



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, January 10th, 2019
7:00 p.m.

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Julie Ferguson, Secretary / Town Staff Member
Mary Ayer / Public Member
Robin Walker / Public Member
Mayor Karen Mattatall / Council Member

Regrets:

Joy Williams / Public Member
Holly Renaud / Public Member
Cheryl Bower / Public Member
Deby Varner Macalpine / Public Member

1. Call to Order

Chair Mahaney called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Locke - Walker

THAT the Agenda for the Regular Meeting of the Community Participation & Volunteerism Committee for Thursday, January 10th, 2019 be approved with the addition of item 7(a) Gnome House Update.

CARRIED

3. Approval of Minutes

Locke - Walker

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee held on Thursday, December 13th, 2018 be approved as presented.

CARRIED

4. Delegations

None

5. Correspondence

None

6. 2018 Action Plan / Old Business

(1) Recruit Committee Members who represent or are affiliated with community groups.

a) Committee Membership

The committee is now at full membership. Jody McMaster has expressed interest in joining the CP & V Committee. Membership was excited to hear this however the committee is at full capacity at the current time. It was suggested to inform Jody McMaster about this and invite her to participate in other Town committees who are seeking members. Robin Walker said that she will send Jody McMaster a message in this regard.

(2) Utilize traditional/social media and Town website to promote/support voluntary sector.

a) Volunteer of the Month

Volunteers were chosen for February and March. Julie will get the information for February and Robin will collect the information for March.

b) Provincial Representative Volunteer Selection & Travel

The CP & V Committee reviewed all of the volunteers from 2018 to decide who to award as the Town of Shelburne's 2018 Representative Volunteer.

Ayer – Walker

That Debi King be listed as the Town of Shelburne's 2018 Representative Volunteer with Pat Demoliter as an alternate.

CARRIED

(3) Arrange training and support for volunteers and non-profit organizations

Nothing to report.

(4) Encourage participation in the community by individuals and groups.

a) Guild Hall Season 2019

Julie Ferguson reported on the applications for the Guild Hall Season 2019. At the present time, there have been 17 applications and the season is looking at 8 to 12 shows this summer. Review of applications will be started with the Guild Hall Working Group and any interested members of CP & V later in January. The first round of review will go to Touring Musicians and Community Bands as they have more to organize. Current membership of the Guild Hall Working Group consists of: Julie Ferguson (chair), Therese Cruz, Chett Buchannan, and Auri Frattura.

(5) Support Local Events (eg. Volunteer Week, Town Wide Yard Sales, Decorations Judging)

a) New Year's Levee Report

Robin Walker reported on the New Year's Levee. Many members of CP & V were in attendance. There were several positive comments made in regards to the venue being at the Trinity United Church Hall. Karen Mattatall mentioned that Council had discussed rotating the Levee to various halls within the community in upcoming years. The levee was very well attended this year and it was suggested to add a guest book in future years. The catering done by the Sandy Point Lighthouse was also very well done and they did an excellent job cleaning up. A \$200 donation will be made to Trinity United Church for use of the hall.

b) Volunteers – April Awards Ceremony

Shelburne is set to host the April Volunteer Recognition Ceremony on April 10th, 2019. This is a collaborative ceremony shared with the Municipality of the District of Shelburne and the Town of Lockport. It is hoped that the Community Centre will be available to use for this event and it will be catered by the Ladies Aux. Robin Walker will call Kelley Rennehan in this regard. The Town has merchandising that will be used as gift for Town volunteers. Décor will consist of table cloths and vases with flowers. Members were asked to keep an eye out for clear vases. If the fire hall is not ready to host this event, Robin Walker will look into renting the Lion's Hall.

c) Grants To Organizations – Deadline Jan 31st

Julie Ferguson reported that the Town of Shelburne has had 3 applications so far for the Grants to Organizations program. The Deadline is January 31st, 2019. It was agreed that the entire February CP & V meeting will consist of reviewing the applications for Grants as there are usually many more.

(6) Make recommendations to Council concerning operating and capital spending

Nothing to report

7. New Business

a) Gnome House Update

Julie Ferguson reported that after several attempts to reach Jackie Race for a Gnome House update, she has been unsuccessful. The last email was sent in November 2018 which stated that if the Town did not hear otherwise, it would be assumed that this project will not be moving forward. No response has been received. It was decided to advertise for proposals for a gnome house on the Town's Facebook page and website.

8. Next Meeting: Tuesday, February 12th, 2019 (due to Valentine's Day falling on the Thursday)

9. Adjournment

Walker - Locke

THAT the Regular Meeting of the Community Participation & Volunteerism Committee of Thursday, January 10th, 2019 be adjourned at pm.

CARRIED