

Town of Shelburne Hospitality Expense Reporting Form

QUARTERLY HOSPITALITY EXPENSES
 July to September ,
 2024

Date Expenses Incurred	Purpose of Expense	Location	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
09-20-24	Volunteer Reception	Lockeport, NS		247.78		-	247.78
07-31-24	Mayors/Wardens/CAOs Meeting	Shelburne, NS	247.16				247.16
07-25-24	Municipal Capital Growth Program - Provincial Announcement	Shelburne, NS	117.74				117.74
			364.90	247.78	-	-	612.68

Notes:

Hospitality includes expenses incurred while hosting individuals from outside of a municipality for conducting business activities which would include receptions, ceremonies, conferences , or other group events.

Total Claim: 612.68