



**Meeting Minutes**  
**Community Participation & Volunteerism Committee**  
**Thursday, April 5<sup>th</sup>, 2018**  
**7:00 PM**

**Committee Members Present:**

Bonnie Mahaney, Chair / Public Member  
Mayor Karen Mattatall, Council Member  
Deputy Mayor Harold Locke, Council Member  
Robin Walker, Public Member  
Julie Ferguson, Public Member  
Mary Ayer, Public Member  
Joy Williams, Public Member  
Cheryl Bower, Public Member  
Dylan Heide, Secretary / CAO

**Committee Members Absent:**

None

**Guests:**

None

**1) Call to Order**

Chair Mahaney called the meeting to order at 7:05 pm.

**2) Approval of Agenda**

**Locke – Walker**

THAT the Agenda of the Regular Meeting of the Community Participation & Volunteerism Committee for April 5<sup>th</sup>, 2018 be approved as presented.

**CARRIED**

**3) Approval of Minutes**

**a) Approval of the Minutes of the Community Participation & Volunteerism Committee meeting held March 8<sup>th</sup>, 2018**

**Ferguson – Locke**

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee for March 8<sup>th</sup>, 2018 be approved as presented.

**CARRIED**

**4) Delegations: None**

**5) Correspondence: None**

## 6) 2018 Action Plan / Old Business

### a) **Committee Membership**

One vacancy remains on the Committee, will be re-advertised in the Town's 2018 Spring-Summer Newsletter (along with other committee vacancies).

### b) **Volunteer of the Month**

Committee members confirmed the Volunteers of the Month for April, May and June.

### c) **Public Art Initiatives**

Julie Ferguson shared proposed artworks from SRHS students for up to two additional lift stations (would be the 3<sup>rd</sup> and 4<sup>th</sup> overall). Town staff have now ordered materials to support the decoration of several more lift stations should the Committee approve them to proceed. The students will be encouraged to look at up to two of the remaining lift stations to decorate.

Julie Ferguson reported on Sam Nickerson's concept for the Guild Hall carving - Minke Whale – and informed the Committee that he is ready to proceed, with the Town's approval.

#### **Mattatall – Williams**

THAT the Committee recommend to Council the acceptance of Sam Nickerson's proposed carving for the Shelburne Guild Hall property, at a budget of \$2,000, with funds to be drawn from the Public Art Fund established by Council.

#### **CARRIED**

Councillor Locke volunteered to introduce the Committee's recommendation to Council at their regular meeting on April 18<sup>th</sup>, 2018 so as to allow Sam to begin work sooner.

Robin Walker reported on preparations for Art Day 2018; it has been difficult to generate opportunities to connect with local artists to date. Committee members discussed issuing specific calls for residents and local artists to organize activities and offerings on Art Day, via a social media and poster campaign; it was agreed this would be discussed further at the Committee's May meeting, including what budget might be required to support this. Robin also reported on plans to encourage vendors for the May 2<sup>nd</sup> cruise visit to return on Art Day.

The CAO reported that he would be attending the Shelburne County Arts Council Public Art Subcommittee meeting on April 12<sup>th</sup> and would promote Art Day and other opportunities to local artists available from the Town, including the current Call for Proposals for "Art in Parks" projects.

### d) **Active Transportation Safety**

The CAO reported on agreement with the Connect2 program administrators as to the use of remaining funding from the Town's 2017-18 grant, for the conduct of active transportation audits and related improvements. Opportunities to engage groups such as the local Sou'Wester CrossFit gym, Little People's Place after school program, etc. in pedestrian and

cyclist infrastructure auditing activities were discussed; members agreed to discuss further at the Committee's May meeting.

Committee members also discussed potential improvements to trail signage and the potential for improvement of signage for the Hartz Point trail, in cooperation with the Black Loyalist Heritage Society.

**e) Roger Grovestine Memorial Recreation Complex**

Julie Ferguson reported on a proposal from a local artist for the development of the requested concept art for the Complex and Committee members agreed to proceed with this proposal. Final concept art is expected by the Committee's May meeting, and could then be digitized and used along with a survey to stimulate public interest in the public engagement process concerning the future of the Complex, which was begun by the Committee with two initial public consultation sessions in 2017.

**f) Recognition of Local Gardens**

Julie Ferguson reported on arrangements for the Committee's initiative to recognize and promote local gardens, including the launch of an annual garden tour.

**g) Volunteer Week 2018**

Committee members discussed plans for the Provincial Volunteer Reception 2018 on April 9<sup>th</sup> in Halifax and the local reception scheduled for April 17<sup>th</sup> in Sandy Point. Committee members agreed that it would be a good idea to maintain an inventory of Town-branded merchandise for awards and promotions, such as Volunteer Week events; Robin Walker will discuss opportunities with CED Department.

**h) Spring Town Wide Yard Sale 2018**

Committee members discussed advertisement for the Spring Town Wide Yard Sale 2018 scheduled for June 2<sup>nd</sup> and it was agreed that posters and social media promotion would be needed no later than the beginning of May. Robin Walker will look for opportunities to promote both annual Town Wide Yard Sales to vendors at other Town festivals and events including the during the May 2<sup>nd</sup> cruise visit.

**i) Guild Hall 2018**

Julie Ferguson reported on plans for the Guild Hall Summer Arts Series and the confirmation of a grant from the Municipality of the District of Shelburne. There are currently 16 shows scheduled from June to August of 2018. A growing interest from corporate sponsors was also discussed and it was agreed this would be beneficial for the sustainability of the series.

**7) New Business:**

**a) May 2<sup>nd</sup> Cruise Visit**

Robin Walker asked for assistance from Committee volunteers during the May 2<sup>nd</sup> cruise visit; Committee members agreed to assist if able.

**b) Secret Park Opening**

The CAO suggested coordination with Little People's Place around the opening of Secret Park this summer and the 40<sup>th</sup> anniversary of Little People's Place. It was agreed this would be discussed further at the Committee's May meeting.

**c) Shelburne Day BBQ**

Mayor Mattatall suggested the Committee assist in organizing an annual free community barbeque social event with participation by the Town Council, as referenced in the Town Council's Strategic Plan (Shelburne Day BBQ, p 12). The possibility of holding this event at the Guild Hall was discussed, particularly as the facility will be suitable equipped this summer (equipment to be purchased and stored on site). "Popsicle Days" for kids in Graham's Park and the Parr Street Community Park (perhaps one each, in June and July) were also discussed and it was agreed they would be discussed further at the Committee's May meeting.

**8) Adjournment**

The meeting adjourned on motion at 8:38 PM.