



AGENDA
Town Council Meeting-Council Chambers
Monday March 21st, 2022
6:30 p.m.

Doc Ref:

- 1) Call to Order
- 2) Approval of Agenda
- 3) Approval of Minutes from the Council meeting held on March 7th, 2022
- 4) Proclamations & Announcements:
 - a) Volunteer of the Month-March 2022- Meals on Wheels Volunteers
 - b) World Autism Awareness Day-April 2nd, 2022
 - c) Autism Acceptance Month-April
 - d) National Volunteer Month-April
- 5) Delegations:

None
- 6) Correspondence:

Action:

Information:

 - a) Press Release-King St. Centre D22-A121
- 7) Council Items:
- 8) Committee Reports:

None
- 9) Staff Reports:
 - a) Building Report-February D22-A122
 - b) Monthly Fire Report-February D22-A123
 - c) Staff Report-Interest Adjustment D22-A124
 - d) Staff Report- SOTs D22-A125
 - e) By-Law Officer Report-February D22-A126
- 10) New Business:
- 11) In-Camera:

MGA Section 22-2 (e) Contract Negotiations

MGA Section 22-2 (d) Labour Relations

MGA Section 22-2 (f) Litigation or potential litigation
- 12) Upcoming Meetings:
 - a) Budget Workshop- Tuesday March 22nd,2022 - 5pm, Council Chambers
 - b) CP&V Committee Meeting- Thursday March 24th, 2022- 6:30pm, Council Chambers
 - c) Town Council Meeting-Monday April 4th, 2022-6:30pm, Council Chambers
 - d) Special Town Council Meeting-Tuesday April 5th, 2022-6pm-Community Centre
- 13) Adjournment



Town of Shelburne

Minutes of the Regular Council Meeting

(Via Zoom)

Monday March 7th, 2022

DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Rick Davis
Councillor Elizabeth Acker
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:30pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Mayor Locke noted this Council meeting was changed to being held via Zoom due to some of the staff isolating at home.

Mayor Locke also started the meeting by sending our thoughts and prayers to the people of Ukraine and by offering our condolences to the family of the CAO on the recent passing of Norma Doane.

Approval of the Agenda

THAT Council approves the Agenda for March 7th, 2022, with the deletion of item 6(e) request for Letter of support as it did not meet the required format for presentation to Council.

Ringer-Davis

CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on February 7th, 2022, be approved as presented.

Acker-Nickerson

CARRIED

Proclamations & Announcements

- a) We would like to recognize March 8th as International Women's Day, a day to celebrate the historical, cultural, and political achievements of women.
- b) March 21st, 1966, is when the United Nations proclaimed the International Day for the Elimination of Racial Discrimination. Every year, March 21 is recognized as a day where the international community can come together in an effort to eliminate all forms of racial discrimination.

- c) Shannon Brannen has been an active volunteer in our community for many years and her hard work deserves to be recognized.

For the past 2 years Shannon has been the Breakfast Program Coordinator for Hillcrest Academy. She has spent countless hours organizing/training the volunteers, purchasing the groceries, and prepping for the program to run successfully as well as dedicating a few mornings a week volunteering herself. The past 2 years have had many challenges and changes for the program, but Shannon has adapted and made sure the kids still have options for a healthy breakfast to start the day. Before taking the responsibility of the program coordinator Shannon volunteered one day a week for many years and has always been someone to count on. Shannon is always finding ways to fundraise creatively for the Breakfast Program and her time and efforts are appreciated!

Shannon also volunteers with the Ladies Auxiliary for the CGC Fire Department, and through the years she has been involved in Discover Shelburne County and the Shelburne Chamber of Commerce.

For all that Shannon has done and continues to do, the Town of Shelburne's CP&V Committee and the Town Council recognize her as the Volunteer of the Month for February. Thank you!

Delegations

None

Correspondence

Action:

- a) Shekara Grant's Open Letter on the Filming of Washington Black in Shelburne-letter of support for Response

THAT Council acknowledges receipt and accepts the letter from Jessika Hepburn of Mahone Bay and that the Mayor on behalf of Council has responded to the Open Letter from Shekara Grant

Acker-Ringer

CARRIED

- b) Autism NS-request for Month flag raising

THAT Council recognizes April as Autism Acceptance Month and holds a flag raising mini event on April 25th, 2022.

