotia Affairs and Minister

Responsible for the Office of Equity and Anti-Racism Initiatives.

August 1st is the day in 1834 when the British Parliament abolished slavery across the British Empire, freeing about 800,000 enslaved people of African descent throughout the British colonies, including here in Nova Scotia. Marking this occasion on the same day every year here in Shelburne and across Nova Scotia. Marking this occasion on the same day every year here in Shelburne and across the province will allow Nova Scotians to honour the history and important contributions made by African Nova Scotians and the 52 historic communities across the province. Emancipation Day will be a day to reflect on past wrongs and learn from them; a day for Nova Scotians including Shelburnites to educate themselves about the impacts of anti-black racism and systemic racism in our society. Thank you.

- c) That Council recognizes August 9th, 2021, as National Peacekeepers Day.
- d) That Council recognizes August 15th, 2021, as National Acadian Day.

Correspondence

- a) SRHS-Letter

THAT Council acknowledges the thank you letter from SRHS regarding the Town of Shelburne bursary this year.

- b) Western Counties Regional Library

THAT Council accepts the letter from WCRL for information.

- c) Shelburne & Lockeport Analytics

THAT Council accepts the report for information.

Mayor Locke also noted we have since switched from this website and we are now using www.shelburnecounty.ca

Council Items

- a) Shelburne Arena User Data Report

Mayor Locke spoke to how detailed the report was considering the difficulty in keeping track of how was coming using the arena and coming in and out. Deputy Mayor Acker spoke to the report, she had spent some time reviewing the document and brought up that at our May 18th, 2021, Council Meeting the Town had received a bill from the Arena and motion M22-018 was made *That the position from the Town of Shelburne Council has not changed since November 2020 regarding funding to the Shelburne County Arena and will not be paying this invoice but will be paying 30% of the deficit.* Councillor Acker put forward the motion tonight;

Acker-Davis

THAT based on the document that the Town had asked for; the Arena User Data Report that shows MDS at 60% and TOS at 40%, so move that we pay the additional 10%.

Discussion was held between all of Council regarding usage vs. population as well as negotiating a contract going forward. The CAO reminded Council they have all just been invited to a Council meeting with MDS the end of August to which the Shelburne Arena will be presenting, and more information and discussions can be held between the 2 units. Deputy Mayor Acker tabled her motion until more information and specifics can be attained.

- b) **CAO Update**

Insurance Update

The CAO informed Council that there is a \$13,839.10 Insurance claim cheque coming back to the Town from the claim at 107 Water St. (Shelburne Harbour Yacht Club). We received a partial refund from the deductible, and it will be going into reserves.

Road Resurfacing

As Council approved in the Budget, \$100,000 plus \$10,000 for intersections our Public Works team has begun creating a list of suggested work for road resurfacing this fall. The CAO will present a list to Council in September which they will decide the priority roads.

King & Water St. Intersection

The CAO informed Council she has received some recent concerns from residents regarding dangers at the King and Water St. intersection. This has been a topic of discussion over the years for Council and the CAO will provide more information at the September Council meeting in a Staff Report towards a possible solution.

Accessibility Committee Update

Executive Coordinator updated Council on the Eastern Shelburne County Accessibility Committee. They recently had an RFP out seeking proposals from qualified consultants for the development of an accessibility plan for all 3 units. The deadline was Friday July 16th, and the committee did receive 2 proposals. There was a maximum price of \$10,000 plus HST on the RFP and the Committee plans to apply for a grant to cover half of that amount.

The staff members on the Committee are Robin Smith, TOS; Adam Dedrick, MDS and Frances Scott, TOL. There has been a formula approach based on population as a consistent way of doing things. Frances had worked some numbers and an idea of what we would be looking at for numbers if it were going to be a total expenditure of \$5000, this would translate into \$3270 from MDS, \$1325 from TOS and \$405 from TOL.

Committee Reports

None

Staff Reports

- a) Building Report- Manager of Inspection Services, Andrew Goreham
THAT Council accepts the Building Report for information

- b) Monthly Report- SVFD President, Mike Shand
THAT Council accepts the monthly report for information

New Business

Councillor Acker

Councillor Acker informed Council about a zoom meeting she participated with the Tri. County Housing Coalition recently. Val Kean from MDS as well as Robin Walker of Tri County Women's Centre were a part of the meeting who have composed a list of all landlords in the area. Councillor Acker brought it up to Council as she knows how serious the housing issue is here in our area and knows how overwhelming it is for so many in our area. Housing is part of the provincial obligation but has been downloaded on Municipal units.

