



Meeting Minutes

Heritage Advisory Committee

Thursday February 6th, 2025

3pm – Council Chambers, 63 King St

COMMITTEE MEMBERS IN ATTENDANCE:

Sandra Walsh, Chair, Public Member
Cady Berardi, Shelburne Historical Society Member
Therese Cruz, Council Member
Sheldon Ringer, Council Member
Chris Sharpe, Public Member

ALSO IN ATTENDANCE:

Mike Khan, Senior Planner
Jessie Dyer, Recording Secretary

REGRETS

Janet Stritychuk, Public Member

1. CALL TO ORDER:

The meeting was called to order at 3:00pm by Sandra Walsh, Chair of the Heritage Advisory Committee.

2. APPROVAL OF AGENDA

a. February 6th, 2025

2(a) MOTION: APPROVAL OF AGENDA – February 6th, 2025

THAT the Agenda for the Regular Meeting of the Heritage Advisory Committee for February 6th, 2025 be approved.

Therese-Sheldon

CARRIED

3. MOTION: APPROVAL OF MINUTES – December 5th, 2024

THAT the Minutes for the Regular Meeting of the Heritage Advisory Committee for December 5th, 2024 be approved.

Sheldon-Cady

CARRIED

4. COMMITTEE ITEMS

4(a) 36 John Street (Church)

The Town was approached by a Resident who brought forth the idea of purchasing 36 John Street and donating it to the Town of Shelburne. The idea is to expand Graham's Park as well as add 6 additional parking stalls. This is a Registered Heritage Property (see attached documents) The Burial Ground has its own designation.

The Committee discussed the structural issues with the building which included, the steeple not being in good shape, only one original window left and the stone foundation possibly being the only valuable piece left. In the past there had been a grant to help with upgrades. The portion that was renovated was insulated but not ventilated, this caused mold and mildew issues. The hall seems to be in better shape than the church and it would take a lot of money to upgrade or restore.

It was discussed that the intention for the building would be for Non-Profits/ Community Use Programs. It was also noted that de-designation would open more options. (see attached map)

4(b) Senior Planner Update

80 Hammond Street- applying for a change in zoning. Proposal to allow commercial use of the property, specifically the Barn on the property for a café and artist studio. They are not looking to make any external changes to the building. There is a lack of parking at the location however they are not looking for an amendment for that.

4(c) SHS Representation on HAC

A motion was made THAT the HAC reappoint Chris Sharpe for a two-year term representing the Shelburne Historical Society (SHS). A staff report will go to Council to approve the appointment.

Cady-Therese

CARRIED

5. NEW BUSINESS

Regarding the designation of Heritage Properties, it was discussed that we start with the George Street Shipyard Mill. This is a Town owned property. A recommendation will be sent to Council regarding this designation. Chris will reach out to Mike and use Cady's notes to create a list of points as to why it should be designated as it falls out of the dates considered for designation. Chris will prepare FORM A and sent to Jessie to circulate to the committee.

A motion was made THAT the HAC complete FORM A to begin designation and be sent to Council for approval.

Chris-Therese

CARRIED

6. UPCOMING MEETING DATE AND TIME:

The next HAC meeting will be held on Thursday March 6th, 2025, at Council Chambers (63 King St.) at 3:00 pm.

A special meeting may be needed for further discussion regarding 36 John Street

7. ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:46pm.

Therese

DRAFT