

Accessibility Advisory Committee Meeting Minutes

Wednesday November 2nd, 2022

Start time: 6:00 pm

(In Person Meeting)

In Attendance: Adam Dedrick, Robin Smith, Frances Scott, Sylvia Snow, Holly Perry, Terry Stacey, Bil Atwood, Kent Balish

Regrets: Ben Nickerson, Wanda Buchanan, Penny Smith

Call to Order: Meeting was called to order by Adam Dedrick at 6:00pm

Agenda Approval: Meeting Agenda was reviewed aloud. Approval of this agenda was moved by Terry and 2nd by Sylvia.

Minutes of Previous Meeting: Meeting minutes from June 16th, 2022 were reviewed and approved electronically. This was moved by Sylvia, 2nd by Terry

Business:

- a) **Sub Committee Update:** a meeting was held by the Sub Committee in July. Lots of good discussion took place on how to move forward with raising awareness in the community and at community events however due to timeline restraints a booth has not been set up at events as of yet
- b) **Accessibility Coordinator Position:** the proposal/terms around this position were reviewed. Funding for this position could have the potential to be grant based. It was agreed by all that creating a focus that is project based for the first year would allow for more grant opportunities and also better accommodate budget commitments. This position needs one person to commit to a full time one year pilot project. Several grant options were discussed and Adam will continue to look into these. A formal job description will be created for units to present to their councils for review/ approval. A discussion was held highlighting what all committee members would like to see as a main focus for the first year of this pilot project. These areas of focus were as follows ...
 - Built in environments
 - Community/ council/ staff education
 - Federal mandates/ discussions being held at federal level (Kent is following this)

- Having municipal units take the lead
- Awareness

A motion was made to make a recommendation to councils that they endorse the concept of perusing a one-year pilot project to jointly hire an Accessibility Coordinator in light of the mandate to move these plans. This motion was moved by Sylvia and 2nd by Bil

Other Business:

- a) There is no other business

Next Meeting Date: December 1st, 2022 at 6pm in Shelburne

A motion to adjourn the meeting was made by Kent and 2nd by Sylvia.

Meeting Adjourned at 7:15pm