



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, September 6th, 2018
7:00 PM

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Julie Ferguson, Secretary / Town Staff Member
Mayor Karen Mattatall / Council Member
Deputy Mayor Harold Locke / Council Member
Mary Ayer / Public Member
Joy Williams / Public Member
Robin Walker / Public Member
Holly Renaud / Public Member

Committee Members Absent:

Cheryl Bower / Public Member

1. Call to Order

Chair Mahaney called the meeting to order at 7:07 pm.

2. Approval of Agenda

Locke – Walker

THAT the Agenda for the Regular Meeting of the Community Participation & Volunteerism Committee for Thursday, September 6th, 2018 be approved as presented.

CARRIED

3. Approval of Minutes

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee held on June 7th, 2018 be approved as presented.

Locke – Walker

CARRIED

4. Delegations

None

5. Correspondence

None

6. 2018 Action Plan / Old Business

(1) Recruit Committee Members who represent or are affiliated with community groups.

a) Committee Membership

It was noted that the Committee is in need of one public member. Committee member Robin Walker was approached by Deby Varner Macalpine who would like to attend the

next meeting and become a member. The committee agreed that her name would be added to the Agenda for a motion to recommend her membership to Town Council.

(2) Utilize traditional/social media and Town website to promote/support voluntary sector.

b) Volunteer of the Month

Committee Members confirmed the Volunteers for the Month for September, October, November, and December 2018.

(3) Arrange training and support for volunteers and non-profit organizations

No new training workshops were held over the summer. No non-profit organizations reached out to the committee for support.

(4) Encourage participation in the community by individuals and groups.

c) Public Art Initiatives

Julie Ferguson gave a report to the Committee regarding the Public Art Initiatives scheduled for 2018/19. Sam Nickerson's Minke Whale is now installed in the green space outside of the Guild Hall. Ed Benham's Carving will be installed later this month or early October for the Secret Park Grand Opening, slated for October 13th at 2pm. Ferguson met with Lorne Wall regarding his approved Whale Tale sculpture and a location in the Fisherman's Memorial Park was selected. Melissa Stachan-Boutin will continue her work on her clay figurines to be installed next Spring/Summer.

Ferguson heard some concerns from artists about the request for proposals paperwork and clarification on the selection process. This will be reviewed by the Committee prior to future calls. The budget for Public Art has been mainly spent for projects in 2019 so that call will likely happen in late 2019/2020. A contract has also been created to be signed by commissioned artists and Town Representatives detailing scope, timeline, cost, and payment of new works.

d) Active Transportation Safety

Julie Ferguson updated the Committee on the results of the Active Transportation Survey presented to residents online and in paper format. Approximately half of the streets/sidewalks in Town still need to be reviewed for assessment but there was a positive response overall and many good notes were taken. There is a balance of \$18,000 from a previous Connect2 Grant that was allowed to be spent on Active Transportation Audit/small improvements. Suggestions of sloping trails to the paved roadways and addition of some benches were made.

e) Recognition of Local Gardens

Julie Ferguson reported that there were 25 Gardens nominated throughout Town for a certificate of appreciation. Out of those, there were 9 who took part in the first Shelburne Garden Tour. The Town heard concerns regarding deer devastating gardens and if this program is repeated next year, it was suggested that it happen during the first week or two of July.

(5) Support Local Events (eg. Volunteer Week, Town Wide Yard Sales, Decorations Judging)

f) Volunteer Week 2019

The Town of Shelburne will be hosting the Volunteer Reception in 2019. This item will be discussed in the Winter, closer to the date.

g) Fall Town Wide Yard Sale / Pumpkin Festival

Robin Walker reported that the Fall Town Wide Yard Sale would be held on Saturday October 6th, 2018 coinciding with the Giant Pumpkin Festival. Walker noted that she tried to ask the Municipality of the District of Shelburne for some financial support for the Giant Pumpkin Festival but she had missed the deadline for the upcoming Council Meeting. Walker will attempt to partner with the Municipality of the District of Shelburne for next year.

h) Council BBQ Meet and Greet

Deputy Mayor Locke and Mayor Mattatall reported that the Council BBQ Meet and Greet was a great success with other 100 people stopping to have a hamburger / hotdog and speak with Council. They hope to do it again next year.

i) Popsicle Days

Popsicle Days did not happen this year as Council was busy with the CAO hiring process. Mayor Mattatall and Deputy Mayor Locke will revisit this idea next year.

j) Secret Park Grand Opening

Julie Ferguson updated Council on the Secret Park Grand Opening to take place on Saturday October 13th, 2018 at 2pm.

k) Municipal Awareness Week

Julie Ferguson asked the committee for ideas for Municipal Awareness Week this year. The idea of an online trivia game / quiz with a draw attached was a favourite option. Council will be requested to come up with the questions for the quiz.

l) Guild Hall End of Season Report

Julie Ferguson reported on the Guild Hall Summer Arts Series. It was well attended this year with over 1,000 audience members and many of them helped to put the chairs away after the shows. Discussion was held regarding moving forward with the Series and the need for some additional volunteer support. Deputy Mayor Locke suggested a campaign of 15 volunteers who would take on one show each.

(6) Make recommendations to Council concerning operating and capital spending

Deputy Mayor Locke inquired about the status of the weather wrapping for the Guild Hall. Ferguson informed the committee that the grant had been submitted and the Town is awaiting possible approval.

7. New Business

a) Robin Walker – Bluenose Visit

Robin Walker confirmed times for volunteers to be at the information booth and driving golf carts.

b) Robin Walker – Art Day Report

Robin Walker reported on the first Art Day held at the Guild Hall. There were several different artists available with demonstrations. Attendance was low due to the rain however those that attended it, really enjoyed it.

8. Next Meeting: Thursday, November 1st, 2018

9. Adjournment

Locke – Walker

THAT the Regular Meeting of the Community Participation & Volunteerism Committee of Thursday, Sept. 6th, 2018 be adjourned at 8:30 pm.

CARRIED