



AGENDA
Town Council Meeting-Council Chambers
Monday March 7th, 2022
6:30 p.m.

Doc Ref:

- 1) **Call to Order**
- 2) **Approval of Agenda**
- 3) **Approval of Minutes from the Council meeting held on February 7th, 2022**
- 4) **Proclamations & Announcements:**
 - a) International Women's Day-March 8th, 2022
 - b) International Day for Elimination of Racial Discrimination - March 21st, 2022
 - c) Volunteer of the Month of February 2022 - Shannon Brannen
- 5) **Delegations:**

None
- 6) **Correspondence:**

Action:

 - a) Shekara Grant's Open Letter on the Filming of Washington Black in Shelburne – letter of support for response D22-A112
 - b) Autism NS – request for Month Flag raising D22-A113
 - c) Patch at 91 King – request for repaving D22-A114
 - d) Yarmouth Acadian Shores-request for funding D22-A115
 - e) Community Wind- request for letter of support D22-A116

Information:

 - f) Civic Addressing of Shelburne – email from Canada Post D22-A117
 - g) 1792 Project- Thank You letter D22-A118
- 7) **Council Items:**
 - a) Working with MDS regarding summer staff for VIC opportunity
 - b) IWK Champion Child - recognition and support D22-A119
 - c) Local Business – offer of appreciation
- 8) **Committee Reports:**

None
- 9) **Staff Reports:**
 - a) Founders' Days event - hosting request D22-A120
- 10) **New Business:**
- 11) **Upcoming Meetings:**
 - a) Budget Workshop – Tuesday, March 8th, 2022 - 6pm, Council Chambers
 - b) CP&V Committee Meeting- Thursday March 10th, 2022- 6:30pm, Council Chambers
 - c) Town Council Meeting-Monday, March 21st, 2022-6:30pm, Council Chambers
- 12) **Adjournment**



Town of Shelburne

Minutes of the Regular Council Meeting

(via Zoom)

Monday February 7th, 2022

DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Rick Davis
Councillor Elizabeth Acker
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:30pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for February 7th, 2022, as presented.

Ringer-Acker

CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on January 17th, 2022, be approved as presented.

Ringer-Davis

CARRIED

Proclamations & Announcements

We would like to recognize February 15th as National Flag of Canada Day. At the stroke of noon on February 15, 1965, Canada's red and white maple leaf flag was raised for the very first time on Parliament Hill. On the same day in 1996, National Flag of Canada Day was declared. Our national flag is a symbol that unites Canadians and reflects the common values we take pride in - equality, freedom and inclusion.

Delegations

None

Correspondence

Action:

- a) Municipality of the District of Shelburne-Letter of Invitation

THAT Council accepts the invitation from the Municipality of the District of Shelburne for Councillor Information sessions on Municipal Modernization and directs staff to reach out to CAO Trudy Payne.

M22-048
Acker-Nickerson
CARRIED

Information:

a) Dept. of Municipal Affairs-Investing in Canada Infrastructure Program (ICIP)

THAT Council accepts the letter from Honourable John Lohr for information and directs staff to look into applying under the Investing in Canada Infrastructure Program (ICIP).

b) Order of Nova Scotia

Mayor Locke encouraged residents to nominate someone that has made an outstanding contribution to the cultural, social, or economic well being of our province.

Council Items

a) Land Use By-Law-Second Reading

Rezoning from Residential (General R-1) to Commercial (C-1) of PID#80140486, 28 Falls Lane

M22-049
THAT the Town of Shelburne Council accepts the 2nd and final reading of the Land Use By-Law and Municipal Planning Strategy for the Town of Shelburne be amended to include revisions allow 28 Falls Lane (PID#80140486) to go from being zoned Residential (General R-1) to Commercial (C-1).

Davis-Ringer

CARRIED

b) CAO Update

The CAO was pleased to update Council that a By-Law Officer; Lewis Chetwynd., has been hired and started working Tuesday Feb 1st. He has been working hard and diligently to understand the MGA and our By-Laws.

