



AGENDA
Town Council Meeting (via Zoom)
Monday February 21st, 2022
6:30 p.m.

Doc Ref:

- 1) **Call to Order**
- 2) **Approval of Agenda**
- 3) **Approval of Minutes from the Council meeting held on February 7th, 2022**
- 4) **Proclamations & Announcements:**
 - a) International Women's Day-March 8th, 2022
 - b) Volunteer of the Month-Shannon Brannen
- 5) **Delegations:**

None
- 6) **Correspondence:**

Action:

 - a) Letter of Support from Jessika Hepburn for Town of Shelburne's Response to Shekara Grant's Open Letter on the Filming of Washington Black D22-A112

Information:

 - b) Civic Addressing of Shelburne Email D22-A113
- 7) **Council Items:**
 - a) Founders Days Event
 - b) Summer Staff with MDS
- 8) **Committee Reports:**

None
- 9) **Staff Reports:**

None
- 10) **New Business:**
- 11) **Upcoming Meetings:**
 - a) Budget Workshop (postponed from Feb 15th) Tuesday, February 22, 2022 – 6pm – Location TBD
 - b) Town Council Meeting-Monday, March 7th, 2022-6:30pm-Location TBD
- 12) **Adjournment**





Town of Shelburne

Minutes of the Regular Council Meeting

(via Zoom)

Monday February 7th, 2022

DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Rick Davis
Councillor Elizabeth Acker
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:30pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for February 7th, 2022, as presented.

Ringer-Acker

CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on January 17th, 2022, be approved as presented.

Ringer-Davis

CARRIED

Proclamations & Announcements

We would like to recognize February 15th as National Flag of Canada Day. At the stroke of noon on February 15, 1965, Canada's red and white maple leaf flag was raised for the very first time on Parliament Hill. On the same day in 1996, National Flag of Canada Day was declared. Our national flag is a symbol that unites Canadians and reflects the common values we take pride in - equality, freedom and inclusion.

Delegations

None

Correspondence

Action:

- a) Municipality of the District of Shelburne-Letter of Invitation

THAT Council accepts the invitation from the Municipality of the District of Shelburne for Councillor. Information sessions on Municipal Modernization and directs staff to reach out to CAO Trudy Payne.

M22-048

Acker-Nickerson
CARRIED

Information:

a) Dept. of Municipal Affairs-Investing in Canada Infrastructure Program (ICIP)

THAT Council accepts the letter from Honourable John Lohr for information and directs staff to look into applying under the Investing in Canada Infrastructure Program (ICIP).

b) Order of Nova Scotia

Mayor Locke encouraged residents to nominate someone that has made an outstanding contribution to the cultural, social, or economic well being of our province.

Council Items

a) Land Use By-Law-Second Reading

Rezoning from Residential (General R-1) to Commercial (C-1) of PID#80140486, 28 Falls Lane

M22-049

THAT the Town of Shelburne Council accepts the 2nd and final reading of the Land Use By-Law and Municipal Planning Strategy for the Town of Shelburne be amended to include revisions allow 28 Falls Lane (PID#80140486) to go from being zoned Residential (General R-1) to Commercial (C-1).

Davis-Ringer
CARRIED

b) CAO Update

The CAO was pleased to update Council that a By-Law Officer; Lewis Chetwynd., has been hired and started working Tuesday Feb 1st. He has been working hard and diligently to understand the MGA and our By-Laws.

Our Public Works team has been very busy the past few weeks with many snowstorms, as well as the power outage and new potholes caused by the recent thawing/freezing. They have been working diligently and spending many hours on weekends staying ahead of the snow and ice.

The CAO informed Council that the Town is going to be included in a Regional Planning Project with some of the other Municipal Units in the neighboring counties. There are seven out of the 11 units in our area that are collaborating towards this Planning project. A grant has been approved that fortunately, covers most costs of the project.

