



Meeting Minutes
Shelburne Port Committee
Wednesday, June 27, 2019
7:00 PM

Committee Members Present

Deputy Mayor Harold Locke, Council Member / Committee Chair
Councillor Rick Davis, Council Member
John Garland, Public Member
Wayne Langthorne, Interim Port Manager
Darren Shupe, CAO / Committee Secretary

Regrets:

Charlie Arcon, Public Member
Herb Locke, Public Member
Karl White, Public Member

1) Call to Order

Chair Harold Locke called the meeting to order at 7:00 PM.

2) Approval of Agenda

Davis – Garland

THAT the Agenda of the Regular Meeting of the Shelburne Port Committee for June 27th, 2019 be approved as presented.

CARRIED

3) Approval of Minutes

a. Approval of the Minutes of the Regular Meeting of the Shelburne Port Committee held May 22nd, 2019.

Davis – Garland

THAT the Minutes of the Regular Meeting of the Shelburne Port Committee for May 22nd, 2019 be approved as presented.

CARRIED

4) Delegations: None

5) Correspondence: None

6) Reports

a. Financial Report

Committee members reviewed the monthly financial report noting the following motion:

Davis - Garland

THAT the monthly garbage surcharge be increased from \$8/vessel/month to \$20/vessel/month.

CARRIED

Davis - Garland

THAT the Financial Report for the Shelburne Port Committee for June 27th, 2019 be accepted as presented.

CARRIED

b. Port Manager's Report

The Port Manager delivered his monthly report, Committee members discussed highlights. The Port Manager and CAO will meet with Ken Taylor to discuss aspects of the lease for Taylor's Hauling & Storage which is due for renewal. Signage will be installed at the Town Dock on Dock Street indicating that it is required for all vessels who intent to berth at the dock to register with the Port Manager.

Davis - Garland

THAT the Port Manager's Report for the Shelburne Port Committee for June 27th, 2019 be accepted as presented.

CARRIED

7) Old Business

a. Update on Port Operational Viability

The CAO and Interim Port Manager updated the Committee on the efforts being made to strengthen the Marine Terminal's financial position through conversations being held with stakeholders to obtain longer term leasing commitments and diversification of clients. Additional discussion was held over the roles of the Provincial and Federal Governments to assist and advise with operations and infrastructure and the newly released Economic Development Strategy for Rural Canada announced by Minister Jordan earlier in the day.

b. Port Governance Review

The CAO updated the Committee on efforts to have a governance review conducted by MariNova Consulting.

8) New Business: None

9) Adjournment

The meeting was adjourned on motion at 7:50 PM.

Next Meeting: September 19, 2019