



AGENDA
Town Council Meeting-Council Chambers
March 6th, 2023
6:00 p.m.

Doc Ref:

- 1) Call to Order**
- 2) Approval of Agenda**
- 3) Approval of Minutes from the Town Council meeting held on February 21st, 2023**
- 4) Proclamations & Announcements:**
 - a) March Volunteer of the month, Sarah Acker Nickerson
 - b) International Women's Day, March 8th
 - c) International Day for the Elimination of Racial Discrimination, March 21st
- 5) Delegations:**

Matthew King, Shelburne Curling Club
- 6) Correspondence:**

Action:
None

Information:
None
- 7) Council Items:**
 - a) 162 Mowatt Street building
- 8) Committee Reports:**
 - a) Shelburne Port Committee Minutes, June 16, 2022
- 9) Staff Reports:**

None
- 10) New Business:**
- 11) Upcoming Meetings/Events:**
 - a) Town Council meeting, Monday March 20th, 6pm, Council Chambers
 - b) CP&V meeting, Wednesday March 22nd, 6pm, Council Chambers
- 12) Adjournment**



Town of Shelburne
Minutes of the Regular Council Meeting
Monday February 21st, 2023
DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Ben Nickerson
Councillor Elizabeth Acker
Councillor Sheldon Ringer

Absent

Councillor Rick Davis

Staff Present

Sherry Doane, CAO
Candy Venning, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6pm.

“The Town of Shelburne is located on the ancestral and unceded territory of the Mi’kmaq, (Mi’kma’ki), in the District of Kespukwitek, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.”

Approval of the Agenda

THAT Council approves the Agenda for February 21, 2023, as presented.

Acker-Nickerson
CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the Town Council Meeting held on February 6th, 2023.

Ringer-Nickerson
CARRIED

Proclamations & Announcements

None

Delegations

None

Correspondence

Action:

a) NS Public Works Ferry Study Parameters

NSPW reached out to (at least) southwest municipalities asking for feedback on data elements they should collect in studying the US-NS ferry coming in through Yarmouth. In speaking with other nearby municipalities, there was a suggestion to respond as a group on the economical importance to the

region (noting the deadline was extended a week).

M23-053 **THAT** Council directs Administration to participate with other municipal units in the southwest region in responding to the Ferry Survey, on behalf of the Town of Shelburne.

Acker Ringer
CARRIED

b) Group ATN Consulting Inc., OHV Pilot Project Evaluation summary

Administration summarized the consultant's report citing that of particular importance is the suggestion that the pilots sites have permanent status and the province consider new sites be piloted. Council had previously 'put it's hand up' to be a part of the project but the complication in phase 1 was the requirement for the province to own the road they piloted. Council read about the successes and benefits to other communities and agreed we would like to be considered for next phase.

M23-058 **THAT** Council directs Administration to draft a letter based on Section 4 of the Evaluation, asking the Province to consider the Town of Shelburne in the next phase of the pilot project.

Ringer-Acker
CARRIED

c) Kids Fair Play Fund, Contribution request

Adam Dedrick presented to Shelburne County Leaders on this initiative and the incredible value to our community. This Council appreciated the details on the impact to the benefit for kids, citing that the expectation balances the requested cost to the direct impact. The committee will of course, still apply for sponsorship however, they need all the municipalities to support consistently.

M23-059 **THAT** Council will consider adding Kids Fair Play Funding as a line item in the Operating Budget going forward as well as consider the requested increased amount.

Acker-Nickerson
CARRIED

Information:
None

Council Items

a) Port of Shelburne 2023 Prices

Administration summarized the four changes to the pricing as recommended by the Marine Terminal Committee that reviewed line items that are or will be impacted on fuel/power increases. This included increasing the port passenger fees applied to cruise ships, now being close to the highest in the province, citing that the budget needs to consider supporting the fixing of the Dock Street wharf given this is the first view cruisers see when they arrive by tender. Questions on the whether the increase was enough was raised and addressed as Council has the flexibility to change at any time, if necessary.

M23-060 **THAT** Council approves the Shelburne Marine Terminal Pricing for 2023 as recommended by the Shelburne Port Committee.

