



Meeting Minutes

Heritage Advisory Committee Special Committee Meeting Thursday March 6th, 2025 3pm – Council Chambers, 63 King St

COMMITTEE MEMBERS IN ATTENDANCE:

Sandra Walsh, Chair, Public Member
Cady Berardi, Shelburne Historical Society Member
Therese Cruz, Council Member
Sheldon Ringer, Council Member
Chris Sharpe, Shelburne Historical Society Member
Janet Stritychuk, Public Member

ALSO IN ATTENDANCE:

Mike Khan, Senior Planner
Jessie Dyer, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at 2:59pm by Sandra Walsh, Chair of the Heritage Advisory Committee.

2. APPROVAL OF AGENDA

- a. March 6th, 2025

2(a) MOTION: APPROVAL OF AGENDA – February 6th, 2025

THAT the Agenda for the Regular Meeting of the Heritage Advisory Committee for March 6th, 2025 be approved.

Therese-Sheldon

CARRIED

3. MOTION: APPROVAL OF MINUTES – February 5th, 2025

THAT the Minutes for the Regular Meeting of the Heritage Advisory Committee for February 5th, 2025 be approved.

Chris-Sheldon

CARRIED

4. COMMITTEE ITEMS

4(a) 36 John Street (Church)

An email was received from the property owner of 36 John Street to deregister the property. To do this an ad will go in the paper, there will then be a public meeting and then taken to Council for a vote. The plan is to deregister, demolish the current building then the land will be donated to the Town to expand Graham's Park. Ideally, we would like to preserve some of the stained-glass windows as well as the foundations stones to be kept on site and incorporated into the new designs for the space. The only window original to the Church is the Rose Window. There are other windows that have been dedicated to certain people over the year. Some of those family members have requested to have those windows in their possession if possible. At the next HAC meeting we will begin documenting what can be saved from the Church.

Mike Kahn is looking into the designation of the burial grounds. If it is deregistered, we will have to fill out a form to re-register the area municipally. This does not include the provincial designation.

Upgrades to the space after demolition will include an accessible playground and playground equipment, with the possibility of including more upgrades to the park. A Landscape Architect would need to be hired to draft the plans. Mike will take all this information to Council in a Staff Report at the March 17th, 2025, meeting. Further discussions will continue at upcoming HAC meetings as this project continues.

4(b) 13 George Street (George Street Mill)

The Shelburne Historical Society has compiled the information on 13 George Street to complete Form A. This will be sent to the Town of Shelburne for proposed Heritage Property Designation. Once this is approved by Council there is 30 days to register the property. (See attached information that will be included in Form A)

A motion was made **THAT** the Heritage Advisory Committee recommend the designation of 13 George Street as a Municipal Heritage Property and **THAT**, with the amendments noted, Form A be submitted to the Town of Shelburne Council for approval.

Cady-Chris

CARRIED

5. UPCOMING MEETING DATE AND TIME:

The next HAC meeting will be held on Thursday April 3rd, 2025, at Council Chambers (63 King St.) at 3:00 pm.

6. ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:27pm.

Sheldon