Councillor Acker would like Executive Coordinator to compose a letter to the other municipalities in Shelburne County requesting participation on housing initiatives to email Robin Walker and hopefully a group can be established.

The CAO did inform Council that Compass is still going ahead with the Heritage Hall Project for developing housing and will provide an update at the next Council meeting.

Councillor Ringer

Councillor Ringer would like a letter written to the province regarding the status of the CAP program and what protection the province was going to be offering homeowners if the CAP is removed.

Councillor Acker also brought up looking into the direct rental (i.e.: Air BnB) industry and seeing if further discussions/developments have occurred regarding commercial tax vs. residential tax.

Upcoming Meetings

- a) Accessibility Committee- Wednesday July 21st, 2021, at 6pm-Community Centre
- b) Port Committee-Thursday July 22nd at 6pm-Community Centre
- c) Audit Committee- Friday July 23rd at 3:30pm-Community Centre
- d) Town Council- Tuesday September 7th, 2021, at 7pm-Community Centre

Mayor Locke also wanted to inform residents that the Bluenose II will be in Shelburne on the afternoon of August 14th and staying overnight.

Adjournment

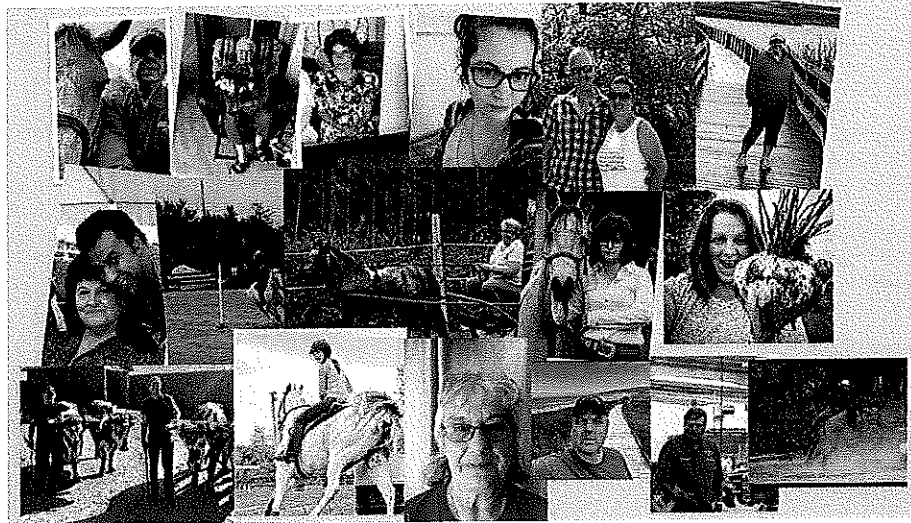
THAT the Regular Town Council Meeting of July 19th, 2021, be adjourned at 7:35pm.

Davis

CARRIED

Mayor

Executive Coordinator



**Town of Shelburne
August 2021
Volunteers of the Month**

**Shelburne County Exhibition Board & Executive
Community Participation & Volunteerism Committee
Volunteers of the Month**

The Shelburne County Agricultural Exhibition like many other organizations, has done its best to manage through all the Covid 19 restrictions and keep itself afloat financially. This last while has been a tough time for the Association but they are looking forward to some upcoming events and family fun.

They are excited to be hosting a "Mini Exhibition" from August 11th-14th 2021 with daily ox and heavy horse hauls, light horse classes, as well as Bouncy Castles for the children's entertainment and a few of the regular food vendors will be there to appease everyone's "Exhibition appetites". This will be a great time for everyone who attends to get out and have some traditional summer fun.
Keep an eye out on their social media for some fall events in October!

Thank you to Jamie Matthews President, Billie Buchanan Manager, Betty Hill Secretary, and Megan Christie, Treasurer. As well as the directors are Maynard Nickerson, Karen and Gerry Scott, Leon and Darryl Bower, Yvonne Hemeon, Jennie Bower Rob Wamback, Mike Buchanan, Ingrid Matthews, Cheri Hallet, Joanne Hennigar, Louise Jackson, Clare Thompson, and Danielle Francis. You all have stepped up for our community and we are grateful!

