



Meeting Minutes
Town of Shelburne Source Water Protection Committee
Tuesday February 21st, 2023
10am -Town Hall, 168 Water St., Shelburne

Present

Elizabeth Acker, Councillor, Town of Shelburne, Chair
Heather Cunningham, Customer of the Water Utility
Thomas Traplin, Customer of the Water Utility
Andrew Goreham, Manager of Inspection services (acting in the role of Municipal Planner)
Mike Race, Water Treatment Supervisor
Candy Venning, Secretary, Executive Coordinator for the Town of Shelburne
Michael Allen, Watershed Planner, Sustainability & Applied Science Division, Nova Scotia Environment & Climate Change
Marcia D'Eon, Director of Operations & Protective Services, MDS (acting on behalf of CAO)
Sherry Doane, CAO, Town of Shelburne

Regrets

Doris Townsend, Councillor, MDS
Mike Shand, SCEEMO Coordinator
Kevin Turner, Enforcement Officer, Nova Scotia Environment and Climate Change
Darrell Locke, Municipal By-Law Enforcement Officer / Town Fire Chief

Call to Order

Chair called the meeting to order @ 10:03am. Welcome and introductions were made.

Approval of Agenda

Approval of the Agenda as presented.

Race-Goreham

CARRIED

Approval of the Minutes

Approval of the Minutes of the Water Source Protection Advisory Committee Meeting held November 21st, 2019.

Goreham-Race

CARRIED

Old Business:

a) Discussion of Agenda items from January 23rd 2019, scheduled meeting

Regarding source water maps, ToS CAO had a hard copy plus they are available on-line. Hard copies will be available at the next meeting. A list of residents with properties in the Watershed area was given to Municipal Planner to update for potential future use. Discussion on communications determined it was best to have relevant information to share before reaching out in future.

b) Culvert Assessment

Water Plant Supervisor stated that entire Lake Road was re-built and all new culverts, as of 6 months ago. Item closed.

c) **Availability of containment booms in the area**

Regarding the need to contain spills, the ACAO for MDS and the Municipal Planner stated the EMO unit had containment booms but will gain confirmation.

New Business:

a) **Review and amend the Terms of Reference**

Motion to accept the updated Terms of Reference with minor changes to the following: under *Membership*, the Committee shall be comprised of the following voting members (corrected from 5 to 7) and also under *Membership*, the Committee will strive to the following non-voting technical representation (corrected from 4 to 8).

Goreham / Traplin

CARRIED

b) **Election of the Vice-Chair**

Deferred to next meeting.

c) **Other**

The Chair reminded the Committee that the ToS Source Water Protection Plans requires an annual review, and the Department of Environment (now Nova Scotia Environment and Climate Change) prescribes the use of an Advisory Committee for this purpose, and this is that committee.

The Committee agreed an actionable item was for members to review the risk assessment to see if they remain relevant as well as potentially adding to the list, followed by applying a risk management strategy. It was recommended that Committee members take some time to review the MDS Land-Use By-Law and raise any concerns at the next meeting.

To aid the new members, the Water Plant Supervisor summarized the water testing process for the new Committee members: Lake Rodney is tested 2x per day for turbidity, colour, PH & temperature with samples sent to lab in Dartmouth. Further, treated drinking water is tested 2x per day for chlorine residuals – in-house. Also, once week samples are taken from the system and sent to the lab in Yarmouth.

It was suggested a tour of the Water Plant for anyone interested would be a good orientation opportunity, possibly on the morning of the day of the next meeting.

Next Meeting:

Booked for May 16th 2023.

Proposed Agenda Items for the next meeting to include the following:

- a) Annual Review
- b) Review of MDS Land-Use By-Law, looking for feedback
- d) Election of a Vice-Chair

Adjournment:

The meeting of the Source Water Protection Committee adjourned at 10:37am

Acker

CARRIED