



**Meeting Minutes**  
**Shelburne Port Authority Committee**  
**Thursday, March 16<sup>th</sup>, 2017**  
**7:00 PM**

**Committee Members Present**

Mayor Mattatall, Council Member / Committee Chair  
Councillor Locke, Council Member  
John Garland, Public Member  
Herb Locke, Public Member  
Charlie Arcon, Public Member  
Wayne Langthorne, Public Member  
Mike O'Callaghan, Public Member  
Don Faye, Port Manager  
Dylan Heide, CAO / Committee Secretary

**Committee Members Absent**

Karl White, Public Member (with regrets)

**Guests:**

None

**1) Call to Order**

Mayor Mattatall called the meeting to order at 7:01 PM, welcoming new member Mike O'Callaghan.

**2) Approval of Agenda**

**Harold Locke – Langthorne**

THAT the Agenda of the Regular Meeting of the Shelburne Port Authority Committee for March 16<sup>th</sup>, 2017 be approved as presented.

**CARRIED**

**3) Approval of Minutes**

- a. Approval of the Minutes of the Regular Meeting of the Shelburne Port Authority Committee held February 23<sup>rd</sup>, 2017.**

**Harold Locke – O'Callaghan**

THAT the Minutes of the Regular Meeting of the Shelburne Port Authority Committee for February 23<sup>rd</sup>, 2017 be approved as presented.

**CARRIED**

**4) Delegations: None**

**5) Correspondence: None**

**6) Reports**

- a. Financial Report**

Committee members discussed the Finance Manager's report; the CAO reviewed the updates from the Finance Manager and answered questions concerning the financial statements provided.

**Harold Locke – Langthorne**

THAT the Financial Report be approved as presented.

**CARRIED**

**b. Port Manager's Report**

The Port Manager addressed the highlights of his monthly report. Committee members discussed the recent news concerning the departure of the MV Toisa Pegasus by March 31<sup>st</sup>, 2017 due to changes in federal regulations concerning foreign vessels. The Port Manager reported on plans for an EMO exercise tentatively scheduled for April 27<sup>th</sup>, 2017; all Committee members are invited to participate.

**Herb Locke – Arcon**

THAT the Port Manager's Report be approved as presented.

**CARRIED**

**7) Old Business**

**a. MV Farley Mowatt**

Committee members discussed the continued pumping of the vessel and the promise of a condition assessment from the Canadian Coast Guard (initially planned for January 2017 now promised by March 31<sup>st</sup>, 2017). The status of the Town's application to the Ship Source Oil Pollution Fund – to be submitted by June 2017 – was also discussed. Mayor Mattatall reported on discussions with MP Bernadette Jordan where it was indicated that assistance with the disposal of the MV Farley Mowatt would follow the passage of the federal budget; it was agreed by all present that should the Town fail to receive federal commitment in this regard by April, Mayor Mattatall would raise the issue at Council.

**b. 2017-18 Capital Projects**

Karen reported on a recent discussion with Nova Scotia Minister for Municipal Affairs Zach Churchill wherein Minister Churchill encouraged the Committee to prepare a letter detailing the need for funding for 2017-18 capital projects.

**Harold Locke – Herb Locke**

THAT the Committee write to Minister Churchill detailing the proposed project to rehabilitate the Marine Terminal stem / expand the Terminal's capacity to support the regional fishery and requesting provincial funding support for the timely implementation of this project.

**CARRIED**

**8) New Business: None**

**9) Adjournment**

The meeting was adjourned on motion at 8:49 PM.