For all that they have done and continue to do for us, the Town of Shelburne's CP&V Committee and Council recognize the Shelburne County Exhibition Board and Executive as the Volunteers of the Month for August. Thank you!

Proclamation

Fetal Alcohol Spectrum Disorder (FASD) Awareness Week

September 6 – 10, 2021

WHEREAS: Fetal Alcohol Spectrum Disorder (FASD) is a diagnostic term used to describe impacts on the brain and body of individuals prenatally exposed to alcohol. FASD is a lifelong disability. Individuals with FASD will experience some degree of challenges in their daily living and need support with motor skills, physical health, learning, memory, attention, communication, emotional regulation, and social skills to reach their full potential. Each individual with FASD is unique and has areas of both strengths and challenges.

WHEREAS: fasdNL is a pan-provincial organization that educates, provides supports and resources, and raises awareness about fetal alcohol spectrum disorder (FASD) in Newfoundland and Labrador and Atlantic Canada.; and

WHEREAS: fasdNL is leading a three-year FASD prevention, awareness, training, and collaborative action project in the four Atlantic provinces; and

WHEREAS: FASD Awareness week is devoted to raising awareness of fetal alcohol spectrum disorder (FASD) to improve prevention of FASD and diagnosis and support for individuals with FASD and broad public awareness helps to put FASD on the 'map'; and

THEREFORE: I, Harold Locke do hereby proclaim September 6 – 10, 2021, as FASD Awareness Week in the Town of Shelburne

Signed at the Town of Shelburne on this 7th day of September 2021.

Harold Locke, Mayor



Transportation and Active Transit
Office of the Minister

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

Document #	D33-A46
Rec'd by	MA
Date	AUG 15 2021
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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AUG 11 2021
His Worship Harold Locke
Mayor, Town of Shelburne
168 Water Street
PO Box 699
Shelburne, NS B0T 1W0

Dear Mayor Locke:

Thank you for your June 14, 2021, letter expressing support for the OHV Pilot Project and your desire for the Town to participate in the Off-highway Vehicle (OHV) Pilot Project. I also acknowledge your request to make regulatory changes to allow OHVs on specified town streets.

As you are aware, the intent of the OHV Pilot Project was to evaluate the integration of OHVs onto provincial roadways and to determine what needs to be in place to do this safely. The purpose of allowing OHVs access to the shoulders and roadways, when necessary, was to improve connectivity to other trails and provide access to local amenities. I can assure you the Nova Scotia Government recognizes the importance of OHV access to trails and amenities as well as the economic impact on local businesses.

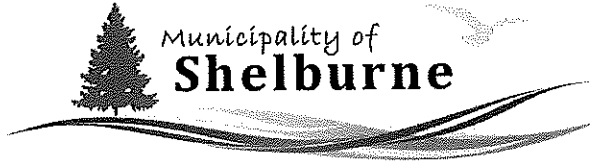
To understand how to best incorporate OHVs onto provincial roadways and shoulders, we must be mindful of the need to get things right before developing a permanent solution. The seven pilot site locations were chosen based on provincial roads with lower vehicle volume and slower speeds, the distance of road access needed to connect to trail heads or amenities and having clear traffic sightlines. The evaluation for the current pilot is examining such factors as interactions with other road users, any impact on highway shoulders and other highway infrastructure, economic impacts, as well as violation and injury data.

As you are aware, Municipal roadways were not within the scope of the pilot under the MVA. Higher traffic volumes, crosswalks, and parking issues on municipal streets makes the safe operation of OHVs more complex. There may be an opportunity to accommodate municipal roads and town streets after both the pilot evaluation has been reviewed and the consultation process for the *Traffic Safety Act* is completed.

The evaluation is concluding and will inform discussions and decisions regarding OHVs operation on roads. The seven OHV pilot sites across the province will continue at least until the fall. Thank you for your continued interest and we may connect in the future as things progress.

Sincerely,

Bonnie Rankin
A/Executive Director, Policy



Naturally Yours

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1W0, Phone: (902) 875-3544 - Fax: (902) 875-1278

July 30, 2021

Hon. Lloyd Hines
Department of Transportation & Active Transit
2nd Floor, Johnston Building
1672 Granville St., PO Box 186
Halifax, NS B3J 2N2

RE: Support Expansion of OHV On Roadways' Pilot

Dear Honourable Minister Hines:

This letter is in support of the Town of Shelburne's recent letter sent to your office on June 14, 2021, encouraging your government to consider expanding the pilot which allows Off-Highway Vehicles (OHV) on specific roadways and to also encourage you to consider making changes to the Motor Vehicle Act to permit off-highway vehicles on specified town streets.

