

Accessibility Advisory Committee

Meeting Minutes

Thursday June 16th, 2022

Start time: 6:00 pm

(In Person Meeting)

In Attendance: Adam Dedrick, Robin Smith, Frances Scott, Sylvia Snow, Holly Perry, Terry Stacey, Bil Atwood, Ben Nickerson, Kent Balish, Wanda Buchanan, Penney Smith

Regrets: none

Call to Order: Meeting was called to order by Adam Dedrick at 6:00pm

Agenda Approval: Meeting Agenda was reviewed aloud. Approval of this agenda was moved by Sylvia and 2nd by Kent.

Minutes of Previous Meeting: Meeting minutes from March 31st, 2022 were reviewed and approved electronically.

Business:

- a) **Promotion of the Plans:** All 3 units (Shelburne , Municipality, Lockeport) have submitted the final drafts of the Accessibility Action Plans to the province and they have been approved. These plans have also been promoted on all 3 affiliated websites. It was proposed that a sub-committee be formed with the focus of raising public awareness and promoting the plans. This committee will meet in July (date TBD) to discuss an action plan.
- b) **Accessibility Coordinator Role:** Robin has taken on the task of seeking information from other municipal units in the province on whether or not they have an Accessibility Coordinator assisting with their action plans. This will help determine roles, responsibilities and how to get started on implementing this position. There will also be some research done by the staff members of this committee on Funding Options for this role.
- c) **Role of the Committee Moving Forward:** This committee will act as an Advisory Committee. It will also work closely with all 3 municipal units on obtaining an Accessibility Coordinator, keeping the 3 municipal councils informed on the work being done and assisting with implementing the plan.
- d) **Meeting Schedule:** Quarterly meetings appear to be working at this time but are subject to change. Next scheduled meeting of the full committee will be September 22nd, 2022 at 6pm. This meeting will be held in Lockeport.

Other Business:

- a) There is no other business

Next Meeting Date: September 22nd, 2022 at 6pm in Lockeport

A motion to adjourn the meeting was made by Bil and 2nd by Sylvia.

Meeting Adjourned at 7:10pm