



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, May 11th, 2017
7:00 PM

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Mayor Karen Mattatall, Council Member
Councillor Harold Locke, Council Member
Mary Ayer, Public Member
Julie Ferguson, Public Member
Holly Renaud, Public Member
Joy Williams, Public Member
Robin Walker, Public Member
Jennifer Huskilson, Public Member
Dylan Heide, Secretary / CAO

Committee Members Absent:

None

Guests:

None

1) Call to Order

Committee Chair Mahaney called the meeting to order at 7:00 pm.

2) Approval of Agenda

Locke – Ferguson

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for May 11th, 2017 be approved as presented.

CARRIED

3) Approval of Minutes

a) Locke – Walker

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for April 6th, 2017 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence:

a) CSC May Newsletter

Committee members discussed highlights from the Community Sector Council newsletter noting an upcoming fundraising workshop for community groups.

6) 2017 Action Plan / Old Business

a) Committee Membership

Chair Mahaney noted the Committee was at capacity for membership.

b) Volunteer of the Month

Committee members confirmed the Volunteers of the Month for May and June.

c) Provincial Volunteer Recognition

Chair Mahaney provided a debrief of the provincial volunteer reception which she attended along with Representative Volunteer Donna Rennehan; a great event as usual.

d) CBDC Volunteer Workshops Series

The CAO relayed to Committee members that Dixie Redmond (CBDC) has arranged a meeting later in the month to finalize plans for the workshop series. The CAO will provide an update at the Committee's next meeting.

e) Public Art Initiatives – Art Walks

The CAO reported that Council had approved the Committee's recommendation for staff to develop a Public Art Policy for the Town, based on the policy statement drafted by the Committee.

Jennifer Huskison reported that Our House had received a grant to support public art initiatives with community youth potentially including the Committee's Art Walks initiative or continuing the decoration of Lift Stations begun last year by Sam and Thom King.

Committee members discussed the Call for Proposals for Art Walks and provided feedback to Julie Ferguson. Various potential Art Walks concepts were discussed and Committee members expressed their hope that local artists would apply for the opportunity.

Mayor Mattatall relayed to the Committee an offer by a local artist to donate a piece for the Shelburne waterfront or potentially a local park; she will bring additional information to the Committee's next meeting.

The CAO will get an update from Little People's Place regarding the decoration of the Graham's Park washrooms building. The idea of having one wall of the building used as a chalk board was discussed and will be considered at the Committee's next meeting, pending the update from Little People's Place.

f) Canada 150 Photos – Shelburne Mall

Mayor Mattatall provided a brief update on plans for the photo display and shared the poster for the exhibit.

g) Active Transportation Safety – Crosswalks, Traffic Signs & Signals

Committee members discussed updates from the CAO and noted the progress of the Public Works Department in implementing prior recommendations of the Committee included in Council's operating and capital budgets.

h) Roger Grovestine Memorial Recreation Complex Session – May 31st

The CAO provided an overview of the planned public workshop scheduled for May 31st based on the outline of the Guild Hall consultations previously undertaken by the Committee. Committee members volunteered to assist with the workshop which would be facilitated by Town staff on behalf of the Committee. Members discussed opportunities to promote the workshop and encourage public participation.

i) Volunteer Week 2017

Committee Chair Mahaney and Holly Renaud reported on the local volunteer recognition reception, held this year in Lockeport.

j) Town-Wide Yard Sale

Committee members engaged in a brief discussion concerning the upcoming Town Wide Yard Sale scheduled for June 3rd; all preparations have been made.

k) Christmas Street Decorations

The CAO will bring catalogues for discussion at the Committee's next meeting.

l) Guild Hall – 2017 Season

Julie Ferguson provided an update on plans for the Guild Hall Grand Opening and 2017 summer season. Committee members discussed the upcoming Grand Opening; Julie is looking for volunteers for the weekend (as well as for the summer season). It was agreed that Robin Walker, as Town Events Coordinator, would arrange for sandwich boards to be located on Water and Dock streets promoting events at the Guild Hall. The CAO provided an update on the near-complete Guild Hall project including the schedule for landscaping. Committee members engaged in significant discussion concerning the draft facility rental agreement for the Guild Hall and provided feedback to Julie Ferguson.

7) New Business:

a) Town Scavenger Hunt

Committee members discussed the possibility of a Town scavenger hunt as suggested by Councillor Young (relayed by Mayor Mattatall). Potential prizes were discussed as was scheduling; discussion to resume at the Committee's next meeting. Councillor Young will be invited to the Committee's next meeting to discuss the idea.

8) Adjournment

The meeting adjourned on motion at 9:08 PM.