As you are aware, many municipalities or non-profit trail associations hold Letters of Authority with the Department of Lands and Forestry on the property known as the former rail bed, hence the term rails to trails, and much of this corridor enables the use of OHV's. In the Municipality of the District of Shelburne, either the Woodland Multi-Use Trail Association or the Municipality holds the Letter of Authority to manage and operate the trails. With the Towns of Shelburne and Lockeport surrounding the Municipality there is a disconnect for OHV users when they reach Town limits using our trail network. In a recent survey conducted by our Recreation and Parks Department, connectivity was raised as a gap and a vital element in trail development. With any form of transportation, connectivity is crucial. In this Province we have several Islands and without Provincial Ferry services these Islands would be disconnected and isolated, impacting their social and economic development. This holds true when our trail network is disconnected.

As the Town of Shelburne stated in their letter, the province has been considering making changes to enable such trail connectivity to become a reality. The pilot projects have demonstrated success. It is time to move from the pilot phase and make the necessary changes to enable Municipal units to make decisions concerning OHV use in their communities. The Town of Shelburne is proposing to use infrastructure already in place (town streets) to enable this connectivity to happen.

Document #	
D22-A47	
Rec'd by MS	
Date AUG 5 2021	
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Committee	<input type="checkbox"/>
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COVID-19 has really shone the light on getting outdoors and exploring this great Province of ours. One way to do just that is by travelling on an OHV. Without the trail/roadway connections travelling across the province, using an OHV is challenging. Other Provinces have embraced this initiative and have seen positive results, not just economically but socially. We highly encourage the province to move forward in making the necessary changes to the Motor Vehicle Act and introducing the necessary legislation and regulations that would permit the use of OHV on Roadways.

Sincerely,

A handwritten signature in black ink that reads "Dale Richardson". The signature is written in a cursive, flowing style.

Dale Richardson
Deputy Warden

cc. Town of Shelburne
Woodland Multi-Use Trail Association



Meeting Minutes
Audit Committee
Wednesday January 13, 2021
6PM

Document #	D02-A48
Rec'd by	MS
Date	Jan 15/21
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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Committee Members Present

Mayor Harold Locke, Committee Chair
Councillor Sheldon Ringer, Council Member
Councillor Rick Davis, Council Member
Councillor Elizabeth Acker, Council Member
Councillor Ben Nickerson, Council Member
Bruce Bennett, Public Member

Others Present

Jane Crowell, Manager of Finance
Sherry Doane, CAO

1) Call to Order

The Chair called the meeting to order at 6:00 PM.

2) Approval of Agenda

THAT the Agenda of the Town of Shelburne Audit Committee for January 13, 2021 be approved.

Davis-Nickerson
CARRIED

3) Approval of Minutes

THAT the Minutes of the Town of Shelburne Audit Committee for October 5, 2020 and December 7, 2020 be approved.

Acker-Ringer
CARRIED

4) Committee Items

- a) Introduction of Bruce Bennett, Public Member
- b) Items presented in the Auditor's Management Letter from Belliveau Veinotte Inc.
Manager of Finance gave an update regarding the items in the Auditor's Management Letter.
- c) Terms of Reference

Discussion was held on the Audit Committee Policy and Terms of Reference for the Audit Committee and the following motion was presented-

THAT Staff prepare a draft policy for consideration of compliance with the guidelines for Municipal Audit Committees outlined in the Financial & Reporting Manual (FRAM) for review by the Audit Committee prior to submission to Council for approval.

Davis-Nickerson
CARRIED

5) Other Items

Discussion was held regarding review of fees and the CAO informed the Committee that Staff was reviewing fees at this time and will send recommendations up through to Council.

6) Adjournment

The meeting was adjourned on motion by Councillor Ringer at 6:55 PM.



Meeting Minutes
Audit Committee
Wednesday April 14, 2021
5PM

Document #	D22-A49
Rec'd by	MS
Date	April 15/21
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>

Committee Members Present

Mayor Harold Locke, Committee Chair
Councillor Sheldon Ringer, Council Member
Councillor Rick Davis, Council Member
Councillor Elizabeth Acker, Council Member
Councillor Ben Nickerson, Council Member
Bruce Bennett, Public Member

Others Present

Jane Crowell, Manager of Finance
Sherry Doane, CAO

1) Call to Order

The Chair called the meeting to order at 5:00 PM.