Our Public Works team has been very busy the past few weeks with many snowstorms, as well as the power outage and new potholes caused by the recent thawing/freezing. They have been working diligently and spending many hours on weekends staying ahead of the snow and ice.

The CAO informed Council that the Town is going to be included in a Regional Planning Project with some of the other Municipal Units in the neighboring counties. There are seven out of the 11 units in our area that are collaborating towards this Planning project. A grant has been approved that fortunately, covers most costs of the project.

Committee Reports

None

Staff Reports

a) SVFD Monthly Report-January

THAT Council accepts the SVFD monthly report from January.

Nickerson-Acker

CARRIED

b) SVFD Annual Report

THAT Council accepts the SVFD Annual Report.

Acker-Davis

CARRIED

c) Building Inspection Monthly Report
THAT Council accepts the monthly building report from January.

Davis-Ringer

CARRIED

New Business

None

In-Camera

THAT Council goes in camera at 6:50pm to discuss:

MGA Section 22-2 (e) Contract Negotiations

MGA Section 22-2 (f) Litigation or Potential Litigation

Acker-Ringer

CARRIED

Council came out of In-Camera at 7:35pm

M22-050 *THAT* Council approves the designation of their Chief Administrative Officer (“Representative”) to represent them in dialogue with the Departments of Seniors and Long-Term Care and Municipal Affairs and Housing.

Nickerson-Acker

CARRIED

Upcoming Meetings

a) Budget Workshop-Tuesday February 15th, 2022-6pm-Location TBD

b) Town Council Meeting-Monday February 21st, 2022-6:30pm-Location TBD

Adjournment

THAT the Regular Town Council Meeting of February 7th, 2022, be adjourned at 7:40 pm.

Ringer

CARRIED

Mayor

Executive Coordinator



Town of Shelburne
February 2022
Volunteer of the Month
Shannon Brannen
Community Participation & Volunteerism
Committee
Volunteer of the Month



Shannon Brannen has been an active volunteer in our community for many years and her hard work deserves to be recognized.

For the past 2 years Shannon has been the Breakfast Program Coordinator for Hillcrest Academy. She has spent countless hours organizing/training the volunteers, purchasing the groceries, and prepping for the program to run successfully as well as dedicating a few mornings a week volunteering herself. The past 2 years have had many challenges and changes for the program, but Shannon has adapted and made sure the kids still have options for a healthy breakfast to start the day. Before taking the responsibility of the program coordinator Shannon volunteered one day a week for many years and has always been someone to count on. Shannon is always finding ways to fundraise creatively for the Breakfast Program and her time and efforts are appreciated!

Shannon also volunteers with the Ladies Auxiliary for the CGC Fire Department, and through the years she has been involved in Discover Shelburne County and the Shelburne Chamber of Commerce.

For all that Shannon has done and continues to do, the Town of Shelburne's CP&V Committee and the Town Council recognize her as the Volunteer of the Month for February. Thank you!

Attention:

Mayor Harold Locke
mayorlocke@town.shelburne.ns.ca

Deputy Mayor Elizabeth Acker
councilloracker@town.shelburne.ns.ca

Councillor Rick Davis
rick.davis@shelburnens.ca

Councillor Ben Nickerson
councillornickerson@town.shelburne.ns.ca

Councillor Sheldon Ringer
councillorringer@town.shelburne.ns.ca

Chief Administrative Officer, Sherry Doane
sherry.doane@shelburnens.ca

Executive Coordinator, Robin Smith
robin.smith@shelburnens.ca

Manager of Administration & HR, Sarah Whiteway Mattatall
sarah.mattatall@shelburnens.ca

Manager of Finance, Jane Crowell
jane.crowell@shelburnens.ca

Finance Officer, Jennifer Perry
jennifer.perry@shelburnens.ca

Customer Service Representative, Jill Webb
jill.webb@shelburnens.ca



Document #	
D22-A112	
Rec'd by	
MS	
Date	
Feb 8/22	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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February 7, 2022

Re: Town of Shelburne Response to Shekara Grant's Open Letter on the Filming of Washington Black

