



Meeting Minutes
Community Participation & Volunteerism Committee
Thursday, November 14th, 2019
7 p.m.

Committee Members Present:

Bonnie Mahaney, Chair / Public Member
Julie Ferguson, Secretary / Town Staff Member
Mary Ayer / Public Member
Cheryl Bower / Public Member
Deby Varner Macalpine / Public Member
Harold Locke / Council Member
Mayor Karen Mattatall / Council Member

Regrets:

Holly Renaud / Public Member

1. Call to Order

Chair Bonnie Mahaney called the meeting to order at 7:00 p.m.

2. Approval of Agenda

MacAlpine - Bower

THAT the Agenda for the Regular Meeting of the Community Participation & Volunteerism Committee for Thursday, November 14th, 2019 be approved with the addition of Robin Walker as a delegation and Item 6(j) Melissa Strachan-Boutin Sculpture Project.

CARRIED

3. Approval of Minutes

Mattatall - Ayer

THAT the Minutes of the Regular Meeting of the Community Participation & Volunteerism Committee held on Thursday, October 10th, 2019 be approved as presented.

CARRIED

4. Delegations

Robin Walker – Town Christmas Events

- November 21st – Robin asked for help wrapping presents for Santa at 1pm
- November 23rd – Robin asked for volunteers to help with the registration of vehicles in the parade. Volunteers would walk the lineup and check for registration or provide information / forms for those who haven't registered. It was agreed that volunteers would meet at Deby's house at 5:00 p.m. that night
- December 13th – Volunteers will decorate the Guild Hall for the Santa visit
- Deby and Danny will decorate McKay Park and Public Works can do the Atlantic House Park

5. Correspondence

None

6. CP & V Items

a) Committee Membership

The CP & V Committee is still down 2 members. Julie had some enquiries at Town Hall and gave them the meeting information but none of them showed up to a meeting to date. Members will continue to try to recruit new members.

b) VOM – Nominations

Volunteers of the Month were chosen for November, December and January based on nominations.

c) Fall Events Recap – Greenhouse, Cruise Ship, Giant Pumpkin Festival

Julie reported on the Greenhouse and that after conversations with Jeff Rankin at SRHS, his staff have requested to keep the greenhouse as they have plans to use it. Public Works will organize a drop off of the greenhouse in the Spring.

Member of the CP & V committee volunteered for the Cruise Ship visit and commented on the event. Overall, the visitors were very friendly, appreciative, and enjoyed Shelburne. Some suggestions for future visits included more signage for the Mill Building and Market, adding more places to the map for visitors, having a shuttle (where passengers would pay a fee of \$5) to get to the mall, Mr. Fish, Black Loyalist etc., having a larger “You Are Here” map at the welcome tent so that greeters can give better directions, and having the lips to the parking areas be made wheelchair/walker accessible.

d) Upcoming Events – Municipal Awareness Week, Shelburne Celebrates Christmas, House Decoration Contest, Christmas Tires Idea

Municipal Awareness Week includes tours of Town facilities and an online quiz.

Robin Walker already discussed Shelburne Celebrates Christmas events with the committee.

Julie will reach out to the Girl Guides to ask if they would be interested in judging the houses again this year. They would be provided with a \$20 gas gift card and some \$5 Tim’s cards as usual for the judges. Judging would take place on Sunday the 15th. If they are not interested, judging will fall to members of CP & V once again. Julie will pick up the prizes for 1st, 2nd, 3rd from local places. The Barrel Factory was brought up as a good option for gift bag items.

Christmas Tire Decorations were brought up by Karen and discussed by the committee. It was decided that Julie would put up a social media post showing the concept and asking if there is interest in decorating Graham’s Park with these pieces of public art.

e) Old Christmas Decorations for Auction

CP & V asked for an update on the previous motion of auctioning off the old Christmas Pole decorations. Julie reported that they were stored up in the bay downtown but that public works would be taking some down for the Town float this year. It was suggested that public

works take them all down at that time, photos be taken, and a one week online auction take place.

f) New Pole Lights

Karen asked about the conduit boxes and members asked about ordering the remaining 15 lights. Julie reported that the conduit box issue has been ongoing since before she started at the Town and the teacher who was building them at NSCC is no longer there. Also, the offer to install them from NS Power may be expired by now. It was suggested that public works note the lights that don't work and target these for the conduit boxes that we already have first. New lights are not in the budget at this time.

g) Memorial Benches & Memorial Trees (to replace hurricane damaged ones)

CP & V discussed offering memorial trees and benches to the public in the Spring to replace old benches or trees damaged by the hurricane. A plaque would be made listing the names in memory of (located at a Town Park) and residents would know which tree was their memorial tree. Options for smaller ornamental trees and larger shade trees would be made available based on Town needs.

h) Mill Stone – Public Art Placement Discussion

Town Council asked CP & V to discuss potential locations for Councillor Young's Mill Stone Public Art proposal. To make the project easier, it was suggested to write to the province again and ask for the land where the old Mill Stone building used to be.

MacAlpine – Mattatall

THAT Council write to the Province and request the donation of the small piece of land beside the bridge to create a small park area with the Mill Stone public art piece.

CARRIED

i) Guild Hall Summer Arts Series 2020

Julie announced that she is stepping down as the coordinator for the Guild Hall Summer Arts Series for 2020. She is looking for a replacement who she will help to organize the next series. It is important to have this position filled as soon as possible in order to apply for grants where the deadlines are in December.

j) Melissa Strachan-Boutin – Sculpture Project

Discussion was held regarding Melissa Strachan-Boutin's Sculpture Project. The project was started in 2017 and has run over timeframe by two years. Recently, Melissa presented a project that had changed from the original proposal and it was suggested that this go before CP & V. The original proposal was for 6 figures in acrobatic/dance poses to be installed in various locations downtown such as on roofs, benches, swings, etc. as part of the walkability Heart & Stroke grant. Melissa had some issues come up with fabrication and she changed the style and installation of the project which brought into question whether it was still the same project that was approved.

Ayer – MacAlpine

THAT CP & V select 3 sculptures from the new sculptures presented at deposit cost, which has already been paid to artist Melissa Strachan-Boutin, to be delivered to the Town by

December 31st, 2019. Upon failure to deliver these sculptures, the deposit of \$1,085.00 will be returned to the Town due to failure to fulfill the original approved proposal from 2017.

CARRIED

Photos of the new sculptures were presented to the committee and they voted to chose 3 out of 5 available.

7. New Business

None

8. Next Meeting: Thursday, December 12th, 2019

9. Adjournment

Locke - Mattatall

THAT the Regular Meeting of the Community Participation & Volunteerism Committee of Thursday, November 14th, 2019 be adjourned at 9:00 p.m.

CARRIED