2) Approval of Agenda

THAT the Agenda of the Town of Shelburne Audit Committee for April 14, 2021 be approved.

Acker-Davis
CARRIED

3) Approval of Minutes

THAT the Minutes of the Town of Shelburne Audit Committee for January 13, 2021 be approved.

Nickerson-Bennett
CARRIED

4) Committee Items

a) Review of 2020/21 expenses of the CAO and Council members discussed.

THAT the 2020/21 expenses of the CAO and Council members be accepted.

Davis-Ringer
CARRIED

b) Review of 2020/21 annual Hospitality expenses discussed.

THAT the 2020/21 annual Hospitality expenses be accepted.

Acker-Nickerson
CARRIED

5) Old Business

a) Terms of Reference update was given to Audit Committee informing the Committee that Staff expect to bring a draft Audit Committee Terms of Reference for the July 2021 Audit Committee meeting. Committee member Bruce Bennett offered his assistance.

b) An update was given with regards to the items mentioned in the 2019/20 Auditors' Management Letter.

6) Adjournment

The meeting was adjourned on motion by Councillor Davis at 5:33 PM.



Shelburne Port Committee

15 April 2021

7:00 pm Community Centre

Minutes

Present:

Chair: Town Mayor Harold Locke
Municipal Council: Terry McIntyre
Municipal CAO: Trudy Payne
Port Manager: Wayne Langthorne
Public Members: Charlie Arcon, John Garland, Percy Cox, Karl White, and Herb Locke
Town CAO/Committee Secretary: Sherry Doane

Regrets:

Town Council: Rick Davis

1) Call to Order (Chair Harold Locke)

Meeting was called to order at 7:02pm by the Chair.

2) Approval of Agenda

Agenda approved as presented. Mover: Terry McIntyre, Seconder: Karl White

3) Approval of Minutes from Shelburne Port Committee meeting held on 25 February 2021 Agenda

Approved as presented. Mover: Herb Locke, Seconder: Terry McIntyre

4) Delegations:

None

5) Correspondence:

None

6) Reports:

Port Manager's Report (Port Manager Wayne Langthorne)

The PM presented his report, highlighting the positives (good results from Transport Canada inspection, peak harvesting of salmon) and his concerns (streetlight and camera issues). If all continues to go well, suggests final wharf repairs be scheduled for completion in near future.

7) Old Business:

None

8) New Business:

Terms of Reference (ToR) Review (Chair Harold Locke)

General discussion on ToRs that need updating including the term lengths (two, 3-year terms versus 1-year term), the suggestion of the Port Authority having a vote and the need to ensure transparency for conflicts of interest, was also discussed. Several committee

Document # D22-ASO	
Rec'd by MS	
Date Apr 24 2021	
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members offered to help the Secretary to draft the ToS. Anticipate a draft set of terms for presentation to this committee at either May or June meeting.

9) Upcoming Meetings:

20 May, 17 Jun, 15 Jul, 16 Sep, 21 Oct, 18 Nov and 16 Dec.

10) Outcoming Recommendations for Town Council to consider:

None applicable.

11) Adjournment

Meeting adjourned. Mover: Terry McIntyre



Town of Shelburne
Staff Report to Council
September 7, 2021
Cenotaph Investment

General Overview:

To receive approval to transfer Cenotaph investment with Scotiabank to a reserve account with CIBC to have easier access to better interest rates.

Background:

The Town of Shelburne has investments with Scotiabank Group Investments totalling \$10,949.39 as of June 30, 2021. These monies are gaining little to no interest at this time and I would like to transfer to the Cenotaph Reserve account with CIBC to gain more interest as that account is receiving approximately \$6.00 a month on the same amount of money. The Town will also have easier access to information as all Town accounts are with CIBC Commercial Banking and the Town has a Banking Representative, we rely on for all Business matters including getting the best interest on investments.

Recommendation:

THAT Council approves the Scotiabank Investment be transferred to CIBC Cenotaph interest bearing account with CIBC, Shelburne Branch.