Acker-Ringer
CARRIED

Committee Reports

None

Staff Reports

- a) By-Law Officer, January Report D23-A118
- b) Building Inspection, February Report D23-A123

c) Shelburne Volunteer Fire Department, January Report
THAT Council accepts the Staff Reports, as presented.

D23-A122

Acker-Ringer
CARRIED

d) GST/HST Refund on Tipping Fees

D23-A124

Administration suggested the Town not appeal the fees even though we have a right to, as it would likely be a waste of time, recommending we instead, accept the fees. Details that another nearby municipality did appeal and failed, were shared to Council.

M23-061 **THAT** Council accepts the GST/HST refund on Tipping Fees in the amount of \$6,625.15, and no appeal be initiated on the Town's behalf.

Ringer-Acker
CARRIED

New Business

Councillor Acker spoke to the NSFM Code of Conduct meeting she attended. They discussed both sanctions and investigations, citing the potential funding options for the investigations. In the end, as many municipalities felt that they rarely if ever have a conduct issue, they were not interested in setting up another bureaucratic entity so the idea was dropped.

Councillor Acker spoke about the Shelburne County Housing Coalition meeting stating that the participants were looking forward to setting up some common goals and priorities as housing remains a major issue here, across the province and across the country.

Upcoming Meetings

a) Town Council meeting Monday March 6th at 6pm, in Council Chambers

In-Camera

THAT Council go in-camera under the *MGA 22(2)(e)*, contract negotiations.

Acker-Ringer
CARRIED

M23-062 **THAT** Council directs the CAO to negotiate with Clearwater Seafood Company on their berthing contract with the Town of Shelburne.

Acker - Ringer
CARRIED

Adjournment

THAT the Regular Town Council Meeting of February 21st, 2023, be adjourned at 6:42pm.

Ringer
CARRIED

Mayor

Executive Coordinator



Town of Shelburne

March 2023

Volunteer of the Month

Sarah Acker Nickerson

**Community Participation & Volunteerism
Committee Volunteers of the Month**

Sarah Acker is being recognized as the Volunteer of the Month for March for her hard work and dedication to our community.

Outside of being a busy mom, wife and a teacher, Sarah goes above and beyond her regular school hours and duties. For several years, Sarah has planned, organized, and decorated for Prom and Graduation – making it a special event for the students at Shelburne Regional High School. She not only organizes all activities for the students at lunch hours – games, crafts, karaoke, etc, she has also started two clubs – The Botanical Club and a Board Game Club. Sarah does all these things on her own time because she's dedicated to providing the students at SRHS with the best school experience possible.

On top of all that, Sarah also manages and takes care of the Shelburne Regional High School's Facebook page, making sure it is up to date with the most recent information for students and their families. She also manages the Shelburne County Arena Facebook page, posting all the various activities happening at our Arena. To top it off, Sarah also is the President of the Shelburne Local NSTU and represents TCREC on several literacy initiatives.

For all that Sarah has done and continues to do for this community, the CP&V Committee and Town Council recognize her as the Volunteer of the Month for March. Thank you Sarah!



Matthew King
President

Shelburne Curling Centre
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Shelburne, N.S
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matthewking87@gmail.com

March 1st, 2023

Re: Nova Scotia Mixed Curling Provincials

Dear Mayor Locke & Shelburne Town Council,

I bring to your attention that the Shelburne Curling Centre (SCC) has been awarded the rights to host the Nova Scotia Mixed Curling Provincial event for the next three (3) years through the 2024-25 curling season, bringing together the top male and female curlers in Nova Scotia, vying for a chance to represent Nova Scotia at the Canadian National Championships and, if successful, subsequent World Championships.

This year's event is March 23rd- 26th, 2023 and consists of ten (10) 4-person teams from across the province. This year's field includes a local team represented by Greg Hicks, Annie King, Andrew Blades and Sarah Bowers competing against current and former provincial, national, and international curling champions. Curlers will be arriving in the community on March 22nd and the event officially begins on the morning of March 23rd.

