



Meeting Minutes
Community Participation & Volunteerism Committee
Tuesday, January 16th, 2018
7:00 PM

Committee Members Present:

Mayor Karen Mattatall, Council Member
Deputy Mayor Harold Locke, Council Member
Robin Walker, Public Member
Julie Ferguson, Public Member
Mary Ayer, Public Member
Joy Williams, Public Member
Dylan Heide, Secretary / CAO

Committee Members Absent:

Bonnie Mahaney, Chair / Public Member

Guests:

None

1) Call to Order

Acting Chair Mattatall called the meeting to order at 7:02 pm.

2) Approval of Agenda

Locke – Ferguson

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for January 16th, 2018 be approved as presented.

CARRIED

3) Approval of Minutes

a) Approval of the Minutes of the Community Participation & Volunteerism Committee meeting held December 7th, 2017

Locke – Walker

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for December 7th, 2017 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence:

a) TIANS re Communities in Bloom

Committee members discussed opportunities to recognize local gardens to encourage community participation and beautification. A potential initiative similar to ongoing decorations judging (Christmas and Halloween) organized by the Committee will be discussed at the Committee's February meeting. Julie Ferguson will check with staff from the Municipality of the District of Shelburne to inquire if they would like to participate.

b) Lieutenant Governor's Community Spirit Award

Committee members discussed the Lieutenant Governor's Community Spirit Award and agreed to consider applying next year or the following year, in recognition of many great initiatives currently underway in Shelburne.

6) 2017 Action Plan / Old Business

a) 2018 Action Plan

Committee members discussed amendments to the Committee's 2017 Action Plan reflective of progress over the past year. Discussions included determining if there would be a better place to locate print resources for volunteer groups (such as the McKay Memorial library) as well as the potential for a Support for Societies Policy, to be discussed further at an upcoming meeting.

Ayer – Ferguson

THAT the Committee recommend to Council the approval of the Committee's 2018 Action Plan: Supporting Volunteer & Non-Profit Community Groups (attached).

CARRIED

b) Committee Membership

Committee members noted that, although interest had been expressed, no perspective members have yet attended a meeting. Staff will advertise again for new members in April.

c) Volunteer of the Month

Committee members confirmed the Volunteers of the Month for January, February and March.

d) Volunteer Skills Inventory

An inventory spreadsheet is now being maintained by staff. Advertisements will follow in the Town's Spring-Summer 2018 newsletter and during Volunteer Week 2018. This item will be removed from next month's Committee agenda.

e) Public Art Initiatives

Updates were provided regarding the lift station decoration project, last year's Walkability projects, and progress on the Marina Art Park and George Street park concepts.

Walker – Ayer

THAT the Committee recommend to Council that the park on George Street adjacent to the Mill Building be officially named "Secret Park" and that staff be directed to commission a bi-lingual English-Mi'kmaw sign for the park for the summer of 2018.

CARRIED

Committee members discussed the proposed Art Day 2018, planned for the month of August. The Committee confirmed the date of Saturday, August 18th and will look to organize a special daytime workshop with local artists sometime in February or March to discuss a

proper name for the Art Day as well as program and promotion ideas. It was also agreed that the Committee would discuss a recommendation to Council for an exemption for art sales during the event under the Town's Vending By-Law at the Committee's February meeting.

Committee members also agreed to discuss themes for a 2018 Call for Proposals for public art concepts at the Committee's February meeting. "Art in our Parks" was raised as a potential theme.

f) Active Transportation Safety

Committee members agreed to resume discussion of active transportation safety issues around the Hammond Street causeway and potential alternative options for pedestrians at the Committee's February meeting.

g) Roger Grovestine Memorial Recreation Complex

Committee members received an update that the requested concept art for the complex would not be available until an upcoming meeting and it was agreed to delay further discussions on this basis. Deputy Mayor Locke agreed to look into any 2018-19 budget recommendations relating to existing recreation facilities at the complex.

h) Christmas Lights Judging 2017 Debrief

Robin Walker debriefed the Committee concerning the 2017 lights judging; the judging was a success as usual. It was noted that the Committee should contact the Shelburne & Area Chamber of Commerce prior to next year's judging to better coordinate on business decorations judging.

i) Volunteer Week 2018

It was confirmed that the Municipality of the District of Shelburne was responsible for hosting the local volunteer reception event for 2018. Committee members will review the volunteers of the month from 2017 to recommend a Representative Volunteer of the Year for 2017 to Council.

j) Guild Hall – 2018

Julie Ferguson reported on plans for the Guild Hall Summer Arts Series; the initial working group meeting took place January 8th. The CAO reported that plans were still underway for new signage and public art for the Guild Hall to be installed in 2018. It was also reported that the new rental agreement for the Guild Hall facility is now in place.

7) New Business:

8) Adjournment

The meeting adjourned on motion at 9:01 PM.