



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, April 6th, 2017
7:00 PM

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Mayor Karen Mattatall, Council Member
Councillor Harold Locke, Council Member
Mary Ayer, Public Member
Julie Ferguson, Public Member
Holly Renaud, Public Member
Joy Williams, Public Member
Dylan Heide, CAO / Committee Secretary

Committee Members Absent:

Robin Walker, Public Member (with regrets)
Jennifer Huskilson, Public Member

Guests:

None

1) Call to Order

Committee Chair Mahaney called the meeting to order at 7:05 pm.

2) Approval of Agenda

Ferguson – Mattatall

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for April 6th, 2017 be approved as presented.

CARRIED

3) Approval of Minutes

a) Ferguson – Locke

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for March 2nd, 2017 be approved as presented.

CARRIED

b) Locke – Renaud

THAT the Minutes of the Special Meeting of the Community Participation & Volunteerism Committee for March 23rd, 2017 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence: None

6) 2017 Action Plan / Old Business

a) Committee Membership

The Secretary report on speaking with Jennifer Huskison as per the Committee's instruction at the last meeting; Jennifer expressed her desire to remain a member of the Committee and to attend Committee meetings whenever possible.

b) Volunteer of the Month

Committee members confirmed the Volunteers of the Month for April, May and June.

c) Provincial Volunteer Recognition

Committee members confirmed all preparations for the provincial volunteer reception on April 18th had been made; Bonnie will attend along with Donna Rennehan (the Town's Representative Volunteer of the Year nominee).

d) CBDC Volunteer Workshops Series

The CAO reported that CBDC hasn't received the expected level of support from other municipal units in Shelburne County for their planned volunteer workshop series. CBDC has confirmed their intent to move ahead with the workshops with the Committee's contribution; without support from other units, all workshops will be held in the town of Shelburne.

e) Public Art Initiatives / Art Policy Statement

Julie Ferguson reported on the approval of funds to support the Committee's Art Walks initiative. Town staff will draft a call for proposals for Art Walk ideas (up to 3 ideas will be selected) and look into the possibility of insurance coverage for the art initiatives, reporting back to the Committee's next meeting.

Committee members discussed the development of a Public Art Policy for the Town.

Renaud – Williams

THAT the Committee recommend to Council that staff be directed to develop a draft Public Art Policy reflecting the following policy statement:

"The intent of this policy is to:

- Create vibrant public spaces for residents and visitors
- Enhance the town's appeal and attractiveness
- Reflect the diversity of our community
- Celebrate our shared cultural heritage
- Strengthen neighborhood and community ties
- Provide opportunities for local artists"

CARRIED

f) Canada 150 Photos – Shelburne Mall

Mayor Mattatall provided a brief update on plans for the photo display.

g) Active Transportation Safety – Crosswalks, Traffic Signs & Signals

Committee members noted with appreciation Council's inclusion of funds to expand the Town's crosswalk flag program to other locations and agreed to continue discussion of possible public education initiatives at their May meeting.

h) Volunteer Week 2017

Committee members discussed plans for the local volunteer reception on April 26th in Lockeport; all plans for the event were confirmed. Chair Mahaney and Holly Renaud volunteered to attend and recognize the volunteers.

i) Town-Wide Yard Sale 2017

Committee members discussed the upcoming Town-Wide Yard Sale and agreed there would be no changes to the street activity/closure request to the Town this year. The idea of ordering temporary signs to be used during street activity – not closure – warning motorists to use caution due to increased pedestrian activity; the CAO agreed to look into this idea. Town staff will develop a draft advertisement for the event and distribute by email to Committee members for review.

j) Christmas Street Decorations

Committee members agreed to defer discussion to their May meeting.

k) Guild Hall – 2017 Season

Julie Ferguson provided an update on plans for the Guild Hall Grand Opening and 2017 season. Committee members thanked Julie for her efforts and agreed things were proceeding well; the final program for the May 26-28th Grand Opening is expected by the Committee's May meeting.

7) New Business:

a) Future of Roger Grovestine Recreation Complex

Committee members discussed plans to follow the same process used in the development of plans for the new Shelburne Guild Hall in hosting a series of public sessions to discuss the "future of the Roger Grovestine Recreation Complex" with the community; discussions would highlight past, current and proposed future recreational and community uses for the facility with the goal of making recommendations to Council. Committee members agreed a date in late May would be selected for the first session – to be held at the Shelburne Community Centre – with another likely to follow in the early fall.

8) Adjournment

The meeting adjourned on motion at 8:42 PM.