



AGENDA
Special Town Council Meeting
Friday, August 8th, 2025
1:00pm
Council Chambers, 63 King Street

- 1) Call to Order**
- 2) Approval of Agenda**
- 3) Council Items**
 - a) Staff Report- RFT- Ohio Road Re-paving
 - b) Notice of Policy- Partial Street Closure
 - c) Staff Report re: 1 Ton Public Works Truck
- 4) Adjournment**

COUNCIL REPORT - FOR DECISION

Subject: RFP Award – Ohio Road Repaving
Date: August 5, 2025
Authority: NA
Council Dates: August 8, 2025
Prepared by: Mike Kahn, Director of Planning and Development Services

Document #	
Revised	
Council	✓
Agenda	✓
Committee	



JP
Aug. 6/25

Background

The Town made application for Provincial and Federal Grants to repave Ohio Road from Highway 103 to Falls Lane, a total repaving of roughly 2.1 km. This would include milling the surface, removing the worn out asphalt and the laying of new asphalt.

Analysis

Staff posted a request for Tenders on July 21, 2025. The Tenders closed on August 5, 2025. This work is time sensitive as the asphalt will not set properly if the temperature is too cold. Some contractors do not warranty work started after October. Half of the overall cost of the repaving, roughly \$222,000, is being provided by the grants, with the remaining \$222,000 covered by the Town.

Only one bid was received.

Recommendation

Staff recommends Council award the repaving of Ohio Road to Dexter Construction Company Ltd. for \$442,434, including \$54,334 in HST.

Motion

THAT Council awards the request for tender for the repaving of Ohio Road to Dexter Construction Company Ltd. for \$442,434, including \$54,334 in HST.

SCHEDULE A

COVER SHEET FOR TENDER

Company Name: Dexter Construction Company Ltd.

Company Address: 17 Standard Paving Rd. Wolfville, NS, B4P 2R2

Contact Information: (902) 542-9090

Key Contact for Tender: Name: Alyssa Reid

Email: areid@dexter.ca

Business Phone: (902) 542-9090

Cell Phone: (902) 698-3414

Name of Request for Tender: Ohio Road Re-Paving

Documents Attached: Tender form, letter of good standing, NCB clearance letter, project timeline, warranty conditions, and two references.

Request for Tenders – Ohio Road Re-Paving 2025
roadway along curb face approximately 2m wide on the west side of the road at a depth of approximately 50mm on one side and flush with existing on the other. ➤ To mill existing asphalt driveway aprons where new asphalt will tie in flush with existing asphalt.

Asphalt Levelling Course and Falls Lane Spreader Patching - Per Tonne ➤ To apply tack coat and supply, place, and compact hot mix asphalt spreader patches over uneven areas in Ohio Rd prior to resurfacing. ➤ To apply tack coat and supply, place, and compact hot mix asphalt spreader patches over areas on Falls Lane identified during site visit.

50mm Asphalt Overlay - Per Tonne ➤ To apply tack coat and supply, place, and compact 50mm thick Type C-HF hot mix asphalt overlay on roadway.

Asphalt Hand Patching (Driveway Tie-Ins) - Per Tonne ➤ To supply, place, and compact hot mix asphalt in driveway tie ins to blend new asphalt overlay on Ohio Rd with existing asphalt driveways.

Re-Paving Amount Estimates

Item	Unit of Measure	Unit Price	Extended Price
Milling (Curb reveal and Driveway Aprons)	2,150 M	\$ 12.00	\$25,800.00
Asphalt Levelling Course as required/Spread patches on Falls Ln.	140 Tonnes	\$ 325.00	\$45,500.00
50mm Asphalt Overlay – Ohio Rd	950 Tonnes	\$ 294.00	\$279,300.00
Asphalt Hand Patching	100 Tonnes	\$ 375.00	\$37,500.00
Subtotal	-	\$ —	\$388,100.00
HST	-	\$ —	\$54,334.00
Total	-	\$ —	\$442,434.00

2.3 Project Deliverables

This project will include the following deliverables:

- 1) Asphalt repaving as described in this tender.
- 2) Provision of warranty for all work and materials for a period of one (1) year as per the below.
 - i. Warranty coverage shall be provided by a guarantee warranty on all materials and workmanship for a period of one (1) year from the date of completion.
 - ii. The Contractor shall in addition to any specific warranty or



Letter of Good Standing

Certificate of Recognition Program®

Member ID DEXTE000
Member Type M
Certificate No. 43666

tel 902 468-6696
fax 902 468-8843
toll free ns 1-800-971-3888
web constructionsafetyns.ca

95 MacDonald Ave.
Dartmouth N.S. Canada
B3B 1C6

Issued to: DEXTER CONSTRUCTION COMPANY LTD.
PO BOX 48100
BEDFORD, NS
B4A3Z2

Size: Standard - 20+ Persons Employed

Based on active participation in the Certificate of Recognition Program®,
Construction Safety Nova Scotia hereby issues a letter of good standing:

2024/08/08

2025/09/05

Date of Issue

Expiry Date

This letter of good standing is issued to a firm actively participating in
Construction Safety Nova Scotia programs and whose current standing falls
into the category noted below:

Certificate of Recognition™

Definition: The certificate of recognition® is awarded to firms who have completed the training requirements,
fully implemented a loss control program, and successfully participated in the COR® evaluation.