Nickerson-Davis

CARRIED

- c) Patch at 91 King St-request for repaving

THAT Council directs the CAO to have the paving at 91 King St. completed in as timely a manner as possible.

Acker-Ringer

CARRIED

- d) Yarmouth Acadian Shores-request for funding

THAT Council directs administration to respond to Yarmouth Acadian Shores that we will consider funding if budget allows.

Davis-Acker

CARRIED

M22-051

Information:

- a) Civic Addressing of Shelburne-email from Canada Post

THAT Council accepts the email from Canada Post for information, noting impacted citizens will be contacted directly by Canada Post.

- b) 1792 Project

THAT Council accepts the letter from the 1792 Project.

Council Items

- a) Working with MDS regarding summer staff for VIC opportunity

Executive Coordinator informed Council that Val Kean of the Municipality of Shelburne has been in contact and inquired if the Town would like to partner on a summer staff opportunity at the Visitor Information Centre this summer and focus more on having the staff do some pop-up social media promotions of the area as well as updating the business directory. Council was pleased and more than happy to work together on a shared agreement for the summer.

M22-052 *THAT Council directs the Administration to work with MDS toward a shared agreement with summer staff for the Visitor Information Centre.*

Acker-Ringer

CARRIED

- a) IWK Champion Child

Every year, The Children's Miracle Network has their member hospitals identify a remarkable child to serve as their Champion. Together these kids represent the more than 2.3 million children treated in our Canadian member hospitals each year. Their stories demonstrate the incredible advances that have been made in child health care in our country, and the personal journey children and their families take to overcome illness or injury.

Katie Hallett, a student at Hillcrest Academy and living in Shelburne County has been chosen as the 2022 Champion representing the IWK. Katie joins other amazing children representing children's hospitals across Canada.

It is not uncommon to hear patients say that IWK Health in Nova Scotia is like a home away from home. For ten-year-old Katie, it was her home for the first 630 days of her life.

At birth, Katie was diagnosed with Laryngeal Cleft Type IV, the most severe type of a rare opening between her larynx and esophagus that causes life-threatening respiratory and feeding issues.

Over her first six years, she had scores of surgeries to reconstruct her trachea and esophagus. Then her tracheostomy tube was removed that was helping her breathe. This was a special day for Katie and her family. It was a milestone they were not sure would ever happen and it meant freedom from machines for Katie, giving her the opportunity to participate in normal childhood experiences like swimming.

Katie continued to have a few more surgeries and is now closely monitored by an incredible multidisciplinary team of healthcare professionals at IWK Health including ear, nose, and throat (ENT), respirology, orthopedics, physiotherapy, nephrology, a dietician, and a pediatrician – with all playing a very important role helping Katie to rehabilitate and move forward. Katie has been a lot healthier as she has gotten older, but her family still views her team as their lifeline. They are always there to provide guidance and reassurance as Katie continues to thrive.

Meanwhile, Katie is doing all that she loves to do – going to school, being with friends, dancing, riding her bike, listening to music, playing with her dog Shadow, doing crafts – and being the lovable and energetic kid that she is.

M22-053 *THAT* Council directs staff to send a letter to Katie Hallett to congratulate her on being selected as the IWK Champion Child for the year and support any activities or events that take place in Shelburne for her over the next year.

Nickerson-Acker

CARRIED

b) Local Business-offer of Appreciation

The Town of Shelburne Council would like to take a moment to recognize and show appreciation to all the businesses and residents that have observed and respected public health guidelines the past 2 years. It has not been easy for many, but together we have done well and are moving on to learning to live with Covid.

There are two local business that have recently had their last day of business and I would like to recognize them.

First The Seadog Saloon, formerly known as the Tavern, who Alan Reid has run since 2004. Thank you, Alan, for 18 years of friendly service and great food on the Shelburne waterfront. We wish you all the best in your future endeavours.

Secondly, Charlotte Lane Café, owners Roland & Kathleen Glauser who recently retired in November of 2021 after 27 years of business in the Town of Shelburne. Thank you to Roland and Kathleen for providing world class food and bringing people from near and far to your restaurant. Happy Retirement!!!

Councillor Acker noted that Charlotte Lane has been sold and looks like someone new will be taking over, great news for the community!

