



**AGENDA**  
**Special Town Council Meeting-Council Chambers**  
**August 3rd, 2023**  
**6:00 p.m.**

**Doc Ref:**

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**1) Call to Order**

**2) Approval of Agenda**

**3) Council Items:**

a) Paving of pad at Water Treatment Plant

**4) In Camera,**

MGA 22(2)c, Personnel Matters & MGA 22(2)a Acquisition, sale or lease of Municipal property

**5) Adjournment**



**Town of Shelburne**  
Staff Report to Council  
August 3, 2023, Special Council Meeting  
**Water Utility Lagoon Project**

**General Overview:**

To update Council on Water Utility Lagoon Project and to receive approval from Council for Project overage and addition to the 2023/24 5 Year Capital Budget.

**Background:**

Council approved a budget of \$100,000 for the Water Utility Lagoon – Drying Bed project for 2023/24. The project has been completed with a net cost of \$114,186.06, which is \$14,186.06, over approved budget. The overages were due to larger amounts of material needed for excavation and trough. The engineer overseeing the project has also recommended that we complete the Lagoon-Paving project in this fiscal year as well. The estimate for this additional project is a net cost of \$60,000.

**Financial:**

The Water Utility Depreciation Reserve has an anticipated balance of \$510,052 (unaudited) as of March 31, 2023.

Anticipated March 31, 2023, Depreciation Balance	\$510,052
Budgeted Transfer from Depreciation 23/24	- 95,000
Anticipated Transfer to Depreciation 23/24	125,000
Additional Transfer from Depreciation Drying Bed project	- 14,186
Additional Drying Bed Paving Project Estimate	- 60,000
<b>Anticipated March 31, 2024, Depreciation Balance</b>	<b>\$ 465,866</b>

**Recommendation:**

**THAT** Council approve the overage of the Lagoon-Drying Bed project in the amount of \$14,186 and to approve an additional \$14,186 to come from the Water Utility Depreciation Reserve #91-05611.

**THAT** Council approve the addition of Water Utility Lagoon – Paving project to the 2023/24 5 Year Capital Budget in the amount of \$60,000 to come from the Water Utility Depreciation Reserve #91-05611.

Respectfully Submitted,  
Jane Crowell, Finance Manager