Conditions:

Jo-Anne MacDonald

Construction Safety Nova Scotia Representative



Clearance Letter

**DEXTER CONSTRUCTION COMPANY LIMITED
DEANNA RUDOLPH
927 ROCKY LAKE DR
PO BOX 48100
BEDFORD, NS B4A 3Z2**

Date of Issue: June 15, 2025

Account Holder:
**DEXTER CONSTRUCTION COMPANY LIMITED
BN: 101372720**

This letter confirms that **DEXTER CONSTRUCTION COMPANY LIMITED** is registered with the WCB Nova Scotia and is in good standing. It is valid until **September 30, 2025**.

Sincerely,

WCB Nova Scotia



17 Standard Paving Road
Wolfville, NS
B4P 2R2

TELEPHONE: (902) 542-9090
FAX: (902) 542-2539

Dexter Construction Company Limited

General Contractors

August 5, 2025

Town of Shelburne
162 Mowatt St,
Shelburne, NS, B0T 1W0

Re: Tender for Ohio Road Re-Paving

Attn: Daniel MacKay, Admin and HR Coordinator

Dear Daniel,

Please accept this letter to satisfy the proposal submission requirements of providing timelines for completion and detailed description of warranty conditions.

Dexter Construction Company Limited is a large civil construction company across Eastern Canada, with operations also in the United States and Caribbean, that specializes in projects similar to the Ohio Road Re-Paving. We have successfully completed multiple street and parking lot reconstruction, and street and parking lot resurfacing projects.

While it is difficult to determine a firm start date at this point, we will work to ensure that work is complete by October 17, 2025 as noted in the tender documents. Actual schedule and execution plan will be completed by the project management team.

With regard to warranty, Dexter will warrant against defects in materials and workmanship for a period of one year after completion of the work. I would note; however, that the scope of this project includes resurfacing over existing asphalt that is cracked and settled in some areas. While the scope of the project aims to mitigate the risk of these problems returning, it is impossible to guarantee against reflective cracking and settling as no significant reconstruction of the base materials or existing asphalt is proposed. With that said, any fault with our product or the way that we installed it that would have been within our control would be covered by warranty. Should any issues arise, we would ask that you reach out to the project management team to discuss.

Please see project references below as requested in the tender documents.

1. Town of Kentville
Dave Bell, Director of Engineering and Public Works
(902) 679-2521
dbell@kentville.ca
2. West Hants Regional Municipality
Troy Burgess
(902) 798-8391, ext 210
tburgess@westhants.ca

Please feel free to contact me with any questions or for any further information at (902) 542-9090 or areid@dexter.ca.

Regards,

Alyssa Reid
Estimator
Dexter Construction Company Ltd.



Town of Shelburne
 August 8, 2025
 Staff Report to Council
 Public Works 1 Ton Truck Replacement

Document #	
Rec'd by	JD
Date	Aug. 10/25
COPIES TO:	
Council	<input checked="" type="checkbox"/>
Agenda	<input checked="" type="checkbox"/>
Committee	<input type="checkbox"/>

General Overview:

This staff report is intended to gain Council approval for the purchase of a 5 Ton truck to replace the 2009 Public Works 1 Ton truck.

Background:

It has come to the attention of the Public Works Supervisor, William Butler the 1 ton plow truck is not in very good shape. It was approved by Council that the replacement of the 1ton truck was to be replaced next year in the Capital Budget. A replacement was found in Berwick and Willie Butler sent a local mechanic to look at the truck and it was found to be in excellent condition. The truck is a 2005 Western Star 4 X 4, 5 ton with 27,000 kms. The truck has a quick attach Plow and wing and is being sold by Howard Little Excavating Ltd in Berwick for \$83,000.00 plus taxes net cost after rebate will be \$86,203.80. Public Works is requesting the Capital Project slated for next year be approved by Council to replace in this current fiscal year. William Butler, Public Works Supervisor has stated that these trucks are hard to find for this price and condition. William Butler, Public Works Supervisor has also informed the Town that the existing 1999 5 ton was found to be in rough shape during inspection this year as well and Council will have to look at replacing this vehicle as well soon.

Financial Analysis:

Council approved a budget of \$125,000 for next year to purchase a 5 ton truck to replace the existing 1 ton to be paid by a debenture loan from Municipal Finance Corporation (MFC). With a net cost of \$86,203.80, the Town would be saving approximately \$37,796 if the Town were to replace the truck in this fiscal year.

Recommendations:

THAT Council approve the 2026/27 Public Works Capital Project to replace the 1 Ton Truck with Plow with a used 5 Ton Truck to be moved to the 2025/26 fiscal year.

Respectfully Submitted,
 Jane Crowell, Finance Manager