



Meeting Minutes
Shelburne Port Committee
Wednesday, May 22, 2019
7:00 PM

Committee Members Present

Deputy Mayor Harold Locke, Council Member / Committee Chair
Councillor Rick Davis, Council Member
John Garland, Public Member
Wayne Langthorne, Interim Port Manager
Charlie Arcon, Public Member
Herb Locke, Public Member
Karl White, Public Member
Darren Shupe, CAO / Committee Secretary

1) Call to Order

Chair Harold Locke called the meeting to order at 7:00 PM.

2) Approval of Agenda

Davis – White

THAT the Agenda of the Regular Meeting of the Shelburne Port Committee for May 22nd, 2019 be approved as presented.

CARRIED

3) Approval of Minutes

a. Approval of the Minutes of the Regular Meeting of the Shelburne Port Committee held April 18th, 2019.

Davis – Herb Locke

THAT the Minutes of the Regular Meeting of the Shelburne Port Committee for April 18th, 2019 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence: None

6) Reports

a. Financial Report

Committee members reviewed the monthly financial report noting the following for action:

Herb Locke – Davis

THAT Little Rye Fisheries Ltd be provided with the final notice for berthage fees and shore power prior to the account going to collections in the amount of \$4,037.99.

White - Davis

THAT the Financial Report for the Shelburne Port Committee for May 22nd, 2019 be accepted as presented.

CARRIED

b. Port Manager's Report

The Port Manager delivered his monthly report, Committee members discussed highlights.

White – Davis

THAT the Port Manager's Report for the Shelburne Port Committee for May 22, 2019 be accepted as presented.

CARRIED

7) Old Business

a. Update on Port Operational Viability

The CAO and Interim Port Manager updated the Committee on the efforts being made to strengthen the Marine Terminal's financial position through conversations being held with various stakeholders to obtain longer term leasing commitments and diversification of clients. Further discussion was held over the roles of the Provincial and Federal Governments to assist and advise with operations and infrastructure.

b. Port Governance Review

The CAO updated the Committee on efforts to have a governance review conducted by MariNova Consulting.

8) New Business: None

9) Adjournment

The meeting was adjourned on motion at 7:33 PM.

Next Meeting: June 20, 2019