I am writing in support of African Nova Scotian community organizer and co-founder of Change is Brewing Collective, Shekara Grant, to request a response to her letter sent to Mayor Harold Locke via BIPOCSS (Black,

16 Orchard St. Mahone Bay, NS, B0J 2E0 hello@thebiscuiteater.com 902-624-book (2665)

Indigenous, People of Colour South Shore) on February 1, 2022 addressing the filming of Washington Black in Shelburne and the lack of engagement or opportunity for Black community stakeholders. [Shekara's letter can be found here](#) and is also included as an attachment to this email. It has been over seven days since Shekara sent her carefully written letter and there has been no response or acknowledgement of receipt by the Town of Shelburne, this has led to Shekara needing to organize an email blast to help amplify her message <https://bit.ly/3HE13PI>.

As one of the few Black owned and led businesses on the South Shore, and one of the only Black owned bookstores in Atlantic Canada, using our position and influence as community advocates is core to our values of equity and justice. The Biscuit Eater Cafe & Books recently was named Restaurant of the Year by Taste of Nova Scotia and was selected as one of 100 BIPOC owned businesses to participate in the Amex Blueprint program. The Biscuit Eater Cafe is located in one of the oldest buildings in Mahone Bay, originally built in 1775, just shortly before the arrival of Black Loyalists to the region and long before the incorporation of the Town of Shelburne in 1907. Shekara has been instrumental to our success and we are dismayed at the disrespect and anti-Black racism shown by the Town of Shelburne's lack of response, formal or otherwise, to her letter.

Shekara is also a leader in the creation and development of a forthcoming BIPOC (Black, Indigenous and People of Colour) led retreat and learning centre in Birchtown along with members of the Change is Brewing Collective. Recently Change is Brewing Collective worked with Boxing Rock Brewery in the Town of Shelburne to develop and produce the Back to Birchtown beer in collaboration with the Black Loyalist Heritage Society as a fundraiser for their organization. Failing to reply to Shekara's letter is part of an ongoing pattern demonstrating how little the Town of Shelburne recognizes or values engagement with the Black community or its own Black history.

Shelburne is significant to the African Nova Scotian community and the entire African diaspora for all the reasons Shekara described in her letter and more. However Shelburne continues to hide and deny this history and fail to be accountable for its current patterns of systemic anti-Black racism and legacy of environmental racism. From the delay in properly assessing the Morvan Rd. dump site to determine potential health impacts to Black residents, failure to collaborate and implement a community well despite strong leadership and funding from the South End Environmental Injustice Society, unwillingness to participate in a meeting with DPAD (African Nova Scotian Decade for People of African Descent Coalition) repeatedly since 2019, to the failure to respond to racist graffiti in the Town of Shelburne last summer and previously. All of these actions, in addition to the lack of response to Shekara, show that the Town of Shelburne does not care about the impact of their actions on the Black community. This is a town where white settlers whose descendants still live in town and hold office on your council today, burned Black homes and businesses, forced Black settlers from town violently, and stole and sold their children like Mary Postell and her daughters.

Where is the representation of this part of Shelburne's history or any Black history present in town marketing and branding materials including signage, website, and requests for proposal such as the call for accommodations in regards to the Washington Black production which initiated the need for Shekara's letter? This history is not represented on the Town of Shelburne website anywhere, on the signage in town or as part of the racist Loyalist re-enactments of the Shelburne Re-enactment Association. Black history in Shelburne is segregated to Birchtown, just as it was following the race riots and before when Black residents of Shelburne were forced to live on the outskirts of town on the other side of the river in BlackTown, a settlement that has been almost completely erased from public knowledge.

When you fail to specifically name or engage Black and African Nova Scotian community stakeholders in opportunities where those stories are told, you

seek to benefit from the history of oppression and discrimination that continues today. We hope our letter, and the letters of others as well as media coverage, encourages you to be aware that the Black diaspora is paying attention and has eyes on the Town of Shelburne as a location of significance to our ancestral stories and Black futures. There will be nothing for us, or about us, without us.