M22-054 *THAT* Council directs staff to send letters of thanks to Alan Reid of The Seadog Saloon and Roland & Kathleen Glauser of Charlotte Lane Café for their business contributions to the Town of Shelburne.

Nickerson-Acker

CARRIED

Committee Reports

None

Staff Reports

a) Founders Days Event

Executive Coordinator summarized the staff report. As with many events over the past 2 years Founders Days has been cancelled, due to the Event's Coordinator position being eliminated at the Town as well as there no longer being an active volunteer group.

A Shelburne County Events Committee has been created that planned Miracle on Dock St. This Committee and some community members identified this as an opportunity to work together to establish a signature annual event that will pay tribute to our rich shared history, highlighting our first nations, the settlement of Birchtown and the landing of empire loyalists. We have a rich and sometimes complicated story that needs to be acknowledged, shared, and celebrated.

Val Kean, Community Development Coordinator has been in communication with Executive Coordinator from the Town of Shelburne regarding planning for this upcoming year. The group would like to re-brand with community input and plan a festival that will make the residents proud, invite families to visit home and encourage visitors to plan their trip to Shelburne. The group is committed

to incorporating all local culture through education, interaction and partnership-coming together in celebration as one community with a tightly woven history.

The group has applied for a grant through the Festival and Community Event Development Program and hoping to have some Town and Municipality of Shelburne financial support along with local businesses. They are also looking for the Town of Shelburne to commit to being the hosts for this year which would include our insurance policy covering the festival for this year and Town staff providing some administration work. Going forward in the years ahead the group will look at discussing and possibly becoming their own non-for-profit group.

M22-055 *THAT* the Town of Shelburne agrees to be the host of the festival for the Shelburne County Events Group.

Ringer-Davis

CARRIED

New Business

- a) Councillor Nickerson wanted to update Council that the Accessibility Committee has a draft Accessibility Plan. We should be seeing it come to Council soon.

Upcoming Meetings

- b) Budget Workshop – Tuesday, March 8th, 2022 - 6pm, via Zoom
- c) CP&V Committee Meeting- Thursday March 10th, 2022- 6:30pm, Council Chambers (cancelled)
- d) Town Council Meeting-Monday, March 21st, 2022-6:30pm, Council Chambers

Adjournment

THAT the Regular Town Council Meeting of March 7th, 2022, be adjourned at 7:05 pm.

Davis

CARRIED

Mayor

Executive Coordinator



Town of Shelburne

March 2022

Volunteers of the Month

Meals on Wheels Drivers

Community Participation & Volunteerism
Committee

Volunteers of the Month

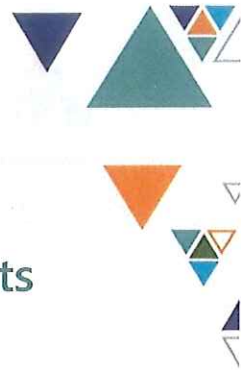


Pictured: Brenda Cameron, Cheryl Bower, Debbie Bower, Jackie Ward, Tami Crosby, Sam Stewart, Bill Stewart, Harold Doane
Missing: Debi Wilson-King & Wayne Blinkhorn

The Meals on Wheels Program is a volunteer-based program that delivers nutritious meals to individuals in the community which allows them to maintain their health & independence at home. The program has been in Shelburne County for 30+ years and presently serves 15+ clients per week. All meals are prepared in the Roseway Hospital kitchen.

There have been many dedicated drivers over the years that have made the program successful and without them, the program would not be possible. We would like to recognize *Debi Wilson-King, Debbie Bower, Jackie Ward, Tami Crosby, Wayne Blinkhorn, Sam & Bill Stewart, Harold Doane, Cheryl Bower and Brenda Cameron.*

For all that the Meals on Wheels Volunteer drivers have done and continue to do, the Town of Shelburne's CP&V Committee and the Town Council recognize them as the Volunteers of the Month for March. Thank you!



