



**Meeting Minutes**  
**Community Participation & Volunteerism Committee**  
**Tuesday, February 8<sup>th</sup>, 2018**  
**7:00 PM**

**Committee Members Present:**

Bonnie Mahaney, Chair / Public Member  
Mayor Karen Mattatall, Council Member  
Deputy Mayor Harold Locke, Council Member  
Robin Walker, Public Member  
Julie Ferguson, Public Member  
Mary Ayer, Public Member  
Joy Williams, Public Member  
Dylan Heide, Secretary / CAO

**Committee Members Absent:**

None

**Guests:**

Cheryl Bower

**1) Call to Order**

Acting Chair Mattatall called the meeting to order at 7:02 pm and welcomed guest Cheryl Bower.

**2) Approval of Agenda**

**Ferguson – Locke**

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for February 8<sup>th</sup>, 2018 be approved as presented.

**CARRIED**

**3) Approval of Minutes**

**a) Approval of the Minutes of the Community Participation & Volunteerism Committee meeting held January 16<sup>th</sup>, 2018**

**Locke – Mattatall**

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for January 16<sup>th</sup>, 2018 be approved as presented.

**CARRIED**

**4) Delegations: None**

**5) Correspondence: None**

**6) 2018 Action Plan / Old Business**

**a) Committee Membership**

Committee members welcomed Cheryl Bower who expressed an interest in joining the committee.

**Ayer – Locke**

THAT the Committee recommend to Council the appointment of Cheryl Bower to the membership of the Community Participation & Volunteerism Committee.

**CARRIED**

**b) Volunteer of the Month**

Committee members confirmed the Volunteers of the Month for February and March.

**c) Grants to Organizations**

Committee members discussed the grant applications received by the Town for the 2018-19 fiscal year. The request from the Pumpkin Festival was discussed and Robin Walker recommended it be handled out of the community events budget rather than through grants to organizations; it will be reflected in the draft 2018-19 operating budget to be discussed by Council.

**Walker – Ayer**

THAT the Committee recommend to Council the following grants for 2018-19:

Barrington Area Soccer Association	\$850
Basement Theatre	\$500
Black Loyalist Heritage Society	\$1,000
Camp Jordan	\$500
Lion's Club	\$2,500
Lion's Club (Giving Tree)	\$50
McKay Memorial Library (Adopt-A-Book)	\$500
Shelburne Rug Hooking Group	\$250
Shelburne Curling Centre	\$299
Shelburne County Museum / SHS	up to \$2,500
Shelburne Archives & Genealogical Society	\$1,000
Shelburne Exhibition	\$1,000
Shelburne Longboat Society	\$750
Shelburne Regional High School Bursary	\$250
Shelburne County Health Care Recruitment	\$889
Sou'West Nova Transit (Rider Subsidy)	\$1,000
Sou'West Nova Transition House	\$500
Special Olympics	\$1,000
Red Cross	\$50
<b>TOTAL</b>	<b>\$12,888 - \$15,388</b>

**CARRIED**

**d) Public Art Initiatives**

Julie Ferguson provided an update on various ongoing art initiatives including the “stumped” social media promotion, to be discussed further at the Committee’s next meeting. The CAO reported that the Committee’s recommendation for the name of Secret Park had been accepted by Council.

Committee members discussed the proposed Art Day 2018 planned for August 18<sup>th</sup>. Robin Walker announced that she would be arranging an initial discussion in this regard with local artists later in February; Committee members were encouraged to attend.

**Ferguson – Walker**

THAT the Committee recommend to Council an exemption for the sale of all arts and crafts products on Art Day (final name to be determined) August 18<sup>th</sup>, 2018 (and each year thereafter) under the Town's Vending By-law.

**CARRIED**

**Ferguson – Mattatall**

THAT the Committee recommend to Council the issuance of a Call for Proposals for "Art in Parks" projects to a maximum of \$5,000 in March 2018, to be financed out of the dedicated funding for public art initiatives included in the Town's 2018-19 operating budget.

**CARRIED**

**e) Active Transportation Safety**

Committee members discussed active transportation safety issues around the Hammond Street causeway and agreed that any solution would necessitate the rehabilitation of the Hammond Street Causeway; the CAO informed Committee members that the Town's Municipal Climate Change Action Plan, along with an engineer's assessment of the causeway culvert, recommended rehabilitation of the causeway to mitigate flooding issues in the area.

**Locke – Williams**

THAT the Committee recommend to Council that the Town apply for to the National Disaster Assistance Mitigation Program in 2018 for the rehabilitation of the Hammond Street Causeway in 2019-20.

**CARRIED**

Committee members discussed the Town's improvements to active transportation infrastructure in recent years and agreed only minor additional investments, along with improved signage, painting and maintenance were needed to significantly improve cyclist and pedestrian safety. The possibility of conducting an external active transportation audit, with funding from the NS Department of Communities, Culture & Heritage, was also discussed; it was agreed this would be a good way to determine what – if any – further improvements might be needed in the future (connecting with other ongoing asset management initiatives).

**Williams – Walker**

THAT the Committee recommend to Council the conduct of an Active Transportation Infrastructure Audit in 2018-19.

**CARRIED**

**f) Roger Grovestine Memorial Recreation Complex**

Harold Locke agreed to arrange a meeting with artist Dave Tupe regarding the requested concept drawing of the complex. Potential recommendations to Council for the 2018-19 budget were discussed.

**Williams – Walker**

THAT the Committee recommend to Council the rehabilitation of the infield surface and infield drainage at the Roger Grovestine Memorial Recreation Complex ballfield in 2018-19.

**CARRIED**

**g) Recognition of Local Gardens**

Julie Ferguson reported on discussions for a potential joint initiative with the Municipality of the District of Shelburne with Val Kean. Plans are being developed for initial recognition and a potential tour in 2018. Opportunities to coordinate with other Town garden initiatives such as those for rain gardens and community gardens were noted.

**h) Volunteer Week 2018**

The CAO reported that Council had accepted the Committee's recommendation of Wayne Blinkhorn as representative Volunteer of the Year for 2018. Chair Mahaney agreed to accompany Wayne to the provincial ceremony in Halifax. The local event in April will be discussed further at the Committee's next meeting.

**i) Guild Hall 2018**

Julie Ferguson reported on plans for the Guild Hall Summer Arts Series.

**7) New Business:**

**a) Christmas Decorations 2018**

Robin Walker reported on recent social media discussion supporting replacement of the Town's existing Christmas Decorations, which were refurbished last year. A public discussion has been scheduled for February 12<sup>th</sup> and Robin will report on the outcome to the Committee's next meeting.

**b) Mermaid Sculpture**

Mayor Mattatall reported that residents Jan and Kevin MacAleer had offered to donate a mermaid sculpture in their possession to the Town for public display but had requested it be painted. Julie Ferguson volunteered to paint the mermaid; the CAO will look into the assistance of Town staff in collecting the sculpture.

**8) Adjournment**

The meeting adjourned on motion at 8:59 PM.