Town of Shelburne Hospitality Expense Reporting Form

QUARTERLY HOSPITALITY EXPENSES
April - June 2026.

Date Expenses Incurred	Purpose of Expense	Location	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
June 1/26.	HRC Meeting (Morvan Road Landfill Decommissioning Project - Public Engagement & Technical Consulting)	Shelburne	195.37				195.37
June 12/26.	Amalgamation Meeting - Presenter mileage cost share	Shelburne				67.49	67.49
June 24/26.	June 24/26 - Public Meeting Re:Water Results - Morvan Road Landfill Decommissioning Project	Shelburne	37.80			600.00	637.80
			233.17	-	-	667.49	900.66

Notes:
Hospitality includes expenses incurred while hosting individuals from outside of a municipality for conducting business activities which would include receptions, ceremonies, conferences , or other group events.

Total Claim: 900.66