NEWS RELEASE

Nova Scotia's South Shore will benefit from investments to help residents and visitors enjoy the region and its shared spaces safely

Government of Canada fueling community and tourism revitalization and creating the conditions for local economies to thrive as they rebound from the effects of COVID-19

February 24, 2022 · Liverpool, Nova Scotia · [Atlantic Canada Opportunities Agency](#) (ACOA)

Canadian cities and towns flourish when they have community public spaces to promote social interaction and physical activity, and provide access to recreational programs and facilities. These amenities are integral to the overall well-being of individuals, families and communities. Our economic recovery is closely linked to the vitality of our local communities and their shared spaces.

Today, the Honourable Ginette Petitpas Taylor, Minister of Official Languages and Minister responsible for ACOA, announced total investments of \$2,487,885 for 23 projects on Nova Scotia's South Shore. The funding includes non-repayable contributions of \$1,359,377 for 18 projects through the Canada Community Revitalization Fund (CCRF) and a total of \$1,128,508 in non-repayable contributions through the Tourism Relief Fund (TRF) for five projects.

For the full list of projects, please see backgrounder.

The CCRF was launched in June 2021. The Fund provides \$500 million over two years to [Canada's regional development agencies](#) (RDAs) to invest in shared and inclusive public spaces. As public health restrictions ease, the Government of Canada remains committed to investing in shared spaces to make them safer, greener and more accessible. This in turn will stimulate local economies, create jobs, and improve the quality of life for Canadians.

[Launched in July 2021](#), the \$500 million Tourism Relief Fund (TRF) is administered by Canada's RDAs and Innovation, Science and Economic Development Canada (ISED). It was created specifically to help organizations and businesses in the tourism sector adapt their operations to meet public health requirements, while investing in innovative products and services to facilitate their future growth.

Quote

"Strong, vibrant communities in Nova Scotia are a critical part of a robust and inclusive economic recovery. Investing in community infrastructure and tourism initiatives helps revitalize local economies, boosts tourism, creates jobs, and gives residents and visitors spaces to gather and explore safely."

- *The Honourable Ginette Petitpas Taylor, Minister of Official Languages and Minister responsible for ACOA*

Document #	
D22-A121	
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Quick facts

- CCRF funding will support two major streams of activity:
 - adapt community spaces and assets so that they may be used safely in accordance with local public health guidelines,
 - build or improve community spaces to encourage Canadians to re-engage in, and explore their communities and regions.
- Eligible recipients will include not-for-profit organizations; rural, municipal or regional governments; Indigenous groups and communities; and public sector bodies that provide municipal-type infrastructure.
- Priority may be given to projects that encourage the participation of underrepresented groups and take into consideration the unique challenges of rural and remote communities.
- Canada's regional development agencies are continuing to deliver targeted support for economic recovery in the region. Application intake is open through the Atlantic Canada Opportunities Agency for the Canada Community Revitalization Fund, Jobs and Growth Fund, Aerospace Regional Recovery Initiative and Tourism Relief Fund.
- With a national budget of \$500 million, including \$485 million administered by Canada's [Regional Development Agencies](#) (RDAs) and \$15 million by [Innovation, Science and Economic Development Canada](#), the Tourism Relief Fund is part of the billion dollars in tourism support announced in [Budget 2021](#).
- \$48.5 million from the Tourism Relief Fund is allocated to ACOA to support the Atlantic region.

Associated links

- [Canada Community Revitalization Fund in Atlantic Canada](#)
- [Tourism Relief Fund in Atlantic Canada](#)
- [Sectoral Initiatives Program \(SIP\)](#) for Canada's tourism and hospitality sector

Contacts

Marianne Blondin
Press Secretary
Office of the Minister of Official Languages and of the
Atlantic Canada Opportunities Agency
Marianne.Blondin@acoa-apeca.gc.ca

Chris Brooks
Communications Director, Nova Scotia
Atlantic Canada Opportunities Agency
902-830-3839
chris.brooks@acoa-apeca.gc.ca



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Backgrounder

The Government of Canada invests more than \$2.4 million in 18 community shared spaces and five tourism projects to stimulate local economies, create jobs, boost tourism, and improve the quality of life of Canadians.