Committee Reports

None

Staff Reports

a) SVFD Monthly Report-January

THAT Council accepts the SVFD monthly report from January.

Nickerson-Acker
CARRIED

b) SVFD Annual Report

THAT Council accepts the SVFD Annual Report.

Acker-Davis
CARRIED

c) Building Inspection Monthly Report
THAT Council accepts the monthly building report from January.

Davis-Ringer
CARRIED

New Business
None

In-Camera
THAT Council goes in camera at 6:50pm to discuss:
MGA Section 22-2 (e) Contract Negotiations
MGA Section 22-2 (f) Litigation or Potential Litigation

Acker-Ringer
CARRIED

Council came out of In-Camera at 7:35pm

M22-050 *THAT* Council approves the designation of their Chief Administrative Officer (“Representative”) to represent them in dialogue with the Departments of Seniors and Long-Term Care and Municipal Affairs and Housing.

Nickerson-Acker
CARRIED

Upcoming Meetings

- a) Budget Workshop-Tuesday February 15th, 2022-6pm-Location TBD
- b) Town Council Meeting-Monday February 21st, 2022-6:30pm-Location TBD

Adjournment

THAT the Regular Town Council Meeting of February 7th, 2022, be adjourned at 7:40 pm.

Ringer
CARRIED

Mayor

Executive Coordinator



Town of Shelburne
February 2022
Volunteer of the Month
Shannon Brannen
Community Participation & Volunteerism
Committee
Volunteer of the Month



Shannon Brannen has been an active volunteer in our community for many years and her hard work deserves to be recognized.

For the past 2 years Shannon has been the Breakfast Program Coordinator for Hillcrest Academy. She has spent countless hours organizing/training the volunteers, purchasing the groceries, and prepping for the program to run successfully as well as dedicating a few mornings a week volunteering herself. The past 2 years have had many challenges and changes for the program, but Shannon has adapted and made sure the kids still have options for a healthy breakfast to start the day. Before taking the responsibility of the program coordinator Shannon volunteered one day a week for many years and has always been someone to count on. Shannon is always finding ways to fundraise creatively for the Breakfast Program and her time and efforts are appreciated!

Shannon also volunteers with the Ladies Auxiliary for the CGC Fire Department, and through the years she has been involved in Discover Shelburne County and the Shelburne Chamber of Commerce.

For all that Shannon has done and continues to do, the Town of Shelburne's CP&V Committee and the Town Council recognize her as the Volunteer of the Month for February. Thank you!

Attention:

Mayor Harold Locke
mayorlocke@town.shelburne.ns.ca

Deputy Mayor Elizabeth Acker
councilloracker@town.shelburne.ns.ca

Councillor Rick Davis
rick.davis@shelburnens.ca

Councillor Ben Nickerson
councillornickerson@town.shelburne.ns.ca

Councillor Sheldon Ringer
councillorringer@town.shelburne.ns.ca

Chief Administrative Officer, Sherry Doane
sherry.doane@shelburnens.ca

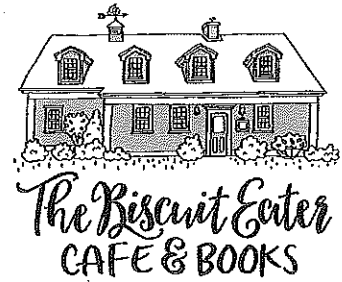
Executive Coordinator, Robin Smith
robin.smith@shelburnens.ca

Manager of Administration & HR, Sarah Whiteway Mattatall
sarah.mattatall@shelburnens.ca

Manager of Finance, Jane Crowell
jane.crowell@shelburnens.ca

Finance Officer, Jennifer Perry
jennifer.perry@shelburnens.ca

Customer Service Representative, Jill Webb
jill.webb@shelburnens.ca



Document # D22-A112	
Rec'd by NS	
Date Feb 8/22	
COPIES TO:	
Council	✓
Agenda	✓
Committee	