The Town of Shelburne must respond formally and meaningfully in a timely manner to Shekara's open letter with a clear plan of action as to how the Town of Shelburne intends to address her concerns and ensure that any opportunity or financial benefit from this filming of Washington Black and future productions prioritizes Shelburne's Black community and African Nova Scotians at every stage.

I await your timely reply,

Jessika Hepburn

President, 3301578 Nova Scotia Limited (The Biscuit Eater Cafe & Books)

Board Members

Board Chair

Dave Nicholson, FCPA FCMA
Chief Financial Officer
Atlantic Subway

Past Chair

Ian Sutherland
Partner
Stewart McKelvey

Treasurer

Greg Smith, CPA, CA
Director of Finance
Payzant Building Products Ltd

Honorary Member

Joan M. Craig, C.M.
Founder
Autism Nova Scotia

Members at Large

Tracey Avery
Parent

Sarah Boyne MSc. S-LP (c)
Speech-Language Pathologist

Ronda Faulkner
Senior Private Banker
Scotiabank

Allison Garber
Owner
Allison Garber Communications

William Lahey
President and Vice-Chancellor
University of King's College

Janean Marshall
Student Services Consultant
Mi'kmaw Kina'matnewey

Stephanie McGrath
Senior Director, Content Strategy
VERB Interactive

Catherine Rahey
Autism Consultant
Complex Cases and Learning Centre
Consulting Services

Dr. Robert Strang
Parent

Re: Celebration of Autism Acceptance Month Flag Raising on April 25th, 2022

Please accept this letter on behalf of Autism Nova Scotia's South West Chapter as our formal request to have an official Flag Raising for Autism Acceptance Month on April 25th, 2022 at 2:00pm. We are not planning a formal Flag Raising ceremony this year therefore the Flag Raising will run approximately 10 minutes.

Autism Nova Scotia is a national leader in providing social, educational, and employment supports for Autistics, people with autism, their families, caregivers, and professionals. Our vision is a society where individuals on the autism spectrum can live their lives to the fullest. This vision informs our day-to-day operations and provides a philosophy that revolves around person-focused supports, strength-based approaches, and community-oriented learning opportunities.

Each year, our community holds a month-long celebration of Autism Acceptance Month in April that is usually led by a kick-off on World Autism Day (April 2nd) with a flag raising and proclamation ceremony. This is a concentrated time of year where we would host various community events, fundraisers, and initiatives to promote the importance of understanding, acceptance, and inclusion for Autistic Nova Scotians and their families.

Autism Nova Scotia delivers programming in Halifax and in nine communities across Nova Scotia through our Regional Autism Centres. Our South West Chapter's centre is excited to be part of your township's community to provide support in the form of programming and services including Social & Community Inclusion; Employment Support; and Family & Caregiver Support.

We would like to thank the County of Shelburne in advance for your support of our community.

Respectfully,

Jessica Stichler
Chapter Navigator
Autism Nova Scotia's South West Chapter

Document # D22-A113	
Rec'd by MS	
Date Feb 16/22	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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Feb 24/2022

Concerning Dr Barrons Dental Office parking lot.

In Dec 2020 ,while adjusting town water supply valve in my parking lot, the crew broke the valve/pipe and suddenly my parking lot was excavated for emergency repairs. A barricade was installed for safety because of the hope. As a result I lost two parking spaces.

We were told it would be repaired in the spring 2021. In Aug the town removed the barricade and flattened the area leaving an unpaved area that is difficult for seniors or people with mobility problems to walk on .Also as a result more gravel comes it to office damaging our hardwood floors.

Now it is Feb2022, almost 14 months since the water break. Multiple calls by myself, my receptionist ,and my office manager have had no results.(I can provide the times and staff we talked to if needed).At first we were told yes we are on their list for paving repairs. We were told; it will be in the spring 2021; then it will be in the summer 2021 ; then it will be it the fall 2021. Now often no one answers the phone. We have provided the days we are closed months ahead.

My patients are now asking why the mess is still there. I have been paying taxes to the town for 33 years, I think its reasonable to have expected a more prompt response .