CLIENT NAME	PROJECT	TOTAL	MEDIA CONTACT PERSON
\$1,359,377 through the Canada Community Revitalization Fund (CCRF) for 18 projects:			
Town of Shelburne	The Town of Shelburne will renovate and modernize the King Street Family Centre to create a safe and healthy environment. Activities include structural renovations with a new roof, eaves, windows and insulation, accessibility upgrades to the ramp and entrance and upgrades to make the facility more energy efficient.	\$187,500 non-repayable	Sherry Doane Chief Administrative Officer Town of Shelburne 902-319-0735 cao@town.shelburne.ns.ca
Mahone Bay Centre Society	The Mahone Bay Centre Society will convert an oil-fired heating system at the Mahone Bay Centre , which dates back to 1914, to a geothermal heating and cooling system to increase energy efficiency and reduce costs.	\$145,966 non-repayable	Jeff Frampton Vice Chair Mahone Bay Centre Society 902-624-9634 / 902-930-1313 framptonjn@gmail.com
Broad Cove Community Association	The Association will renovate Broad Cove Community Hall to create barrier-free access and new accessible washroom facilities. The project also includes increasing use of outdoor space and the addition of a meeting area overlooking the ocean.	\$125,756 non-repayable	Mary Frier Chair Broad Cove Community Association 902-677-2424 chairperson@broadcovehall.ca



<p>Cape Sable Historical Society</p>	<p>The Old Court House, a community museum and municipal heritage property, will be renovated to improve safety, accessibility and energy efficiency. This will allow the Cape Sable Island Historical Society to safely store its vast collection, offer new exhibits, increase visitation, expand heritage and cultural programming and provide a comfortable space for year-round use for people of all ages and abilities. Activities include upgrades to the roof and structure, the addition of accessible doors and entrance, installation of a commercial chair lift and heat pump system.</p>	<p>\$112,681 non-repayable</p>	<p>Samantha Brannen Museum Director Cape Sable Island Historical Society 902-635-1426 barmuseum.director@gmail.com</p>
<p>Region of Queens Municipality and Autism Nova Scotia</p>	<p>A universally-designed play park and splash-pad for people of all ages and abilities will be constructed next to the Queens Place Emera Centre in Liverpool to foster participation in the community. Activities include the installation of a gated fence, wheelchair accessible raised platforms and merry-go-round, multi-generational swings, braille and audio elements, a wheelchair accessible splash pad, low slides and other fun, inclusive playground equipment.</p>	<p>\$100,000 non-repayable</p>	<p>Heather Cook Communications & Engagement Coordinator Region of Queens Municipality 902-354-5741 regionofqueens.com</p> <p>and</p> <p>Amanda Alexander Director of Development Autism Nova Scotia 902-446-4995 aalexander@autismns.ca</p>
<p>South Shore Fieldhouse Society</p>	<p>South Shore Fieldhouse Society will complete facility upgrades at HB Studios Sports Centre, a multi-use centre serving Lunenburg County and all of the South Shore region, to make it more inclusive,</p>	<p>\$94,736 non-repayable</p>	<p>Shelly Skinner Manager HB Studios Sports Centre 902-543-5348 manager@hbssc.ca</p>



	accessible and safe. Activities include replacing the front entrance, upgrading emergency exits, installing sprinkler heads and a touchless automated controlled access system.		
Chester Yacht Club	Chester Yacht Club will replace aging floating docks and boat lifting services to improve user safety and accessibility and its hosting capacity for large-scale events.	\$90,000 non-repayable	Jennifer Chandler Vice Commodore Chester Yacht Club (902) 204-7790 cycclubbusiness@gmail.com
Liverpool Curling Club	Liverpool Curling Club will complete energy efficiency upgrades related to its ice shed. Activities include insulation of the ice shed walls and installation of new paneling, replacing existing ice shed double doors with larger, more energy efficient doors, strapping the existing ice shed ceiling and installation of an energy efficient low-e ceiling system and removing existing fluorescent light fixtures and replacing with more energy efficient LED fixtures.	\$79,462 non-repayable	John Armstrong Director Liverpool Curling Club 902-354-4995 bev_s_armstrong@hotmail.com
Mahone Bay United Soccer Association	The playing surface and facilities of Mahone Bay's outdoor field will be upgraded to provide an accessible recreation environment. Project activities include levelling the field surface, installing a proper drainage system, backstop fences, reseeding the surface and adding a walking trail, storage facilities and a sports equipment library.	\$77,700 non-repayable	Timothy Merry President Mahone Bay United Soccer Association 902-553-0953 hello@mahonebaysoccer.com
Queens County Fair	A 100-year-old pavilion on the Queens County fairgrounds will be renovated to improve safety	\$77,073 non-repayable	Doreen Holdright Secretary Manager



