



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, November 2nd, 2017
7:00 PM

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Councillor Harold Locke, Council Member
Mayor Karen Mattatall, Council Member
Robin Walker, Public Member
Julie Ferguson, Public Member
Mary Ayer, Public Member
Joy Williams, Public Member
Dylan Heide, Secretary / CAO

Committee Members Absent:

None

Guests:

None

1) Call to Order

Committee Chair Mahaney called the meeting to order at 7:06 pm.

2) Approval of Agenda

Walker – Locke

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for November 2nd, 2017 be approved as presented.

CARRIED

3) Approval of Minutes

a) Approval of the Minutes of the Community Participation & Volunteerism Committee meeting held October 5th, 2017

Locke – Mattatall

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for October 5th, 2017 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence: None

6) 2017 Action Plan / Old Business

a) Committee Membership

Committee members discussed the two current vacancies for public members. A number of individuals have contacted the Town to express an interest, but none could attend at this time. Members agreed to see who could attend the next meeting prior to re-advertising or making a recommendation to Council in this regard.

b) Volunteer of the Month

Committee members confirmed the Volunteers of the Month for November, December and January.

c) Volunteer Skills Inventory

Committee members discussed past efforts on the part of the Committee to match volunteer opportunities in the community with volunteer skills. It was agreed that the best way for the Committee to assist would-be volunteers to connect with opportunities suited to their skills would be to continue to support the Town in organizing short-term volunteer opportunities through the Town's Get Er Done days or specific projects such as the Mill Building Restoration. Members supported the prior recommendation to advertise for skilled volunteers to support Town projects in the Town's annual newsletter and Robin Walker agreed to speak with South West Nova Employment Services to see if they would assist in matching residents seeking practical experience with relevant volunteer opportunities.

d) CBDC Volunteer Workshops Series Debrief

The CAO and Mary Ayer reported on the CBDC Volunteer Workshop Series supported by the Town and the Committee as well as the Municipality of the District of Shelburne, Municipality of the District of Barrington and the Town of Lockeport. The workshops were well attended – the highest attendance was for the session with facilitator Sheila Bird at the Shelburne Community Centre – and well received by participants. All agree the series was a success and looked forward to it becoming an annual commitment on the part of all units (the Town and CBDC have conducted similar workshops in prior years but this was the first year with the other municipal units in support, following the wrap-up of the Our Community Something for Everyone event).

e) Public Art Initiatives – Lift Stations, Marina Art Park, Art Day 2018

Julie Ferguson provided an update on this year's lift stations decoration project; youth volunteers Keegan McDonald and Karin Scott – working under SRHS teacher Chett Buchanan – will be decorating the Arthur Street lift station. Materials have been ordered.

The CAO and Julie Ferguson reported on the proposed Marina Art Park and potential public art installations for the marina area and Town-owned parkland adjacent to the Mill Building. Improvement of the existing path connecting this park with the public parking area adjacent to the Shelburne Harbour Yacht Club and Marina was also discussed for potential inclusion in the Town's 2018 Downtown Revitalization Project.

Harold Locke – Walker

THAT the Committee recommend to Council that staff be directed to put out a public call for possible names for the unnamed Town-owned parkland adjacent to the Mill Building.

CARRIED

Julie Ferguson reported on recent conversations with the Osprey Arts Centre Board and Shelburne County Arts Council concerning coordination on Public Art projects.

Committee members discussed the proposed Art Day 2018 and it was agreed the event should be scheduled for August. Robin Walker will look at other festivals and events in the Town and surrounding area during the month of August and will propose potential dates at the Committee's next meeting; the Committee will then schedule a public session with local artists to further develop the concept – including a name for the event - for recommendation to Council.

General discussion of various 2017 public art projects followed noting numerous projects completed or underway. Mayor Mattatall also raised the proposal from Lewis Jackson concerning the community's boat building heritage. It was agreed that Town Staff would work with Lewis to incorporate his ideas into planned interpretive signage, tying into the Town's ongoing whatwasthere.com project.

f) Active Transportation Safety

The CAO provided a brief update on Public Works projects currently underway. Committee members discussed potential recommendations to Council for improvement of the Town's active transportation trail. Discussion of potential recommendations will continue at the Committee's December meeting.

g) Roger Grovestine Memorial Recreation Complex Session #2

Committee members confirmed that the session would take place at 7 PM on Monday, November 27th. The CAO updated members that the Council had adopted their recommendation to invite the members of the Council for the Municipality of the District of Shelburne to attend the session. Preparations for the session were discussed.

h) Pumpkin Festival & Fall Yard-Sale Debrief

Robin Walker and Mary Ayer reported on the Pumpkin Festival. All agreed they hoped the festival would return to the Shelburne waterfront next year and thanked the organizers and volunteers for their efforts. The possibility of a later start next year was discussed. Members also discussed the Fall Yard Sale and agreed it was small but would grow with consistency in coming years as the Spring Yard Sale has. Julie Ferguson reported on the scavenger hunt which was well received. The new Halloween decorations contest was also discussed and it was agreed that it was a success and should be continued in future years; members thanked Julie for organizing on short notice. Members discussed the potential for a jack-o-lantern carving contest in 2018, along with the Pumpkin Festival and Halloween decoration contest.

i) Remembrance Day 2017

Robin Walker provided Committee members with a brief update concerning preparations for the Remembrance Day 2017 event. Members reviewed the proposed Remembrance Day Banner from Tim Sands and discussed his proposal to have several additional banners produced with community support.

Ayer – Walker

THAT the Committee recommend to Council that the Town's Public Works Department be directed to put up and take down such Remembrance Day banners as are supplied by Tim Sands suitably prior to Remembrance Day.

CARRIED

j) Guild Hall – 2018

Julie Ferguson reported on recent Council decisions concerning the Guild Hall including the authorization of the establishment of a Working Group for the Guild Hall Summer Arts Series.

7) New Business:

a) November 5th Health Rally

Mayor Mattatall requested the assistance of Committee members in setup and organization for the November 5th event planned by the Town and thanked Rob Stork and others for volunteering to assist with other aspects of the event.

8) Adjournment

The meeting adjourned on motion at 8:50 PM.