Perhaps the disruption this has caused to my office and patients could be reflected is the office taxes .

Sincerely Dr Steve Barron



PS we still want the paving done asap.

RECORDED
FEB 24 2022

Document #	
D22-A114	
Rec'd by	
MA	
Date	
Feb 24/22	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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Pg #2





Yarmouth and Acadian Shores
Tourism Association (YASTA)
P.O. Box 198 Hebron
Nova Scotia
B0W 1X0
Ph: 902-307-2457
e-mail: nmackenzie@yasta.ca
yarmouthandacadianshores.com

#visityas



Document #	D22-A115
Rec'd by	MS
Date	Feb 18/22
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input checked="" type="checkbox"/>

Feb 17th 2022

Attention Robin Smith

As per your request for information regarding the Travel Media Association of Canada Conference planned for June 22nd - 26th, please see the following details.

Every year, the [Travel Media Association of Canada](#) (TMAC) gathers as leaders in travel media and travel industry in destinations throughout Canada. The annual TMAC conference provides an opportunity to network, share insights and ideas, collaborate and create. This event will provide a massive opportunity to build awareness, interest, future visitation and business for years to come for South West Nova Scotia. A marketing opportunity like this does not present itself for destinations very often. This is why Yarmouth & Acadian Shores and our partners in Southwest Nova Scotia are so excited that our region will be hosting **TMAC 2022**. The conference is scheduled from June 22nd to 26th. TMAC 2022 includes not only a media marketplace where destinations, operators and attractions will be able to pitch stories and content ideas to media, but will also include pre and post-tours. Additionally, this event will also feature local tours, evening events and a sampling of Nova Scotia tourism experiences, attractions and destinations that celebrate our unique cultural heritage.

The TMAC conference committee is co-chaired by [Guy Theriault](#) (Parks Canada) and [Pam Wambach](#) (Tourism Nova Scotia). The host committee is led by [Neil MacKenzie](#) (YASTA) and representatives from Southwest Nova Scotia. In recognition of the value and importance of this event, municipal and private sector partners throughout Southwest Nova Scotia have all made financial commitments and/or provided staff, organizational or in-kind support to help see this event realized. Delivery of this event is truly a regional effort and not only demonstrates regional partnership but also the recognized value of hosting so many travel media and industry in the region. Plans are well underway for this dynamic, exciting and engaging in-person conference. Timing of this event is expected to support tourism recovery efforts and build travel interest for Nova Scotia for years to come. TMAC 2022 will:

- Promote the region and drive visitation and demand
- Build awareness and travel intent for Nova Scotia and our cultural experiences
- Support tourism recovery for Nova Scotia and the region
- Generate over 500 room nights in the region and support other related businesses

There are significant costs to hosting an event of this magnitude but massive benefits. Greg Klassen, award winning tourism consultant with twenty31.org reiterates the value of destinations leveraging travel media as part of a broad destination management strategy.

"High demand destinations around the world deliver effective tourism marketing by engaging with travel media. Hosting a travel media conference like TMAC 2022 will help the destination achieve its goals by increasing consumer awareness of Yarmouth & Acadian Shores, Southwest Nova Scotia and the entire province as a travel destination. This event will build engagement with travel media and help drive demand — the timing of the conference is perfect. The entire province is so fortunate to have the opportunity to host such high numbers of travel media and industry. The positive impact will be felt for years to come." Greg Klassen

When asked about the value of hosting TMAC in 2016, past executive director for Destination Cape Breton said,

"This was the best thing we ever did." Mary Tulle

The impact of hosting TMAC 2022 in the region can be compared to similar travel media events held in Nova Scotia. GoMedia, hosted in Halifax in 2017 generated amazing results.

- 10% of media attendees wrote and filed articles while attending Go Media
- 10% of media attendees pitched / published articles less than one week after attending Go Media
- 8% of media attendees pitched / published articles 1-2 weeks after attending Go Media
- 44% of media attendees pitched / published articles 2-12 weeks after attending Go Media
- 21% of media attendees pitched / published articles 4 months after attending Go Media

Within 4 months of hosting Go Media, there were 174 articles published as a direct result of hosting the event, reaching an audience of 32M in core global markets.