Association	and accessible washrooms will be installed.		Queens County Fair Association 902-682-2567 doreenholdright@gmail.com
The Forties Community Centre	The Forties Community Centre will install heat pumps to improve energy efficiency and will build an 80-foot-long outdoor patio.	\$60,677 non-repayable	Phillip Broome Chairman of the Board of Directors Forties Community Centre 902-689-2942 rameylm@hotmail.com
Medway Community Forest Co-operative Ltd.	Free, accessible recreational trails will be constructed between Annapolis Royal and Kejimikujik National Park, establishing a launch point to the backcountry of the Tobeatic Wilderness Area. The trails will host outdoor educational opportunities.	\$53,369 non-repayable	Mary Jane Rodger Executive Director Medway Community Forest Cooperative 902-701-0505 maryjane@medwaycommunityforest.com
Shelburne Historical Society	The Shelburne Historical Society will complete efficiency upgrades at Shelburne County Museum . Activities include electrical improvements to support the purchase and installation of heat pumps, installation of electric wall panel heaters, and replacement of all windows and two exterior doors.	\$43,729 non-repayable	Suzanne Mahaney Manager Shelburne County Museum 902-875-2968 shelburnemuseums.mgr@gmail.com
Bridgewater Tennis Club	The Bridgewater Tennis Club will repair and resurface three outdoor tennis courts, improving paths and access to the courts. It will also repair the clubhouse/storage building and upgrade the LED lighting to improve safety and energy efficiency.	\$38,500 non-repayable	Jon Risser President, Bridgewater Tennis Club 902-521-3870 jrisser@graybarcanada.com
Shelburne Curling Club	Shelburne Curling Club will complete accessibility, energy efficiency and other facility upgrades at Shelburne Curling	\$31,413 non-repayable	Matthew King President Shelburne Curling club 902-875-6064



	Centre to enhance hosting capacity.		matthewking87@gmail.com
Town of Clark's Harbour	The Town of Clark's Harbour will upgrade its community comfort centre. Improvements include: a well to provide drinking water; renovating to accommodate washers, dryers and showers; and the installation of a power-assisted door to improve accessibility.	\$19,554 non-repayable	Rex Stoddard Mayor Town of Clark's Harbour 902-745-2390 mayor@clarksharbour.com
Sable River Community Hall	Sable River Community Hall will upgrade its facility to improve energy efficiencies. Project activities include the installation of a heat pump system and new furnace.	\$12,375 non-repayable	Wanda Buchanan Chair Sable River Community Hall 902-874-2257 Wanda.Buchanan@hotmail.com
Through the Years Day Care & Community Centre	Through the Years Day Care and Community Centre will replace the asphalt surface on the court area used as a playground and for basketball and street hockey to make it safer and more accessible for children of all ages.	\$8,886 non-repayable	Mary Ellen Shatford Executive Director Through the Years Daycare and Community Centre 902-857-1777 throughtheyears-director@hotmail.com
Total CCRF		\$1,359,377	

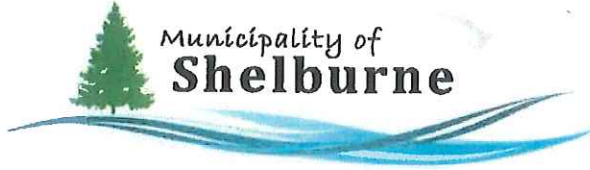
CLIENT NAME	PROJECT	TOTAL	MEDIA CONTACT PERSON
\$1,128,508 through the Tourism Relief Fund (TRF) for 5 projects:			
2022 49er, 49erFX and Nacra 17 World Championships Host Society	Sail Nova Scotia, in partnership with the Hubbards Sailing Club and the St. Margaret Sailing Club, will host the 2022 International 49er, 49erFX, and International Nacra 17 World Championship Sailing Regatta on St. Margarets Bay in September. This is the first time the event is being held in Canada and it is expected to attract more	\$498,000 non-repayable	John Flemming Co-chair 2022 49er, 49erFX and Nacra 17 World Championships Host Society 902-223-4008 john@oceancontractors.ca



