



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, June 8th, 2017
7:00 PM

Committee Members Present:

Mayor Karen Mattatall, Council Member
Councillor Harold Locke, Council Member
Mary Ayer, Public Member
Julie Ferguson, Public Member
Holly Renaud, Public Member
Joy Williams, Public Member
Robin Walker, Public Member
Dylan Heide, Secretary / CAO

Committee Members Absent:

Bonnie Mahaney, Chair / Public Member (with regrets)
Jennifer Huskilson, Public Member

Guests:

Lewis Jackson

1) Call to Order

Acting Committee Chair Mayor Mattatall called the meeting to order at 7:05 pm.

2) Approval of Agenda

Locke – Renaud

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for June 8th, 2017 be approved as amended, adding Lewis Jackson as a delegation.

CARRIED

3) Approval of Minutes

a) Ferguson – Locke

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for May 11th, 2017 be approved as presented.

CARRIED

4) Delegations:

a) Lewis Jackson – Shelburne History

Lewis Jackson addressed the Committee on several subjects relating to Shelburne History including historic walking tours, interpretive signage and the Mill Building. Members discussed how Lewis' ideas could relate to ongoing initiatives including Public Art initiatives.

5) Correspondence:

a) CSC June Newsletter

Committee members discussed highlights from the Community Sector Council newsletter noting funding opportunities for non-profits on southshoreconnect.ca.

6) 2017 Action Plan / Old Business

a) Committee Membership

Acting Chair Mattatall noted the Committee was at capacity for membership.

b) Volunteer of the Month

Committee members confirmed the Volunteers of the Month for June, July, August and September.

c) CBDC Volunteer Workshops Series

The CAO updated Committee members on a recent meeting at CBDC to finalize details for the workshop series. Public advertisements concerning the series – supported by the municipal units of Shelburne County and CBDC – should be out by the end of the month.

d) Town Scavenger Hunt

Committee member discussed the potential for a Town scavenger hunt intended to boost public participation in the community and encourage residents to get to know their neighbours; Julie Ferguson and Robin Walker (Town Events Coordinator) agreed to discuss the idea further and report back to the Committee's next meeting.

e) Public Art Initiatives – Art Walks

Committee members noted that the Town's Art Walks call for public art proposals is now open and a special meeting will be needed later in the month to review applications and make recommendation to Council. Funding for the Art Walks initiative consists of \$2,500 from the Heart & Stroke Foundation of Nova Scotia with additional funds as required to be drawn from the \$7,500/year annual Public Arts funding established by the Town Council in the 2017-18 operating budget.

The CAO provided an update to Committee members concerning discussions with Little People's Place staff regarding decorating the washrooms/utilities building in Graham's Park. Little People's Place recommended Cindy Hagen from Studio 138 on Water Street to facilitate the children's ideas for decorating the building; Cindy has agreed to undertake this volunteer initiative with Little People's Place in the fall of 2017. In the meantime it was agreed that Robin Walker would coordinate a community event to encourage volunteers to assist in painting the building white and setting up one wall as a chalk-board space for kids (Town picnic tables and benches could also be repainted at this time). Town Tourism & Marketing Coordinator Chris Abbot is also working on park signage to be installed on the front of the building, in consultation with the Huskison Family (project donor).

f) Canada 150 Photos – Shelburne Mall

Mayor Mattatall provided a brief update on plans for the photo display; a schedule of volunteers has been developed for the display's visit to the Shelburne Mall and additional volunteers are needed.

g) Active Transportation Safety – Crosswalks, Traffic Signs & Signals

Committee members discussed updates from the CAO. Additional measures to improve pedestrian and cyclist safety including the expansion of the crosswalks flags program were also discussed. The CAO will contact the RCMP concerning public education about crosswalk safety and the possibility of radio bulletins on CJLS.

h) Roger Grovestine Memorial Recreation Complex Session Debrief

Committee members engaged in significant discussion concerning the public session held May 31st. Staff and committee members will gather additional information regarding the Roger Grovestine Memorial Recreation Complex over the summer and discussion will resume at the Committee's September meeting. It was noted that significant undeveloped land borders the Complex on all sides – most privately owned – which could potentially be made available for expansion of the facility if required.

i) Town-Wide Yard Sale 2017 Debrief

Committee members engaged in significant conversation regarding opportunities to attract additional vendors to the Town-wide Yard Sale. Plans for the first fall yard sale (October 7th, 2017) were also discussed including the possibility of erecting one or both of the Town's event tents at the Atlantic House Park for the use of vendors.

j) Christmas Street Decorations

Street decorations catalogues were distributed and it was agreed that Committee members would confirm decorations to be ordered by the Committee's September meeting.

k) Fishermen's Memorial Service

Mayor Mattatall provided an update on plans for the service.

Renaud – Locke

THAT the Town provide a \$40 gift certificate from Committee funds to the artist donating a work for the Fishermen's Memorial Service, in compensation for travel costs.

CARRIED

l) Guild Hall – 2017 Season

Julie Ferguson provided an update on the 2017 Summer Series at the Guild Hall.

7) New Business:

a) Committee Summer meeting Schedule

Committee members discussed the Committee's summer meeting schedule.

Ferguson – Ayer

THAT the regular meetings of the Community Participation & Volunteerism Committee for July and August 2017 be cancelled.

CARRIED

8) Adjournment

The meeting adjourned on motion at 8:54 PM.