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Rec'd by	
Date	
COPIES TO:	
Council	<input type="checkbox"/>
Agenda	<input type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>



Yarmouth and Acadian Shores
 Tourism Association
 P.O. Box 198 Hebron
 Nova Scotia
 B0W 1X0
 Ph: 902-307-2457
 e-mail: nmackenzie@yasta.ca
yarmouthandacadianshores.com

#vityas



Tourism in Nova Scotia is slowly showing signs of recovery but a major effort is still required to ensure we continue on this path. Events like TMAC 2022 will be key to this effort.

Please also see attached:

- [Schedule](#)
- [Pre-Tours](#)
- [Post-Tours](#)
- [Local Tours](#)
- [Events](#)
- [Regional Community Support](#)

Please see table of the current TMAC 2022 event partners. We are currently working within this budget but expect costs to increase so we are asking for support from our regional partners who will see tours and experiences delivered in their regions as part of the TMAC conference.

Sponsorships	Draft TMAC 2022 Sponsorships Budget			
		Amount	TYPE	Status
Cash Sponsorships	Atlantic Canada Opportunities Agency	\$50,000 ⁰⁰	Cash	Requested
	Tourism Nova Scotia	\$28,000 ⁰⁰	Cash	Confirmed
	Communities, Culture, Tourism, & Heritage / Events NS	\$25,000 ⁰⁰	Cash	Requested
Municipal Partners	Digby Area Tourism Association	\$5,000 ⁰⁰	Cash & In-kind	Requested
	Municipality of Clare	\$10,000 ⁰⁰	Cash	Confirmed
	Municipality of the District of Yarmouth	\$10,000 ⁰⁰	Cash	Confirmed
	Town of Yarmouth	\$10,000 ⁰⁰	Cash	Confirmed
	Municipality of the District of Argyle	\$10,000 ⁰⁰	Cash	Confirmed
	Municipality of the District of Barrington	\$5,000 ⁰⁰	Cash	Confirmed
	Marketing & Promotions Levy Advisory Committee	\$10,000 ⁰⁰	Cash	Confirmed
Other Partners	Bay Ferries	\$10,000 ⁰⁰	Cash and/or In-kind	Confirmed
	YASTA	\$7,000 ⁰⁰	Cash	Confirmed
	Pacrim Hospitality (Digby Pines)	\$10,000 ⁰⁰	Cash and/or In-kind	Confirmed
	Parks Canada	\$5,000 ⁰⁰	In-kind	Confirmed
	South Shore Tourism Cooperative	\$5,000 ⁰⁰	In-kind	Confirmed
	Acadia First Nation	TBD	TBD	TBD
Total		\$200,000.00		

We welcome the opportunity to discuss this event and your partnership. If you have any questions or wish to discuss this request, please do not hesitate to contact me.

Sincerely


 Neil Mackenzie
 Executive Director
 Yarmouth & Acadian Shores Tourism Association


 Councillor Calvin d'Entremont
 Board Chair
 Yarmouth & Acadian Shores Tourism Association

Robin Smith

From: Harold Locke
Sent: February 16, 2022 1:25 PM
To: Robin Smith
Subject: Fwd: Civic Addressing of Shelburne

Document # D22-117	
Rec'd by MS	
Date Feb 16/22	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>

Sent from my iPhone

Begin forwarded message:

From: "CORMIER, Janick" <Janick.Cormier@canadapost.postescanada.ca>
Date: February 15, 2022 at 5:04:31 PM AST
To: Harold Locke <Harold.Locke@shelburnens.ca>
Subject: Civic Addressing of Shelburne

CAUTION: This email originated from an external sender.

Good afternoon your worship,

I am writing to inform you that Canada Post is also going forward with the civic addressing of Shelburne area communities.

