

Municipal Expense Reporting Form

Claimant's Name: **Sarah Mattatall**
 Claimant's Title: **CAO**
 Date expense report posted: **April to June, 2025**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.5770	Meals				Other Expenses
							Breakfast	Lunch	Dinner	Other	
April 16, 2025	Bell Mobility- Cell Phone										10.25
May 16, 2025	Bell Mobility- Cell Phone										10.86
June 16, 2025	Bell Mobility- Cell Phone							-			13.47
-											34.58

Paid by Municipality	
Credit Card	Invoice
-	X
-	X
-	X
-	-

Notes:
 Travel expenses include, but are not limited to accommodations, transportation and incidentals
 Professional development expenses include, but are not limited to course registration fees
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 34.58

Municipal Expense Reporting Form

Claimant's Name: **Elizabeth Acker**
 Claimant's Title: **Councillor**
 Date expense report posted: **April to June, 2025**

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							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
06/04/2025	Western Regional Library, Yarmouth (Metting)	Meeting	mileage	110.59		-							X
06/04/2025	Western Regional Library, Yarmouth (Metting)	Meeting	mileage	110.59									X
		-	-	221.18	-	-	-	-	-	-	-	-	-

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Total Claim: 221.18

Municipal Expense Reporting Form

Claimant's Name: **Sheldon Ringer**
 Claimant's Title: **Councillor**
 Date expense report posted: **April to June, 2025**

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							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
	Nothing to Report					-							
						-							
						-							
						-							
				-		-	-	-	-	-	-	-	-

Notes:
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Total Claim: -