Respectfully submitted,
Jane Crowell, Finance Manager

Document #	
D22-A51	
Rec'd by	
[Signature]	
Date	
Aug 31/21	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>



Town of Shelburne
 Staff Report to Council
 September 7, 2021
 Fiscal Year End 2020-2021

Document #	
D22-A52	
Rec'd by	
MS	
Date	
Sept 2021	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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General Overview:

To receive approval of the Financial Statements as presented by Belliveau Veinotte Incorporated for the fiscal year ending March 31, 2021, and to approve two-year end transfers for the fiscal year ending March 31, 2021.

Background:

Ron Chute from Belliveau Veinotte Inc. reviewed the audited 2020-2021 Financial Statements with the Audit Committee on August 31, 2021. The Audit Committee approved a motion to recommend that Council approve the Financial Statements as presented for the fiscal year ending March 31, 2021.

The Audit Committee also approved recommendations for the following transfers for Council's approval-

- 1) Transfer \$416,941.99 from General Operating to the Operating Reserve as this represents the surplus for General Operating year ending March 31, 2021. The large surplus is a result of several factors. COVID was responsible for increased costs in safety equipment, supplies, loss of interest revenue, and computer equipment and IT upgrades needed for staff to safely work from home during the shutdowns. Municipal units were fortunate to receive funding from the Federal Government in the form of Safe Restart Funding which alleviated the above increased costs and decreased revenue. Due to the shutdowns over the last fiscal year, there were also substantial savings due to programs budgeted that did not happen, facilities closed which in turn saved on heat, lights, and water. Several Public Works projects were not completed due to lack of staff, and due to the mild winter, the Town realized savings on snow clearing.
- 2) Transfer \$18,665.81 from General Capital Reserve to General Operating for the purchase of bunker gear by the Shelburne Volunteer Fire Department.

Recommendation:

THAT Council approve the Financial Statements as presented by Belliveau Veinotte Incorporated for the fiscal year ending March 31, 2021.

THAT Council approve a transfer of \$416,941.99 from General Operating to General Operating Reserve.

THAT Council approve a transfer of \$18,665.81 from General Capital Reserve to General Operating.

Respectfully submitted,
 Jane Crowell, Finance Manager



SHELburne VOLUNTEER FIRE DEPARTMENT
63 KING STREET, PO BOX 880
SHELburne, NS
BOT 1W0

Mayor, Councillors and CAO

This is the monthly activity report for your Fire Department for the month of July 2021.

Total number of calls for service: 23

Calls for service within the Town: 14

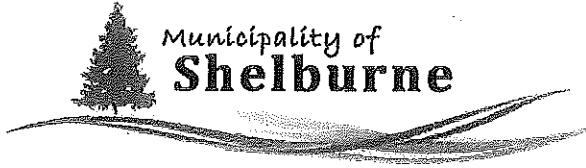
Calls for service in the Municipality of Shelburne protection area: 9

Calls for Mutual Aid to other Municipality of Shelburne Departments:

Calls for Mutual Aid to Fire Departments outside of the Municipality of Shelburne:

<u>CALLS FOR SERVICE BREAKDOWN</u>	<u>TOWN</u>	<u>MUNICIPALITY</u>
ALARM SOUNDING	2	1
MEDICAL	10	7
MOTOR VEHICLE ACCIDENT	2	
STRUCTURE		1
CHIMNEY/FLUE		
VEHICLE FIRE		
GRASS, BRUSH, FOREST		
POWER LINES		
FLOOD CONDITIONS		
BOATS/WATER RESCUE		
FUEL LEAK/SPILL		
ELEVATOR RESCUE		

Document # D22-A53	
Rec'd by MJ	
Date Aug 7/21	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>



Naturally Yours

Inspection Department

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3494 - Fax: (902) 875-1278

August 3, 2021

Town of Shelburne
 ATTN: Sherry Doane
 PO Box 670
 Shelburne, NS
 BOT 1WO

Dear Ms., Doane:

Re: Monthly Building Report

The following is the Building Inspection Report for the month of July 2021.

Fiscal Year	2021/2022	2020/2021
Number of Permits Issued this Month	2	1
Number of Permits Issued to Date	5	10
Construction Value	\$ 370,000.00	\$ 2,000.00
Total Construction to Date	\$ 458,683.00	\$ 56,450.00

Document #	022-A54
Rec'd by	MS
Date	Aug 4 2021
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>

Yours very truly,

Andrew Goreham, CRBO, CFI
Director of Inspection Services

/aad

