



Meeting Minutes

Heritage Advisory Committee

Thursday June 19th , 2025

3pm – Council Chambers, 63 King St

COMMITTEE MEMBERS IN ATTENDANCE:

Sandra Walsh, Chair, Public Member
Cady Berardi, Shelburne Historical Society Member
Therese Cruz, Council Member
Chris Sharpe, Shelburne Historical Society Member
Janet Stritychuk, Public Member

REGRETS:

Sheldon Ringer, Council Member

ALSO IN ATTENDANCE:

Mike Khan, Senior Planner
Jessie Dyer, Executive Assistant
Daniel MacKay, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at 3:00pm by Sandra Walsh, Chair of the Heritage Advisory Committee.

2. APPROVAL OF AGENDA

a. June 19th, 2025

2(a) MOTION: APPROVAL OF AGENDA – June 19th, 2025

THAT the Agenda for the Regular Meeting of the Heritage Advisory Committee for June 19th ,2025 be approved.

Janet - Therese

CARRIED

3. MOTION: APPROVAL OF MINUTES – April 3rd,2025

THAT the Minutes for the Regular Meeting of the Heritage Advisory Committee for April 3rd,2025 be approved.

Cady-Chris

CARRIED

4. INTRODUCTIONS

Daniel MacKay- New Administration & Human Resources Coordinator and Recording Secretary for HAC

5. COMMITTEE ITEMS:

a. Draft Municipal Planning Strategy & Land Use Bylaw

- i. First Draft of the MPS/LUB was given committee members in advance. There was discussion about the various changes to the MPS and LUB, as well as:
 - Proposed General and Grammatical changes to the MPS and LUB
 - Lot Standards
 - Fence standards in the Town's Historic zone
 - Coastal Flooding: problem areas identified in historic waterfront.
 - Coastal Shore is coming to inspect the green-scaping area that may need potential repairs on Dock St. (Especially those near Barrel Factory)

b. Committee agreed to take more time to full go over documentation

6. NEW BUSINESS:

There was no new business.

7. UPCOMING MEETING DATE AND TIME:

The next HAC meeting will be held on Sept. 4th, 2025, at Council Chambers (63 King St.) at 3:00 pm.

8. ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:30pm.