February 7, 2022

Re: Town of Shelburne Response to Shekara Grant's Open Letter on the Filming of Washington Black

I am writing in support of African Nova Scotian community organizer and co-founder of Change is Brewing Collective, Shekara Grant, to request a response to her letter sent to Mayor Harold Locke via BIPOCSS (Black,

16 Orchard St. Mahone Bay, NS, B0J 2E0 hello@thebiscuiteater.com 902-624-book (2665)

Handwritten text, possibly a list or notes, located in the upper left quadrant of the page. The text is faint and difficult to read.

Indigenous, People of Colour South Shore) on February 1, 2022 addressing the filming of Washington Black in Shelburne and the lack of engagement or opportunity for Black community stakeholders. [Shekara's letter can be found here](#) and is also included as an attachment to this email. It has been over seven days since Shekara sent her carefully written letter and there has been no response or acknowledgement of receipt by the Town of Shelburne, this has led to Shekara needing to organize an email blast to help amplify her message <https://bit.ly/3HE13PI>.

As one of the few Black owned and led businesses on the South Shore, and one of the only Black owned bookstores in Atlantic Canada, using our position and influence as community advocates is core to our values of equity and justice. The Biscuit Eater Cafe & Books recently was named Restaurant of the Year by Taste of Nova Scotia and was selected as one of 100 BIPOC owned businesses to participate in the Amex Blueprint program. The Biscuit Eater Cafe is located in one of the oldest buildings in Mahone Bay, originally built in 1775, just shortly before the arrival of Black Loyalists to the region and long before the incorporation of the Town of Shelburne in 1907. Shekara has been instrumental to our success and we are dismayed at the disrespect and anti-Black racism shown by the Town of Shelburne's lack of response, formal or otherwise, to her letter.

Shekara is also a leader in the creation and development of a forthcoming BIPOC (Black, Indigenous and People of Colour) led retreat and learning centre in Birchtown along with members of the Change is Brewing Collective. Recently Change is Brewing Collective worked with Boxing Rock Brewery in the Town of Shelburne to develop and produce the Back to Birchtown beer in collaboration with the Black Loyalist Heritage Society as a fundraiser for their organization. Failing to reply to Shekara's letter is part of an ongoing pattern demonstrating how little the Town of Shelburne recognizes or values engagement with the Black community or its own Black history.

Shelburne is significant to the African Nova Scotian community and the entire African diaspora for all the reasons Shekara described in her letter and more. However Shelburne continues to hide and deny this history and fail to be accountable for its current patterns of systemic anti-Black racism and legacy of environmental racism. From the delay in properly assessing the Morvan Rd. dump site to determine potential health impacts to Black residents, failure to collaborate and implement a community well despite strong leadership and funding from the South End Environmental Injustice Society, unwillingness to participate in a meeting with DPAD (African Nova Scotian Decade for People of African Descent Coalition) repeatedly since 2019, to the failure to respond to racist graffiti in the Town of Shelburne last summer and previously. All of these actions, in addition to the lack of response to Shekara, show that the Town of Shelburne does not care about the impact of their actions on the Black community. This is a town where white settlers whose descendants still live in town and hold office on your council today, burned Black homes and businesses, forced Black settlers from town violently, and stole and sold their children like Mary Postell and her daughters.

Where is the representation of this part of Shelburne's history or any Black history present in town marketing and branding materials including signage, website, and requests for proposal such as the call for accommodations in regards to the Washington Black production which initiated the need for Shekara's letter? This history is not represented on the Town of Shelburne website anywhere, on the signage in town or as part of the racist Loyalist re-enactments of the Shelburne Re-enactment Association. Black history in Shelburne is segregated to Birchtown, just as it was following the race riots and before when Black residents of Shelburne were forced to live on the outskirts of town on the other side of the river in BlackTown, a settlement that has been almost completely erased from public knowledge.

