



**Meeting Minutes**  
**Community Participation & Volunteerism Committee**  
**Thursday, November 8<sup>th</sup>, 2018**  
**7:00 PM**

**Committee Members Present:**

Bonnie Mahaney, Chair / Public Member  
Julie Ferguson, Secretary / Town Staff Member  
Deputy Mayor Harold Locke / Council Member  
Mary Ayer / Public Member  
Joy Williams / Public Member  
Robin Walker / Public Member  
Holly Renaud / Public Member  
Cheryl Bower / Public Member  
Deby Varner Macalpine / Public Member

**Regrets:**

Mayor Karen Mattatall / Council Member

**1. Call to Order**

Chair Mahaney called the meeting to order at 7:01 pm.

**2. Approval of Agenda**

**Locke – Walker**

THAT the Agenda for the Regular Meeting of the Community Participation & Volunteerism Committee for Thursday, November 8<sup>th</sup>, 2018 be approved as presented.

**CARRIED**

**3. Approval of Minutes**

**Locke - Bower**

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee held on Thursday October 4<sup>th</sup>, 2018 be approved with an amendment to item 5(g) in title, replacing "Secret Park Opening" with "Carving Unveiling".

**CARRIED**

**4. Delegations**

Val Kean – Municipality of the District of Shelburne

Val Kean spoke about the Town and Municipalities joint initiatives for Christmas and the New Year's Levee.

There will be a joint effort for the Christmas Decorations Contest this year. Residents in the Municipality will register their own houses and be added to a map while residents in Town can

register or be nominated. The Town will have categories for Residential, Business, and Honourable Mention. The Girl Guides will be asked to judge the light displays this year.

Due to lack of interest from the Chamber of Commerce, the Town and the Municipality have come up with an idea of "Celebrate Local" rather than "Buy Local" this year. The Celebrate Local contest will involve reaching out to various Christmas event organizers and having a ballot box at events for people to enter a draw for a \$250 prize.

The New Year's Levee will be held at the Trinity United Church Hall this year as the Town is hosting. Sandy Point Lighthouse will do the catering once again this year.

**5. Correspondence**

None

**6. 2018 Action Plan / Old Business**

**(1) Recruit Committee Members who represent or are affiliated with community groups.**

**a) Committee Membership**

The committee is now at full membership.

**(2) Utilize traditional/social media and Town website to promote/support voluntary sector.**

**b) Volunteer of the Month**

Committee Members confirmed the Volunteers for the Month for November, December, January, and others added to the list for future months in 2019.

**(3) Arrange training and support for volunteers and non-profit organizations**

The board governance workshop held at the Community Centre on October 17<sup>th</sup>, 2018 in collaboration with CBDC had a successful turnout of 18 registered participants.

**(4) Encourage participation in the community by individuals and groups.**

**c) Guild Hall Season 2019**

Julie Ferguson gave a report to the Committee regarding the Guild Hall Season 2019. The call for Artists was put out on the Town's media channels and there have already been several applicants. A Corporate Sponsorship request has been made to the Atlantic Lotto Corporation. The Town of Shelburne received the NS Arts Community Arts & Culture Award for 2018 which will also allow for some additional funding to go towards the Guild Hall series.

**(5) Support Local Events (eg. Volunteer Week, Town Wide Yard Sales, Decorations Judging)**

**d) Giant Pumpkin Festival Report**

Robin Walker reported that the Giant Pumpkin Festival was a success this year. Over 200 treat bags were given out and there were many activities including: face painters, balloon animals, a bouncy castle (donated), scavenger hunt, pumpkin carving, and giant pumpkin weigh-off. Special thanks were given to Bob Sinden for his major role in organizing this event.

**e) Halloween Decorating Contest / Christmas Decorating Contest**

Julie Ferguson reported on the Halloween Decorating Contest. Robin Walker suggested that next year, judging may take place during the day of Oct. 31<sup>st</sup>. The Christmas Decorating Contest was already discussed as part of the earlier delegation.

**f) Secret Park Carving Unveiling**

Julie Ferguson reported on the Secret Park Carving Unveiling event held on October 13<sup>th</sup>, 2018 at 2pm. Several delegates from the Acadian First Nation as well as aboriginal members from Liverpool and Halifax attended the ceremony. There was a beautiful drumming group present as well. The event was well attended and the Town has heard many positive comments in regards to Ed Benham's carving and the solar lighting in the park.

**g) Shelburne Celebrates Christmas**

This item was discussed previously under Delegations. Robin Walker would like some volunteers to help with serving hot chocolate during the Santa Tree night. She will also inquire about lights at the Atlantic House Park and MacKay Park.

**h) New Year's Levee Update**

This item was discussed previously under Delegations.

**i) Volunteer Week 2019, April 7-13<sup>th</sup>**

Volunteer Week will be discussed in the winter, closer to the event.

**(6) Make recommendations to Council concerning operating and capital spending**

Nothing to report

**7. New Business**

None.

**8. Next Meeting: Thursday, December 6<sup>th</sup>, 2018**

**9. Adjournment**

**Ayer - Walker**

THAT the Regular Meeting of the Community Participation & Volunteerism Committee of Thursday, November 8<sup>th</sup>, 2018 be adjourned at 8:21 pm.

**CARRIED**