



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, October 4th, 2018
7:00 PM

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Julie Ferguson, Secretary / Town Staff Member
Mayor Karen Mattatall / Council Member
Deputy Mayor Harold Locke / Council Member
Mary Ayer / Public Member
Joy Williams / Public Member
Robin Walker / Public Member
Holly Renaud / Public Member
Cheryl Bower / Public Member
Deby Varner Macalpine / Public Member

Committee Members Absent:

None

1. Call to Order

Chair Mahaney called the meeting to order at 7:03 pm.

2. Approval of Agenda

Locke – Mattatall

THAT the Agenda for the Regular Meeting of the Community Participation & Volunteerism Committee for Thursday, October 4th, 2018 be approved as presented.

CARRIED

3. Approval of Minutes

Locke - Walker

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee held on Thursday September 6th, 2018 be approved as presented.

CARRIED

4. Delegations

None

5. Correspondence

None

6. 2018 Action Plan / Old Business

(1) Recruit Committee Members who represent or are affiliated with community groups.

a) Committee Membership

With Town Council approving the membership of Deby Varner MacAlpine, the committee is now at full membership.

(2) Utilize traditional/social media and Town website to promote/support voluntary sector.

b) Volunteer of the Month

Committee Members confirmed the Volunteers for the Month for September, October, November, and December 2018.

(3) Arrange training and support for volunteers and non-profit organizations

There will be a board governance workshop held at the Community Centre on October 17th, 2018 in collaboration with CBDC.

(4) Encourage participation in the community by individuals and groups.

c) Public Art Initiatives

Julie Ferguson gave a report to the Committee regarding the Public Art Initiatives scheduled for 2018/19. Lorne Wall was in to sign his contract for the "Whale Tale" and will begin working on it over the winter. Trail signage project is finished and in the Public Works Bay ready to be installed.

In regards to the public art calls for proposals, there were concerns from applicants about the marking of projects and a more detailed proposal will be created for the next major commission. It is unlikely that any large commissions will be made in 2019 as there are many projects being installed in the Spring that were commissioned this year.

d) Active Transportation Safety

Julie Ferguson updated the Committee on the results of the Active Transportation Audit and the approval of Council to spend the remaining Connect 2 funding on painting bike lanes on Water St/ Fall's Lane as well as fixing the transitions from trail to road at the crossings that need attention.

(5) Support Local Events (eg. Volunteer Week, Town Wide Yard Sales, Decorations Judging)

e) Fall Town Wide Yard Sale / Pumpkin Festival

Robin Walker reported that the Fall Town Wide Yard Sale would be held on Saturday October 6th, 2018 coinciding with the Giant Pumpkin Festival. Robin also noted the large donation from Belliveau Veinotte for the Pumpkin bouncy castle.

f) Halloween Decorating Contest / Christmas Decorating Contest

Julie Ferguson suggested that the CP & V Committee try the nomination system for the Halloween Decorating Contest (nominate your neighbor or yourself) to get a shortlist of houses to be judged by the Town Staff. If this is a successful method of judging, it can be used at Christmas time as well to save the CP & V committee judges several hours driving around to find houses with lights.

g) Secret Park Grand Opening

Julie Ferguson updated Council on the Secret Park Grand Opening to take place on Saturday October 13th, 2018 at 2pm. A second ceremony will be held to unveil the sign, hopefully involving Little People's Place, either in late Fall or next Spring when the sign is complete.

h) Municipal Awareness Week

Julie Ferguson reported that the tentative date for infrastructure tours is Nov. 21st but that will have to be confirmed with Sou'West Nova Transit for the bus rental. A quiz will also be created for residents to learn about Town business and also a chance to win a \$100 gift card.

i) Shelburne Celebrates Christmas

Robin Walker gave a brief update regarding Shelburne Celebrates Christmas. It is to be held this year from November 23-25th. This event will be discussed further in the November meeting.

j) New Year's Levee

The New Year's Levee will be hosted by the Town of Shelburne this year. Holly and Bonnie suggested that the Town might wish to hold it at the newly renovated United Church Hall.

k) Volunteer Week 2019, April 7-13th

Volunteer Week will be discussed in the Winter, closer to the event.

(6) Make recommendations to Council concerning operating and capital spending

Nothing to report

7. New Business

None.

8. Next Meeting: Thursday, November 1st, 2018

9. Adjournment

Locke – Renaud

THAT the Regular Meeting of the Community Participation & Volunteerism Committee of Thursday, October 4th, 2018 be adjourned at 8:00 pm.

CARRIED