1261 POCs (points of calls or addresses) served out of the Shelburne Post Office (BOT 1W0) will be officially civic addressed with mailing addresses being matched to those in the provincial 911 Address database. About 95% of customers are already using civic addresses so the effects on the community should be minimal.

Customers will be notified with a letter in March that specifies their new civic mailing address (including community names, if applicable) and when these changes will take effect. Canada Post will also provide customers with free mail forwarding services for 1 year

Ingomar PO (BOT 1H0) was previously closed and amalgamated to Shelburne PO. However, the postal code was not officially retired and some customers may still be using the Ingomar code. Therefore, any customers still using the Ingomar code will be updated to the Shelburne code (BOT 1W0) and the Ingomar code (BOT 1H0) will be officially retired.

Here is the list of communities who will be affected:

Current Mailing Municipality:	New Mailing Municipality:
Shelburne	Atlantic
Shelburne	Beaverdam Lake
Shelburne	Birchtown

Shelburne	Carleton Village
Shelburne	Churchover
Shelburne	Clyde River
Shelburne	Gunning Cove
Shelburne	Hartz Point
Shelburne	Indian Fields
Shelburne	Ingomar
Shelburne	Jordan Bay
Shelburne	Jordan Branch
Shelburne	Jordan Falls
Shelburne	Jordan Ferry
Shelburne	Lake George
Shelburne	Lower Ohio
Shelburne	Lower Sandy Point
Shelburne	Middle Clyde River
Shelburne	Middle Ohio
Shelburne	North East Harbour
Shelburne	North West Harbour
Shelburne	Port Clyde
Shelburne	Port Saxon
Shelburne	Reids Hill
Shelburne	Roseway
Shelburne	Round Bay
Shelburne	Sandy Point
Shelburne	Upper Clyde River
Shelburne	Upper Ohio
Shelburne	Welshtown
Shelburne	Woodlawn

Don't hesitate to reach out should you have any questions! As your Canada Post contact person for Atlantic Canada, feel free to also reach out to me should you have any other issue in your community.

Sincerely,

Janick Cormier

Gestionnaire, Affaires gouvernementales et communautaires (Atlantique)

Manager, Government and Community Affairs (Atlantic)

Postes Canada/Canada Post

Cell: 506-227-4615





Document #	
D22-A118	
Rec'd by	
MS	
Date	
Feb 25/22	
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	

Dear Mayor and Council.

Thank you once again for your participation in marking January 15, 2022 as the 230th anniversary of 15 ships departing the harbour of Halifax, the largest single return of people of African descent to the continent of Africa. The acknowledgement on social media through proclamations and other notifications are a forward step on this long road to racial justice that includes a deeper understanding of Nova Scotia's history.

Mayor Yvonne Aki-Sawyer, Freetown, Sierra Leone has shared the importance of this history as it continues to connect us. **Please add your town's proclamations on social media platforms linking to the celebrations of the founding of Freetown on 11th March, 1792. Letters of congratulations on behalf of your town acknowledging the 230th anniversary of arrival would also be welcome in Freetown!** Please share these messages with us for the 'Book of Letters'.

Mayor Yvonne Aki-Sawyer wrote, " The weeklong city-wide celebrations, scheduled to take place from 7th to 13th March, 2022 will include a day of reflection, a symposium and thanksgiving services. The celebrations will reflect on our history and progress as a city, looking at those who were already inhabitants, those who came as freed slaves and the current generation of Freetonians. "

#1792Project has also received an email from Mr. Adrian Labor, on the Mayor's planning committee who intends to include messages from Principal Karen Hudson and students as part of the arrival commemoration of the 15 ships.

" On March 11, the day the settlers marched to the large cotton tree to establish Freetown, the Mayor will have ceremonial events at the Wharf and the Cotton tree. A large banner with the names of the ships will be mounted at the Wharf. For a dramatic effect, we can have a similar large water bottle with copies of the letters (to be read) in it come ashore as part of the ceremony. It will be filmed and shared back with you." Please consider sending your proclamations to the planning committee in Freetown to be included in the "Message in the Bottle" part of the ceremony. Proclamations can be mailed to aqlabor@gmail.com .

