

# Accessibility Advisory Committee

## Meeting Minutes

Thursday March 31<sup>st</sup>, 2022

Start time: 6:00 pm

(In Person Meeting)

**In Attendance:** Adam Dedrick, Robin Smith, Frances Scott, Sylvia Snow, Holly Perry, Terry Stacey, Bil Atwood, Ben Nickerson

**Regrets:** Kent Balish, Wanda Buchannan

**Call to Order:** Meeting was called to order by Adam Dedrick at 6:03pm

**Agenda Approval:** Meeting Agenda was reviewed aloud. Approval of this agenda was moved by Sylvia and 2<sup>nd</sup> by Robin.

**Minutes of Previous Meeting:** Meeting minutes from June 16<sup>th</sup>, 2021 were reviewed.

There was a motion to approve the minutes which was moved by Robin and 2<sup>nd</sup> by Sylvia

### **Business:**

- a) **Review of Draft Accessibility Plans:** The Eastern Shelburne County Accessibility Plan was reviewed and discussed by the group as a whole. After the review of this document, the committee broke off into groups to individually review and discuss the Accessibility Action Plans for the Municipality of the District of Shelburne, Town of Lockeport and Town of Shelburne
- b) **Next Steps:** Some editions/ omissions need to be edited on all of the Action Plans reviewed. It was decided that these edits would be made by the staff members of the committee. Upon completion of the editing, the final drafts will be sent out to all committee members for review and a final motion to accept the documents as presented will be conducted via email.

A motion was made that upon completion and acceptance of the final drafts of each Accessibility Action Plan, that the committee will recommend to each council group that they accept the Eastern Shelburne County Accessibility Plan as presented. This motion was moved by Bil and seconded by Sylvia.

**Other Business:**

- a) There is no other business

**Next Meeting Date:** the next meeting date will be established via email

A motion to adjourn the meeting was made by Bil and 2<sup>nd</sup> by Sylvia.

Meeting Adjourned at 8:00pm