	than 400 competitors from 40 countries. Required infrastructure upgrades along the Hubbards waterfront, including a publicly accessible wharf area and boat ramps, will provide a legacy for community use as well as enhanced capacity to host large-scale international sailing events.		
South Shore Tourism Cooperative Limited	Develop signature shoulder and winter-season events to safely draw visitors to the South Shore of Nova Scotia. The Cooperative will also engage expertise to work with tourism businesses to address labour shortages for workers in the industry.	\$379,602 non-repayable	Joanne Cooper Chair South Shore Tourism Cooperative Limited 902-530-0101 jcooper@bestwesternbridgewater.com
White Point Holdings Limited (operating as White Point Beach Resort)	White Point Beach has constructed a new Oceanfront Treehouse experience on the South Shore. Intended for couples, this new accommodation is to enhance the guest experience, and continue to contribute to job creation on Nova Scotia's South Shore.	\$100,000 non-repayable	Dylan Meisner General Manager White Point Beach Resort 902-354-2711 (ext. 287) dylan@whitepoint.com
Boxing Rock Brewing Company Limited	Boxing Rock Brewing Company will complete infrastructure upgrades and embark on a digital marketing campaign to enhance the delivery of craft beer experiences for tourists. Project activities include the construction of a three-season outdoor	\$76,222 non-repayable	Emily Cowin Founding Partner Boxing Rock Brewing Company 902-874-0348 emily@boxingrock.ca



	space and indoor private event space as well as improvements to the visitor experience at the Boxing Rock Legendary Taproom.		
Sidanna Retreat Inc.	Sidanna Retreat is planning to add new private amenities to their properties, including barrel saunas, dome-shaped sunrooms and a heated pool.	\$74,684 non-repayable	Raj Kapahi Owner Sidanna Retreat 902-449-0429 rajmkapahi@gmail.com
Total TRF		\$1,128,508	
Grand Total CCRF and TRF		\$2,487,885	



Naturally Yours

Inspection Department

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1W0, Phone: (902) 875-3494 - Fax: (902) 875-1278

March 2, 2022

Town of Shelburne
ATTN: Sherry Doane
PO Box 670
Shelburne, NS
BOT 1W0

Dear Ms., Doane:

Re: Monthly Building Report

The following is the Building Inspection Report for the month of February, 2022.

Fiscal Year	2021/2022	2020/2021
Number of Permits Issued this Month	1	1
Number of Permits Issued to Date	20	18
Construction Value	\$ 50,000.00	\$ 211,000.00
Total Construction to Date	\$ 2,928,749.00	\$ 446,450.00

Yours very truly,

Andrew Goreham, CRBO, CFI
Director of Inspection Services

/aad

Document #	022-1122
Rec'd by	NA
Date	March 5/22
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Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>
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Andrew Goreham, Manager of Inspection Services
andrew.goreham@municipalityofshelburne.ca



**SHELBURNE VOLUNTEER FIRE DEPARTMENT
 63 KING STREET, PO BOX 880
 SHELBURNE, NS
 BOT 1W0**

Mayor, Councillors and CAO

This is the monthly activity report for your Fire Department for the month of February 2022.

Total number of calls for service: 5

Calls for service within the Town: 1

Calls for service in the Municipality of Shelburne protection area: 4

Calls for Mutual Aid to other Municipality of Shelburne Departments:

Calls for Mutual Aid to Fire Departments outside of the Municipality of Shelburne:

<u>CALLS FOR SERVICE BREAKDOWN</u>	<u>TOWN</u>	<u>MUNICIPALITY</u>
ALARM SOUNDING	1	1
MEDICAL		
MOTOR VEHICLE ACCIDENT		2
STRUCTURE		
CHIMNEY/FLUE		
VEHICLE FIRE		
GRASS, BRUSH, FOREST		
POWER LINES		
FLOOD CONDITIONS		
BOATS/WATER RESCUE		
FUEL LEAK/SPILL		
ASSISTANCE TO POLICE (MISSING PERSON)		

Document #	
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March 6/22	
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Council	<input checked="" type="checkbox"/>
1 Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>

DARRELL LOCKE, FIRE CHIEF

shelburnefire@gmail.com

MIKE SHAND, PRESIDENT



Town of Shelburne
Staff Report to Council
March 16th, 2022
Interest on Tax Account

General Overview:

To receive approval to reverse interest charges on AAN #02987368.

