

## Municipal Expense Reporting Form

Claimant's Name: **Sarah Mattatall**  
 Claimant's Title: **CAO**  
 Date expense report posted: **January to March, 2025**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @  0.5770	Meals				Other Expenses
							Breakfast	Lunch	Dinner	Other	
January 16, 2025	Bell Mobility- Cell Phone										15.32
February 16, 2025	Bell Mobility- Cell Phone										22.88
March 16, 2025	Bell Mobility- Cell Phone							-			14.96
		-		-			-	-	-	-	53.16

Paid by Municipality	
Credit Card	Invoice
	X
	X
	X
-	-

Notes:  
 Travel expenses include, but are not limited to accommodations, transportation and incidentals  
 Professional development expenses include, but are not limited to course registration fees  
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development  
 Alcohol cannot be expensed by an individual to a municipality  
 \*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 53.16





## Municipal Expense Reporting Form

Claimant's Name: **Elizabeth Acker**  
 Claimant's Title: **Councillor**  
 Date expense report posted: **January to March, 2025**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @  0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
03/20/2025	Western Regional Library, Yarmouth (Metting)	Meeting	mileage	205.40		-							X
				205.40	-	-	-	-	-	-	-	-	-

**Notes:**

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Total Claim: 205.40

## Municipal Expense Reporting Form

Claimant's Name: **Sheldon Ringer**  
 Claimant's Title: **Councillor**  
 Date expense report posted: **January to March, 2025**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @  0.0000	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	Nothing to Report					-							
						-							
						-							
						-							
				-		-	-	-	-	-	-	-	-

Notes:  
 Travel expenses include, but are not limited to accommodations, transportation and incidentals  
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Total Claim: -

