



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, March 8th, 2018
7:00 PM

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Mayor Karen Mattatall, Council Member
Deputy Mayor Harold Locke, Council Member
Robin Walker, Public Member
Julie Ferguson, Public Member
Mary Ayer, Public Member
Joy Williams, Public Member
Cheryl Bower, Public Member
Dylan Heide, Secretary / CAO

Committee Members Absent:

None

Guests:

None

1) Call to Order

Chair Mahaney called the meeting to order at 7:01 pm.

2) Approval of Agenda

Ferguson – Locke

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for March 8th, 2018 be approved as presented.

CARRIED

3) Approval of Minutes

a) Approval of the Minutes of the Community Participation & Volunteerism Committee meeting held February 8th, 2018

Locke – Mattatall

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for February 8th, 2018 be approved as amended to reflect Chair Mahaney calling the meeting to order, not Acting Chair Mattatall.

CARRIED

4) Delegations: None

5) Correspondence: None

6) 2018 Action Plan / Old Business

a) Committee Membership

Committee members welcomed new member Cheryl Bower. One vacancy remains on the Committee, will be re-advertised during Volunteer Week 2018 and in the Town's 2018 Spring-Summer Newsletter (along with other committee vacancies).

b) Volunteer of the Month

Committee members confirmed the Volunteers of the Month for March and April.

c) Public Art Initiatives – Art Day, Lift Stations, Etc.

Julie Ferguson reported to the Committee concerning response received to the Committee's call for proposals to transform the large town-owned tree stump at 169 Water Street.

Ferguson – Walker

THAT the Committee recommend to Council the acceptance of the proposal from Jackie Race to transform the tree stump at 169 Water Street into a gnome house / planter box at a cost of \$75.

CARRIED

Robin Walker reported on the initial working group discussion of Art Day 2018, planned for August 18th. No alternative name for the event was proposed and a hashtag [#shelburneartday](#) was suggested. Ideas discussed included rug hooking demonstrations, photobooth fundraiser, and free art classes. Robin will promote vending opportunities (Council has exempted arts and crafts vending from permit requirements during the event).

Committee members discussed opportunities to support "do-it-yourself" Art Day activities/events including providing free chalk for sidewalk decoration, encouraging residents to apply to temporarily close local streets to through-traffic for community activities, encouraging artists to set-up and host activities / vend products on various Town properties such as the Guild Hall, parks and greenspaces, and calling on local businesses to offer demonstrations and promotions related to Art Day. Coordination with Songs at Sea Level – taking place the same weekend – was also discussed. Robin Walker and Julie Ferguson will continue to support working group discussions for Art Day 2018.

Julie Ferguson reported on student lift station decoration projects (one underway and two proposed). Committee members discussed the possibility of including one or more lift station decoration projects in Art Day 2018, perhaps involving volunteer participants in decorating a station during the day. The CAO reported that the Town Council had approved the Committee's proposed Call for Proposals for "Art in Parks" public art projects. Julie Ferguson is working on the Call for Proposals advert, to be issued by April. Committee members also reviewed examples of Sam Nickerson's work and Julie Ferguson will relay the Committee's feedback to Sam for the piece to be installed on the Shelburne Guild Hall property at Maiden Lane by the summer of 2018.

d) Active Transportation Safety

The CAO reported on the Town Council's acceptance of the Committee's recommendations to the 2018-19 operating and capital budgets. The CAO also reported on the recent meeting of the Shelburne Harbour Trail Working Group and Committee members discussed opportunities to improve signage on the Town trail, including promotion of the trail connection to Birchtown (proposed route of the Shelburne Harbour Trail).

e) Roger Grovestine Memorial Recreation Complex

Councillor Locke reported on the Town Council's acceptance of the Committee's recommendation of the 2018-19 capital budget (infield rehabilitation). Committee members agreed to a Facebook post soliciting interest from local artists in assisting the Committee with development of concept art to generate additional local interest in the Committee's ongoing consultations on the future of the complex (next consultation planned for May/June with a possible survey prior to).

f) Recognition of Local Gardens

Julie Ferguson reported on preparations for the initiative to recognize/tour local gardens, planned in coordination with the Municipality of the District of Shelburne. Opportunities to coordinate with other Town garden initiatives such as those for rain gardens and community gardens – subject to external funding approvals – were also discussed.

g) Volunteer Week 2018

Committee members discussed plans for the Provincial Volunteer Reception 2018; Chair Mahaney and Robin Walker will attend along with Representative Volunteer for 2018 Wayne Blinkhorn. The local volunteer reception is planned for Tuesday, April 17th in Sandy Point (MDS hosting); the CAO will coordinate the program, invitations, etc. with MDS and Town of Lockeport staff as usual. All 2017 Volunteer of the Month honourees will be invited to attend and recognized with certificates; Julie Ferguson will assemble the biographies for reference at the event. Committee members also discussed promotion of volunteerism in the Town's 2018 Spring-Summer Newsletter and agreed the new Support for Societies policy should be referenced, along with the annual subsidized training opportunities through CBDC.

h) Guild Hall 2018

Julie Ferguson reported on plans for the Guild Hall Summer Arts Series.

i) Christmas Decorations 2018

Robin Walker reported on the February 12th public session to discuss possible recommendation to Council for inclusion of funds for new or refurbished Christmas decorations in the Town's 2018-19 capital budget. At its regular meeting for March 7th resident Roy O'Donnell presented Council with a recommendation from participants at the public session which was referred to upcoming capital budget discussions in April.

j) Budget 2018-19

Committee members agreed that the Committee had already submitted to Council its recommendations for the 2018-19 operating and capital budgets in the report from its February meeting.

7) New Business: None

8) Adjournment

The meeting adjourned on motion at 8:35 PM.