Background:

The Town of Shelburne issued final tax bills in September of 2021, due in October. The property above had just been sold and the new owner did not receive a bill until just recently when the Town sent out Statement of Accounts with outstanding arrears. The new bills were printed at the same time of the closing of the property, so it was missed in the system to have the new property owner sent the final tax bill.

Recommendation:

THAT Council approves the interest charges of \$65.15 to be reversed on AAN#02987368.

Respectfully submitted,
Jane Crowell, Finance Manager

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D22-A124	
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JA	
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Town of Shelburne
Staff Report to Town Council
Amendment to the Summary Offence
Tickets Regulations of Nova Scotia

Date: March 16, 2022

Re: Town of Shelburne Noise Control By-Law

Origin:

In July of, 2021, Town Council reiterated to Administration to register *excessive noise* and *OHVs/ dirt bikes/ snowmobiles operating on Town streets* with the provincial system so that enforcement against offenders would have a financial penalty. It is a known outcome that being served with a ticket deters offences from being committed in the first place.

Background:

In order for a by-law to be eligible for enforcement by the RCMP, it requires a municipality to apply for inclusion in the Summary Offence Tickets (SOTs) system. This application needed to be presented through the Ministry of Municipal Affairs (to ensure wording was simple yet clear) for them to recommend the Attorney General and Minister of Justice for Nova Scotia to approve. This SOT inclusion for excessive noise and the operation of an OHV, dirt bike or snowmobile on Town roads, would give the RCMP the ability to serve offenders with tickets that would stand up in court. Previously, the RCMP and Town By-Law officers would only be able to plea with an offender's sense of community, to try and deter the behaviour.

Impact:

The Town received notice on March 10, 2022, from the Ministry of Justice that the Attorney General and Minister of Justice for Nova Scotia approved the inclusion of our noise control by-law (see attached) into the SOT Regulations as *Schedule M-37*. The RCMP are waiting for the Justice department to input the details into the system so that they will have the ability to issue tickets to offenders, going forward. This will not require additional resources or efforts from town employees (including the By-Law officers) and should occur post haste.

Respectfully Submitted,

Lewis Chetwynd
By-Law Enforcement Officer

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The *Summary Offence Tickets Regulations*, N.S. Reg. 281/2011, made by order of the Attorney General and Minister of Justice dated October 4, 2011, are amended by adding the following Schedule immediately after Schedule M-36:

Schedule M-37
Town of Shelburne By-laws

Offence	Section	Out of Court Settlement
Noise Control By-Law:		
1 Engaging in activity likely to generate noise or sound that unreasonably disturbs peace and tranquility of neighbourhood	3	
first offence		\$237.50
subsequent offence		\$582.50
2 Operating off-highway vehicle, snowmobile or dirt bike (specify) within Town limits	5	
first offence		\$237.50
subsequent offence		\$582.50



P.O. Box 670
 168 Water Street
 Shelburne, N.S.
 B0T 1W0
 Phone: (902) 875-2991
 Cell : (902) 874-2476
 Fax: (902) 875-3932
lewis.chetwynd@shelburnens.ca
www.shelburnens.ca

March 17, 2022

Bylaw Officer Report February

ATTN: Sherry Doane, CAO

RE: February calls for service:

Service request: A dog attack/unleashed: S/w owner of dog and complainant- Verbal warning issued

Service request: Non-Collected waste at curbside: S/w occupants and requested that it be removed.

Service request: Tenant wanted access to a property to get her things- Advised that this was not a By-law enforcement issue, and we cannot assist.

Assignments:

Serve documents RE: Minimum Standards and Maintenance Standards By-Law

Obtain Photos for Special Constable License

Review By-Laws, MGA, and S.O.T booklet for Nova Scotia

Investigated "dumping of sewage" at local business.

Summary of additional bylaw officer duties for February"

Walked along the historic waterfront do check for bylaw infractions: Two properties did not have a civic address number. One property unsightly and one dangerous and unsightly- minimum maintenance standards not met. Pictures and report have been completed and will be forwarded to the CAO for review. Currently we are investigating additional properties for dangerous and/or unsightly.

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Thank you,

Lewis Chetwynd

By-Law Enforcement Officer