When you fail to specifically name or engage Black and African Nova Scotian community stakeholders in opportunities where those stories are told, you

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seek to benefit from the history of oppression and discrimination that continues today. We hope our letter, and the letters of others as well as media coverage, encourages you to be aware that the Black diaspora is paying attention and has eyes on the Town of Shelburne as a location of significance to our ancestral stories and Black futures. There will be nothing for us, or about us, without us.

The Town of Shelburne must respond formally and meaningfully in a timely manner to Shekara's open letter with a clear plan of action as to how the Town of Shelburne intends to address her concerns and ensure that any opportunity or financial benefit from this filming of Washington Black and future productions prioritizes Shelburne's Black community and African Nova Scotians at every stage.

I await your timely reply,

Jessika Hepburn

President, 3301578 Nova Scotia Limited (The Biscuit Eater Cafe & Books)

Robin Smith

From: Harold Locke
Sent: February 16, 2022 1:25 PM
To: Robin Smith
Subject: Fwd: Civic Addressing of Shelburne

Document # D22-A113	
Rec'd by NS	
Date Feb 16/22	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>

Sent from my iPhone

Begin forwarded message:

From: "CORMIER, Janick" <Janick.Cormier@canadapost.postescanada.ca>
Date: February 15, 2022 at 5:04:31 PM AST
To: Harold Locke <Harold.Locke@shelburnens.ca>
Subject: Civic Addressing of Shelburne

CAUTION: This email originated from an external sender.

Good afternoon your worship,

I am writing to inform you that Canada Post is also going forward with the civic addressing of Shelbourne area communities.

1261 POCs (points of calls or addresses) served out of the Shelburne Post Office (BOT 1W0) will be officially civic addressed with mailing addresses being matched to those in the provincial 911 Address database. About 95% of customers are already using civic addresses so the effects on the community should be minimal.

Customers will be notified with a letter in March that specifies their new civic mailing address (including community names, if applicable) and when these changes will take effect. Canada Post will also provide customers with free mail forwarding services for 1 year

Ingomar PO (BOT 1H0) was previously closed and amalgamated to Shelburne PO. However, the postal code was not officially retired and some customers may still be using the Ingomar code. Therefore, any customers still using the Ingomar code will be updated to the Shelburne code (BOT 1W0) and the Ingomar code (BOT 1H0) will be officially retired.

Here is the list of communities who will be affected:

Current Mailing Municipality:	New Mailing Municipality:
Shelburne	Atlantic
Shelburne	Beaverdam Lake
Shelburne	Birchtown

Shelburne	Carleton Village
Shelburne	Churchover
Shelburne	Clyde River
Shelburne	Gunning Cove
Shelburne	Hartz Point
Shelburne	Indian Fields
Shelburne	Ingomar
Shelburne	Jordan Bay
Shelburne	Jordan Branch
Shelburne	Jordan Falls
Shelburne	Jordan Ferry
Shelburne	Lake George
Shelburne	Lower Ohio
Shelburne	Lower Sandy Point
Shelburne	Middle Clyde River
Shelburne	Middle Ohio
Shelburne	North East Harbour
Shelburne	North West Harbour
Shelburne	Port Clyde
Shelburne	Port Saxon
Shelburne	Reids Hill
Shelburne	Roseway
Shelburne	Round Bay
Shelburne	Sandy Point
Shelburne	Upper Clyde River
Shelburne	Upper Ohio
Shelburne	Welshtown
Shelburne	Woodlawn

Don't hesitate to reach out should you have any questions! As your Canada Post contact person for Atlantic Canada, feel free to also reach out to me should you have any other issue in your community.

Sincerely,

Janick Cormier

Gestionnaire, Affaires gouvernementales et communautaires (Atlantique)

Manager, Government and Community Affairs (Atlantic)

Postes Canada/Canada Post

Cell: 506-227-4615