#1792Project Team

Every year, The Childrens Miracle Network has their member hospitals identify a remarkable child to serve as their Champion.

Together these kids represent the more than 2.3 million children treated in our Canadian member hospitals each year. Their stories demonstrate the incredible advances that have been made in child health care in our country, and the personal journey children and their families take to overcome illness or injury.

Katie Hallett, a student at Hillcrest Academy and living in Shelburne County has been chosen as the 2022 Champion representing the IWK. Katie joins other amazing children representing children's hospitals across Canada.



Document #	
D22-1119	
Rec'd by	
MS	
Date	
March 2/22	
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Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
	<input type="checkbox"/>

It's not uncommon to hear patients say that IWK Health in Nova Scotia is like a home away from home. For ten-year-old Katie, it was her home for the first 630 days of her life.

At birth, Katie was diagnosed with Laryngeal Cleft Type IV, the most severe type of a rare opening between her larynx and esophagus that causes life-threatening respiratory and feeding issues.

Over her first six years, she had scores of surgeries to reconstruct her trachea and esophagus. Then her tracheostomy tube was removed that was helping her breathe. This was a special day for Katie and her family. It was a milestone they weren't sure would ever happen and it meant freedom from machines for Katie, giving her the opportunity to participate in normal childhood experiences like swimming.

Katie continued to have a few more surgeries and is now closely monitored by an incredible multidisciplinary team of healthcare professionals at IWK Health including ear, nose, and throat (ENT), respirology, orthopedics, physiotherapy, nephrology, a dietician, and a pediatrician – with all playing a very important role helping Katie to rehabilitate and move forward. Katie has been a lot healthier as she's gotten older, but her family still views her team as their lifeline. They are always there to provide guidance and reassurance as Katie continues to thrive.

Meanwhile, Katie is doing all that she loves to do – going to school, being with friends, dancing, riding her bike, listening to music, playing with her dog Shadow, doing crafts – and being the lovable and energetic kid that she is.



**Town of Shelburne
Staff Report
Founders Days Event
2022**

Document # D22-A120	
Rec'd by	MS
Date	March 1/22
COPIES TO:	
Council	✓
Agenda	✓
Committee	

To: Town Council
From: Robin Smith, Executive Coordinator
Re: Founders Days Event
Date: March 1st, 2022

Background:

For many years Shelburne hosted the Shelburne Founders' Days event annually in July, which highlighted the founding of Shelburne by the British Empire Loyalist. As with most events, the Shelburne Founders' Days was canceled in 2020 and 2021 due to COVID-19. The Town of Shelburne Events coordinator position was eliminated in 2020, as well with an aging volunteer group, has contributed to the Founders' Days Committee no longer being active.

Analysis:

A Shelburne County Events Committee has been created that planned Miracle on Dock St. This Committee and some community members identified this as an opportunity to work together to establish a signature annual event that will pay tribute to our rich shared history, highlighting our first nations, the settlement of Birchtown and the landing of empire loyalists. We have a rich and sometimes complicated story that needs to be acknowledged, shared, and celebrated.

Val Kean, Community Development Coordinator has been in communication with Executive Coordinator from the Town of Shelburne regarding planning for this upcoming year. The group would like to re-brand with community input and plan a festival that will make the residents proud, invite families to visit home and encourage visitors to plan their trip to Shelburne. The group is committed to incorporating all local culture through education, interaction and partnership-coming together in celebration as one community with a tightly woven history.

The group has applied for a grant through the Festival and Community Event Development Program and hoping to have some Town and Municipality of Shelburne financial support along with local businesses. They are also looking for the Town of Shelburne to commit to being the hosts for this year which would include our insurance policy covering the festival for this year and Town staff providing some administration work. Going forward in the years ahead the group will look at discussing and possibly becoming their own non-for-profit group.

Recommendations/Possible Motion:

THAT the Town of Shelburne agrees be the host of the festival for the Shelburne County Events Group.

Respectfully Submitted,
 Robin Smith, Executive Coordinator

