



**Meeting Minutes**  
**Community Participation & Volunteerism Committee**  
**Thursday, December 7<sup>th</sup>, 2017**  
**7:00 PM**

**Committee Members Present:**

Bonnie Mahaney, Chair / Public Member  
Mayor Karen Mattatall, Council Member  
Councillor Harold Locke, Council Member  
Julie Ferguson, Public Member  
Mary Ayer, Public Member  
Joy Williams, Public Member  
Dylan Heide, Secretary / CAO

**Committee Members Absent:**

Robin Walker, Public Member

**Guests:**

None

**1) Call to Order**

Committee Chair Mahaney called the meeting to order at 7:05 pm.

**2) Approval of Agenda**

**Ferguson – Locke**

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for December 7<sup>th</sup>, 2017 be approved as presented.

**CARRIED**

**3) Approval of Minutes**

**a) Approval of the Minutes of the Community Participation & Volunteerism Committee meeting held November 2<sup>nd</sup>, 2017**

**Locke – Ayer**

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for November 2<sup>nd</sup>, 2017 be approved as presented.

**CARRIED**

**4) Delegations: None**

**5) Correspondence: None**

## **6) 2017 Action Plan / Old Business**

### **a) Committee Membership**

Committee members noted that, although interest had been expressed, no perspective members have yet attended a meeting. Staff will advertise again for new members.

### **b) Volunteer of the Month**

Committee members confirmed the Volunteers of the Month for December, January, February and March.

### **c) Volunteer Skills Inventory**

The CAO reported that staff are now maintaining a list of skilled volunteers based on past volunteer assistance to Town projects. Committee members agree this would be added to as additional skilled volunteers become known; advertisements will follow in the Town's Spring-Summer 2018 newsletter as well as during Volunteer Week 2018. Julie Ferguson agreed to follow-up with Nova Scotia Works.

### **d) Public Art Initiatives – Lift Stations, Marina Art Park, Art Day 2018**

Julie Ferguson provided an update on this year's lift stations decoration project (Arthur Street); work is almost complete. Installation is planned for the Spring of 2018.

The CAO and Julie Ferguson reported on Council's acceptance of the Committee's recommendation to engage residents via Facebook in choosing a name for the park adjacent to the Mill Building on George Street. Julie Ferguson also informed the Committee concerning the Council's adoption of the Decoration of Town Infrastructure Policy.

Committee members discussed the proposed Art Day 2018 planned for the month of August. With Robin Walker not present it was agreed discussion would resume at the Committee's January meeting, following which the Committee would seek to engage local artists in planning (and naming) the event while Town staff would explore potential external funding sources.

### **e) Active Transportation Safety**

Committee members discussed active transportation safety issues around the Hammond Street causeway and potential alternative options for pedestrians. Discussion of active transportation safety will resume at the Committee's January meeting.

### **f) Roger Grovestine Memorial Recreation Complex Session #2 Debrief**

Committee members debriefed from the November 27<sup>th</sup> session at the Shelburne Community Centre which was attended by a majority of Committee members. There was significant discussion concerning voluntary funding options for potential project components, which will be explored further by staff. It was agreed that, to encourage community interest in the project, additional information should be posted to the Town's Facebook, to be followed-up with a survey by February.

**Williams – Mattatall**

THAT staff obtain a concept sketch of proposed Roger Grovestine Memorial Recreation Complex improvements for not more than \$200.

**CARRIED**

**g) Guild Hall – 2018**

Julie Ferguson reported on plans for the Guild Hall Summer Arts Series; the initial working group meeting is planned for January. Committee members discussed additional improvements to the Guild Hall property in 2018, in particular the opportunity to commission a public art installation to be located near the lamppost on Maiden Lane. The CAO will contact local carver Sam Nickerson in this regard.

**7) New Business:**

**a) Christmas Lights Judging**

Committee members discussed preparations for the annual Christmas lights judging. Julie Ferguson will coordinate with Robin Walker in this regard.

**8) Adjournment**

The meeting adjourned on motion at 8:41 PM.