As host, the SCC and community, are responsible to create a safe, welcoming environment for curlers, families, and spectators. In doing so, this letter is being circulated to local governments and key community groups to seek support and create awareness of the event.

The SCC is seeking the Town of Shelburne's support in the following areas:

- 1) Post a welcome message(s) to curlers on public notice board(s) in the community.
- 2) Generate awareness through respective social media, websites and public notice boards.
- 3) Contribute an item(s) to individual welcome packages for the 40 curlers.

There is no official opening or closing ceremonies for this event, but there will be a short informal welcoming on Thursday evening, March 24th. Groups or dignitaries may pass

Document # D23-A130	
Rec'd by C.V.	
Date MAR 01 2023	
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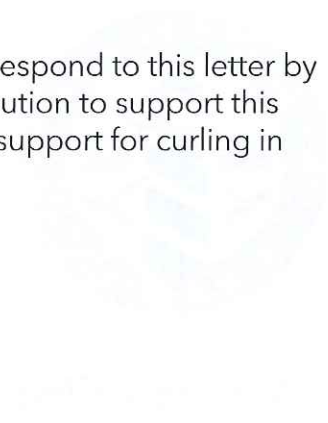
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along a message to be relayed or to include within the welcome package.

On behalf of the SCC, we ask that you respond to this letter by March 8th, 2023, indicating your contribution to support this event. We thank-you for your time and support for curling in our community.

Regards,

Matthew King





Shelburne Port Committee

16 June 2022

4:00 pm Council Chambers

Minutes

Document # D23-A129	
Rec'd by C.V.	
Date MAR 01 2023	
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Present:

Chair: Town Mayor Harold Locke
Port Manager: Wayne Langthorne
Town Councillor: Rick Davis
Municipal Councillor: Anthony Gosbee
Public Member: Percy Cox and Herb Locke
Town CAO/Committee Secretary: Sherry Doane

Regrets:

Public Members: John Garland, Charlie Arcon and Karl White
Municipal CAO: Warren MacLeod

1) Call to Order (Chair Harold Locke)

Meeting was called to order at 4:00pm by the Chair

2) Approval of 16 June 2022 Agenda

Agenda approved. Mover: Rick Davis, Seconder: Anthony Gosbee

3) Approval of Minutes from Shelburne Port Committee meeting held on 21 April 2022

Mover: Anthony Gosbee, Seconder: Rick Davis

4) Reports:

Port Manager's Report (Port Manager Wayne Langthorne)

The Port Manager spoke to the Port operations and maintenance running smoothly, with all Clearwater ship damage being taken care of directly. The port continues to be at capacity with long-term leases supporting the costs. Port and Town are excited about the five pending cruise ships coming into Port between October 5th and November 3rd and PM supporting the Cruise Crew.

Port Manager's Report accepted. Mover: Herb Locke, Seconder: Percy Cox

Town Treasurer's Write-Off Report (Jane Crowell, represented by CAO)

The Town's Treasurer submitted a report on write-offs and the Committee reviewed/approved for recommendation to Council.

Port Committee recommended Council approve the write-offs as reported by Town Treasurer.

Mover: Rick Davis, Seconder: Percy Cox

5) New Business:

Membership

Due to multiple missed meetings, the Committee asked the secretary to contact Charlie Arcon to see if he was still interested in being a member. The Chair mentioned another citizen was

interested in stepping in, if there was an opening. The Committee will vote on the new member at the next meeting depending on how the conversation with Mr. Arcon goes.

Port Repairs

The Port Manager recommended to the Committee that we proactively address the weakening of the south face, now that the metal plate has fallen off, in 10 – 20-foot increments, on an annual basis as part of the Port budget. The Committee agreed that being proactive is very important. The Port Manager will address this in the next round of budget meetings for the upcoming fiscal year.

6) Outcoming Recommendations for Town Council to consider:

The Port Committee recommended the Write-Offs be approved by Council at a future Council meeting.

7) Upcoming Meeting:

Anticipated for 15 September 2022 4pm

8) Adjournment

Meeting adjourned at 4:37pm. Mover: Rick Davis