



# TOWN OF SHELBURNE

## Public Art Application Form

The Town of Shelburne considers public art as an original artwork installed permanently or temporarily in such a way as to permit viewing by the public indoors or outdoors. It is intended to be integrated as part of its environment and/or interactive with its surroundings and encompasses a wide expression that may extend beyond traditional forms. Examples may include but are not exclusive to sculpture, statues, murals, functional art (seating, lighting, manhole covers, sidewalks, etc.) forms of landscaping and the like.

### Application Checklist

- Completed and Signed (all sections)
- Artist Resume/CV
- Proposed Location map or photos
- Location background research
- Project Proposal
- Photos/Design Specifications for projects
- Maintenance plan for project
- Cost for completed project

**Please complete ALL sections for Consideration.**

### Applicant Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Date Submitted: \_\_\_\_\_

**Artist Information**

Name: Address:  
Phone: Email:  
Website: (please attach resume/CV)

**Project Information**

Title: Medium:  
Size/Dimensions: Value of Project:  
\*Please attach any photos or design specifications of your project  
Completion Date: Any other significant Dates:  
1<sup>st</sup> Desired Location: 2<sup>nd</sup> Desired Location:

Primary use of Desired Locations:  
\*Please attach a map or photograph of your desired locations

Installation is: Permanent Temporary

Maintenance Requirements:

Cost to Maintain (Estimated):

Project Commemorates:

Individual Group Event Other

\*If Other, please specify:

For Plaque or Signage, please include desired wording:

**Project Proposal (250- 500 words)**

Please complete and attach a 250 to 500 word project proposal that considers the following:

- How is your project significant to the Town of Shelburne?
- How will your project impact the community?
- What is the significance of your project location?
- Will your project be important / relevant both now and into the future?
- What are the maintenance and installation costs of your project?
- Is your project accessible to all residents and visitors?
- Is your project made from a durable material that will stand up over time?
- Will you be applying for external funding to help support the cost of your project?

**Submission Information**

For any questions or concerns related to the application or application process, please contact:

**Julie Ferguson**  
 Town Clerk / Special Projects Coordinator, Town of Shelburne  
 168 Water Street, Shelburne NS., B0T 1W0, (902) 875-2991 ext. 8  
[clerk@town.shelburne.ns.ca](mailto:clerk@town.shelburne.ns.ca)

Please print and mail / drop off completed applications and supporting documentation to:

Town of Shelburne  
 168 Water Street, Shelburne NS., B0T 1W0  
 Attn: Julie Ferguson

**Application Process**

Applications are received by the Town Clerk / Special Projects Coordinator for consideration by the CP & V Committee. Once your proposal has been evaluated by this committee, you may be contacted to provide additional information or to answer any questions related to your proposal. Approved applications will be submitted to Town Council for final approval.

<b>TO BE COMPLETED BY THE TOWN CLERK / SPECIAL PROJECTS COORDINATOR</b>	
Date Application Received:	Date Application Reviewed:
Date Application Approved/Denied:	Date Applicant Notified:
Town Clerk / Special Projects Coordinator	Chair, CP & V Committee