



AGENDA

Town Council Meeting-Council Chambers

March 20th, 2023

6:00 p.m.

Doc Ref:

1) Call to Order

2) Approval of Agenda

3) Approval of Minutes from the Town Council meeting held on March 6th, 2023

4) Proclamations & Announcements:

- a) Epilepsy Awareness Day, March 26th
- b) World Autism Awareness Day, April 2nd
- c) Autism Acceptance Month, April
- d) National Volunteer Month, April

5) Delegations:

Shelburne Harbour Yacht Club, Rear Commodore Mike Turney

6) Correspondence:

Action:

None

Information:

None

7) Council Items:

8) Committee Reports:

9) Staff Reports:

- | | |
|--|----------|
| a) By-Law Officer Monthly Report, February, 2023 | D23-A133 |
| b) Building Inspector Monthly Report, February, 2023 | D23-A132 |
| c) SVFD, Monthly Report, February, 2023 | D23-A131 |
| d) Shelburne County Arena Association | D23-A134 |

10) New Business:

11) In-Camera:

MGA Section 22(2)(e) Contract Negotiations

12) Upcoming Meetings/Events:

- a) Town Council meeting, April 3rd, 6pm, Council Chambers
- b) Spring Clean up / Earth Day, April 21st

13) Adjournment



Town of Shelburne
Minutes of the Regular Council Meeting
Monday March 6th, 2023
DRAFT

Council Members Present

Mayor Harold Locke
Deputy Mayor Ben Nickerson
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Rick Davis

Staff Present

Sherry Doane, CAO
Candy Venning, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for March 6th, 2023, as presented.

Nickerson-Ringer

CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the Town Council Meeting held on February 21st, 2023.

Davis-Nickerson

CARRIED

Proclamations & Announcements

a) Sarah Acker Nickerson is being recognized as the Volunteer of the Month for March for her hard work and dedication to our community.

Outside of being a busy mom, wife and a teacher, Sarah goes above and beyond her regular school hours and duties. For several years, Sarah has planned, organized, and decorated for Prom and Graduation – making it a special event for the students at Shelburne Regional High School. She not only organizes all activities for the students at lunch hours – games, crafts, karaoke, etc., she has also started two clubs – The Botanical Club and a Board Game Club. Sarah does all these things on her own time because she's dedicated to providing the students at SRHS with the best school experience possible.

On top of all that, Sarah also manages and takes care of the Shelburne Regional High School's Facebook

page, making sure it is up to date with the most recent information for students and their families. She also manages the Shelburne County Arena Facebook page, posting all the various activities happening at our Arena. To top it off, Sarah also is the President of the Shelburne Local NSTU and represents TCREC on several literacy initiatives.

For all that Sarah has done and continues to do for this community, the CP&V Committee and Town Council recognize her as the Volunteer of the Month for March. Thank you, Sarah!

b) We would like to recognize March 8th as International Women's Day, a global day celebrating the social, economic, cultural, and political achievements of women. The day also marks a call to action for accelerating women's equality.

Councillor Acker pointed out that Canadian Tire is donating 50% of their donations towards women's sports.

c) The United Nations proclaimed March 21st the International Day for the Elimination of Racial Discrimination. On that day in 1960, police opened fire at a peaceful demonstration in Sharpeville, South Africa where 69 people were killed, and 180 were injured. Every year, March 21st is recognized as a day where the international community is urged to come together in an effort to eliminate all forms of racial discrimination.

Delegations

D23-A130

Matt King was not present to delegate for the Shelburne Curling Club. Councillor Acker commented that the facility welcomes all curlers to the Mixed Curling, 3 year, Provincial bonspiel taking place March 23, as well as welcoming the public to attend the informal opening is March 24th at 7pm.

Correspondence

Action:

None

Information

None

Council Items

162 Mowatt Building

Councillor Davis thanked Staff for preparing some helpful figures regarding the costs associated with the building and he asked Council to postpone further discussion.

Committee Reports

a) Shelburne Port Committee Minutes, June 16th, 2022

THAT council accepts the minutes of the Port Committee Meeting of June 16th 2022 as presented

Davis-Ringer

Staff Reports

None

New Business

Councillor Nickerson wanted to congratulate the two Senior Basketball teams from SRHS, the Boys came in 4th and the Girls team came in 3rd.

