



**Meeting Minutes**  
**Community Participation & Volunteerism Committee**  
**Thursday, December 12<sup>th</sup>, 2019**  
**7 p.m.**

**Committee Members Present:**

Bonnie Mahaney, Chair / Public Member  
Julie Ferguson, Secretary / Town Staff Member  
Mary Ayer / Public Member  
Cheryl Bower / Public Member  
Deby Varner Macalpine / Public Member  
Mayor Karen Mattatall / Council Member  
Holly Renaud / Public Member

**Regrets:**

Harold Locke / Council Member

**Guest:**

Laura O'Byrne

**1. Call to Order**

Chair Bonnie Mahaney called the meeting to order at 7:00 p.m.

**2. Approval of Agenda**

**Mattatall - Bower**

THAT the Agenda for the Regular Meeting of the Community Participation & Volunteerism Committee for Thursday, December 12<sup>th</sup>, 2019 be approved.

**CARRIED**

**3. Approval of Minutes**

**MacAlpine - Bower**

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee held on Thursday, November 14<sup>th</sup>, 2019 be approved.

**CARRIED**

**4. Delegations**

**None**

**5. Correspondence**

**a) Provincial Volunteer Nomination Package**

Julie presented the group with the nomination package letter to show the committee what information needed to be collected for the Spring nomination.

## 6. CP & V Items

### a) Committee Membership

The CP & V Committee is still down 2 members. Laura O'Byrne came to sit in on the meeting to see if she was interested in joining the committee. Laura asked that her name be put forward to Council for consideration. The committee was happy to hear of interest in the group and another individual was also invited to attend in the future for possible membership.

**THAT Council appoint Laura O'Byrne to the CP & V Committee.**

### b) Representative Volunteer for the Province – Selection from VOM's 2019

The volunteer of the month was chosen for January and several names were added to the volunteers list for consideration. Julie suggested putting a nominations post on social media to get more nominations from the public.

### c) Shelburne Celebrates Christmas Recap

The committee discussed the Shelburne Celebrates Christmas events including the craft fairs, the Christmas Crawl, Breakfast with Santa, and the parade. The Craft fair at the Community Centre had a very large turnout and it was recommended to speak to the Lion's Hall to help them promote their craft fair in the future. Breakfast with Santa was also a great fundraiser for the Ladies' Aux. and more presents will likely be needed for last year as all were taken this year. For the parade, it was recommended that the procession slow down a bit and that the Events Coordinator send out advance invitation for floats as some of the larger businesses in Town did not have floats this year.

### d) Upcoming Events – Santa at Guild Hall Dec. 13<sup>th</sup> @ 6:30 p.m., House Decoration Contest, New Year's Levee

Members of the committee will be on hand to serve hot chocolate at the Guild Hall Event. There was one more spot available for the Christmas Lights Judging this year and Laura volunteered. The judges will be Julie, Cheryl, Deby and Laura who will meet at Tim Hortons at 6pm to begin judging. Nominations have been coming in regularly. The New Year's Levee will be from 2-4 pm at the Sandy Point Lighthouse.

### e) Old Christmas Decorations for Auction

The old Christmas Decorations were sold last week. Due to the number of them and the weight, it was not feasible to take photos of individual decorations for an online auction so they were put up for sale on a first come first served basis for \$10 each. The money raised will go back into the Christmas Decorations Fund.

### f) Grants to Organizations

Julie hopes to meet with Jane before the January meeting to get clarification on the Grants to Organizations budget and process for the year.

### g) Guild Hall Summer Arts Series 2020 – Rick Snow

Julie reported that Rick Snow will be taking over as director of the Guild Hall Summer Arts Series and she is very pleased with the meetings they have held so far. Rick has a passion for the series and wants to keep it community-minded and inclusive while still inviting a

variety of acts to perform. She will be working with Rick for the next several months to transition leadership over to him.

**7. New Business**

**a) Memorial Trees and Benches**

Holly asked about the Memorial Trees and Benches idea which was brought forward at a previous meeting. Julie will talk to Darren and public works about it and hopes it can be advertised soon for Spring ordering.

**b) MacKay Park Tree Decoration**

Deby was going to decorate the MacKay Park Tree however it wasn't delivered before she went on her trip. Now that it is there, she will still decorate it but is waiting on public works to give her the lights. Julie will ask public works about the lights tomorrow and get back to Deby.

**8. Next Meeting: Thursday, January 9<sup>th</sup>, 2019**

**9. Adjournment**

**Renaud - Ayer**

THAT the Regular Meeting of the Community Participation & Volunteerism Committee of Thursday, December 12<sup>th</sup>, 2019 be adjourned at 8:21 p.m.

**CARRIED**