



Meeting Minutes
Shelburne Port Authority Committee
Thursday, April 20th, 2017
7:00 PM

Committee Members Present

Mayor Mattatall, Council Member / Committee Chair
Councillor Locke, Council Member
John Garland, Public Member
Charlie Arcon, Public Member
Karl White, Public Member
Don Faye, Port Manager
Dylan Heide, CAO / Committee Secretary

Committee Members Absent

Wayne Langthorne, Public Member (with regrets)
Herb Locke, Public Member (with regrets)
Mike O'Callaghan, Public Member (with regrets)

Guests:

None

1) Call to Order

Mayor Mattatall called the meeting to order at 7:03 PM.

2) Approval of Agenda

Harold Locke – White

THAT the Agenda of the Regular Meeting of the Shelburne Port Authority Committee For April 20th, 2017 be approved as presented.

CARRIED

3) Approval of Minutes

a. Approval of the Minutes of the Regular Meeting of the Shelburne Port Authority Committee held March 16th, 2017.

Harold Locke – Garland

THAT the Minutes of the Regular Meeting of the Shelburne Port Authority Committee for March 16th, 2017 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence: None

6) Reports

a. Financial Report

Committee members discussed the Finance Manager's report; the CAO reviewed the updates from the Finance Manager and answered questions concerning the financial statements provided.

White – Harold Locke

THAT the Financial Report be approved as presented.

CARRIED

b. Port Manager's Report

The Port Manager addressed the highlights of his monthly report. Committee members discussed changes in Terminal security arrangements following the departure of the MV Toisa Pegasus. With the Terminal now on daytime hours for public access the possibility of creating a pedestrian gate for after-hours mackerel fishing access during the summer months was discussed.

Harold Locke – Arcon

THAT a pedestrian gate be created in the fence at the Shelburne Marine Terminal adjacent to the main gate.

CARRIED

The Port Manager on the postponement of the planned EMO exercise, to be rescheduled to an as yet undetermined date.

Harold Locke – Arcon

THAT the Port Manager's Report be approved as presented.

CARRIED

7) Old Business

a. MV Farley Mowatt

The CAO and Mayor provided brief updates on the status of legal actions and discussions with the federal government concerning the MV Farley Mowatt.

b. 2017-18 Capital Projects

The CAO provided a brief recap and update concerning the Committee's efforts to secure funding assistance for rehabilitation of the Terminal stem.

8) New Business:

a. Tallships 2017

The CAO provided a brief report concerning plans for the Tallships 2017 visit in August and invited Committee members to the provincial announcement scheduled for April 24th at the Shelburne Harbour Yacht Club.

9) Adjournment

The meeting was adjourned on motion at 8:06 PM.