Councillor Acker spoke about Western Regional Libraries virtual meeting on February 27th, 2023. A new funding model is coming as a result of a review committee from the province. Currently the Town

is paying all operating costs but 54% of library users are MDS and 36% in Town.
Should we be asking MDS for assistance in covering library costs?

Halifax has passed a By-Law which has changed how Air BnB's operate, allowing it only in commercial districts. Should the Town with the current housing crisis, also consider this?

Town of Yarmouth has reduced road speed from 50km/h to 30km/h, should we also look into it? Speeding has been raised as an issue within the Town especially along Falls Lane and Water street. Councillor Davis commented that you can post signs with any speed limit you like but they won't enforce anything below 50km because it doesn't stand up in court.

Councillor Ringer mentioned the success of speed cameras in Ontario, said he had a conversation with Nolan Young regarding them.

Councillor Acker thanked Staff for researching costs for new garbage cans in Town. Three stream bins as required by the province, cost upwards of \$2000-\$4000 per unit. Staff suggested barrels from The Barrel Factory and asked staff to follow up by contacting the owner. We definitely need a new one on the corner of Water and King Streets. New Barrels along Dock street would also be great.

Councillor Acker spoke about demands on the Town budget with so many line items being added from Senior Services, to the Kids Play Fair Fund and the Arena. All the organizations are valid and all are worthy but do residents realize how much we're being asked to contribute? If any residents have more suggestions for finding funding, please get in touch. I wonder if residents realize the costs associated with things like a new plow, a new firetruck, a new sewer lift stations and other infrastructure costs that are unseen? These requests are wonderful but we have a duty to maintain the basics. It's quite overwhelming at the budget workshops. Mayor Locke said that the amount of money asked for from organizations has continually increased over his six years in Council.

Councillor Acker wished to promote the CBBC Career College scholarship program, training new Continuing Care Assistants April 24th-December at Roseway Manor. It's a wonderful opportunity to get a career with a union, a pension, medical benefits etc. and you're guaranteed a job after training. The information will be posted on our website with printed information available in the Town office.

Councillor Davis spoke to the comments received after asking the public for input on RCMP priorities one of the questions asked was, how can we make suggestions about priorities when we don't know what RCMP is doing now? They may develop their own website or find a way to post a report as it's quite amazing what they do.

Mayor Locke wanted to sincerely thank the Public Works crews on behalf of Staff, residents and Council for all their hard work, going flat out the last week (due to multiple snowfalls).

Upcoming Meetings

- a) Town Council meeting Monday March 20th at 6pm, in Council Chambers
- b) CP & V Committee meeting Wednesday March 22nd, 6pm in Council Chambers

Adjournment

THAT the Regular Town Council Meeting of March 6th, 2023, be adjourned at 6:22pm.

Davis

CARRIED

Mayor

Executive Coordinator

DRAFT

Land Use
Made to Town of Shelburne
By Shelburne Harbour Yacht Club

Land Use

- The Shelburne Harbour Yacht Club requests Town approval to:
 - Permit Dry Sailing storage
 - on Town property at 107 Water Street
 - designated areas
 - Charge fee for said storage
 - Upgrade areas of town property
- All to be done within the terms of the current MOU and Lease

Land Use

- Requirements
 - Dry sailing storage will be administered by SHYC by the Shelburne Harbour Marina Association (SHMA) in accordance with the existing MOU in the same manner as the docks
 - Dry sailing boat owners will be required to provide proof of insurance

Land Use

- Advantages
 - Increased income to SHYC to facilitate achievement of the aims and objectives of SHYC, SHMA and Sail Training Academy)
 - Facility and land improvement
 - Opening of the Fire Lane between the Muir Cox and the Mill
 - Additional service offered to members, visitors and citizens of the town.

Dry Sailing

- Boats that are launched when used
 - All dingies at club
 - Albacores
 - 420s
 - Optis
 - 29s
 - Future members
 - Bluenose, solings, small J class
 - Trailer-able power boats

Our Position

- Permission to rent out the area identified IAW the following conditions:
 - Private boats must have third party liability insurance
 - Payment in accordance with By-Laws of SHYC, SHMA and SSSA
- Permission to adapt Launch Ramp area
 - Remove trees
 - Level and pave area

Financial

- SHYC will provide vol equity in the adapting of the Launch Ramp area
- Club will seek funding for additional work (heavy equipment, paving, etc.) from:
 - SHYC
 - Town of Shelburne
 - Municipality of the District of Shelburne
 - ACOA

Questions and Discussion



March 9, 2023

By-Law Officer Report February 2023

February calls for service:

- 23-012. Service request: *Complaint of Land Use By-law violation- Order to stop activity sent to landowner.*
- 23-013. Service request: *Complaint of illegal parking near business- Patrol made- Citations issued.*
- 23-014. Service request: *Follow up to yard with abandoned appliances – No response- Final Order to follow.*
- 23-015. Patrol- *ATV “still tearing up” the Parr St. Park. ATV tires marks were noted crossing the fresh snow. RCMP / By-law investigation ongoing.*
- 23-016. Service request: *Complaint of property damage at the Pine Grove Cemetery – Large ruts were made into the flatted area off Elliot St. via a truck ++ damage- Interviewed neighbour and notified RCMP- Ongoing*
- 23-017. Service request: *Complaint of a deer injured near the pine grove cemetery and “trailer park”- Patrol made, no deer found. Case was referred to D.N.R.R for a second time. (It’s a safety concern for DNRR to tranquilize or euthanize an animal within the town limits. However, they are looking into it)*
- 23-018. Patrol: *ATV parked at Irving getting fuel- Reminded the operator that ATV’s are not to be driven within town limits or on public streets within Nova Scotia-Verbal Warning Issued*
- 23-019. Service request- *Complaint vehicle parked on sidewalk- Patrol made- No vehicle found*
- 23-020. Patrol- *Vehicles parked on the roadside greater than 24 hours- Verbal Warning issued*
- 23-021. Service request-*Complaint of unsightly refuse near collection container- Resolved*
- 23-022. Service request-

Assignments:

- Daily patrol of areas where garbage been dumped. – *No new findings 😊*
- Parking enforcement – *3 citations issued, 6 verbal warnings issued and 3 written warnings.*
- Meeting with vehicle compliance regarding unfit/modified autos on town streets.

Summary of additional By-Law Officer duties and outcomes:

- Accessibility committee member- No new updates
- Back and forth with S.R.H.S regarding a Co-operative Education Student working with by-law enforcement for 80 hours. The student will be working 7 hour shifts every Wednesday starting March 22nd 2023. All the legal paperwork has been processed and the student will carry their own liability insurance coverage and their own PPE.

Respectfully submitted.

Lewis Chetwynd

Special Constable By-Law Enforcement

Document #	D23-A133
Rec'd by	C.V.
Date	MAR 16 2023
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Agenda	✓
Committee	

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Municipality of
Shelburne

Naturally Yours

Inspection Department

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1W0, Phone: (902) 875-3494 - Fax: (902) 875-1278

March 3, 2023

Town of Shelburne
ATTN: Sherry Doane
PO Box 670
Shelburne, NS
BOT 1W0

Dear Ms., Doane:

Re: Monthly Building Report

The following is the Building Inspection Report for the month of February, 2023.

Fiscal Year	2022/2023	2021/2022
Number of Permits Issued this Month	1	1
Number of Permits Issued to Date	17	20
Construction Value	\$ 160,000.00	\$ 50,000.00
Total Construction to Date	\$ 2,570,200.00	\$ 2,928,749.00

Yours very truly,

**Andrew Goreham, CRBO, CFI
Director of Inspection Services**

/aad

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SHELburne VOLUNTEER FIRE DEPARTMENT
63 KING STREET, PO BOX 880
SHELburne, NS
BOT 1W0

Mayor, Councillors and CAO

This is the monthly activity report for your Fire Department for the month of February 2023.

Total number of calls for service: 10

Calls for service within the Town: 4

Calls for service in the Municipality of Shelburne protection area: 6 (1 Handled by Chief)

Calls for Mutual Aid to other Municipality of Shelburne Departments:

Calls for Mutual Aid to Fire Departments outside of the Municipality of Shelburne:

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D23-A131	
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<u>CALLS FOR SERVICE BREAKDOWN</u>	<u>TOWN</u>	<u>MUNICIPALITY</u>
ALARM SOUNDING	2	
MEDICAL	1	1
MOTOR VEHICLE ACCIDENT		2
STRUCTURE	1	
CHIMNEY/FLUE		
VEHICLE FIRE		2
GRASS, BRUSH, FOREST		
POWER LINES		
FLOOD CONDITIONS		
BOATS/WATER RESCUE		
FUEL LEAK/SPILL		
PUBLIC ASSISTANCE		1

DARRELL LOCKE, FIRE CHIEF

shelburnefire@gmail.com

MIKE SHAND, PRESIDENT

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