



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, November 1st, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

6:30 p.m. Public Hearing – Closure of Aberdeen Street

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:01 p.m.

Approval of the Agenda

Davis – Young

THAT the Agenda for the Regular Town Council Meeting of November 1st, 2017 be approved with the removal of Council Item 7 (c).

CARRIED

Approval of the Minutes

Locke – Ringer

THAT the Minutes of the Regular Town Council Meeting held on October 18th, 2017 be approved with the correction of “does” to “does not” in the motion under Staff Report (e).

CARRIED

Proclamations

Mayor Mattatall read the following proclamations:

Municipal Awareness Week – November 20th-26th, 2017

Remembrance Day – November 11th, 2017

Delegations

Bob Sinden, Teresa Huskison, and Devon Harding – Skate Park Proposal

Bob Sinden discussed the proposed Skate Park with Council going over the budget, rationale, and design ideas. Council thanked Mr. Sinden for his presentation.

Correspondence

Action Required:

a) Region 6 – Letter – Inter-Municipal Membership

Davis – Locke

THAT Council approve the changes to the Region 6 Solid Waste-Resource Management Inter-Municipal Agreement as presented.

CARRIED

b) Debbie Burton – Letter – MAD Dash Request

Davis – Ringer

THAT the Town make a one-time donation of \$200 to support the MAD Dash for Little People's Place and send a letter informing Ms. Burton of the Grants to Organizations application process for future requests.

CARRIED

For Information:

a) Town of Lockeport – Letter – Shelburne County Travelling Tourist Bureau

b) Chuck McKenna – Letter – Open Data Portal

c) Town of Clark's Harbour – Letter – Process for Adoption of Resolutions

Council Items

a) Mayor Mattatall – 20th Anniversary Gloucester Tree

Mayor Mattatall discussed the 20th Anniversary Gloucester Tree that is sent to Shelburne's sister city of Gloucester, MA each year. She informed Council that the tree will be leaving Shelburne on Monday November 6th along with a gift package to the city of Gloucester.

b) Mayor Mattatall – Reflecting on 1 year in office

Mayor Mattatall reflected on Council's first year in office and the progress that they have made towards Council's objectives.

c) Councillor Young – Old Post Office Building (143 Water Street)

Young – Davis

THAT Council direct staff to contact the owner(s) of the old post office building located at 143 Water Street to request access to the building, in consideration of possible future development potential.

CARRIED

Committee Reports

a) Community Participation & Volunteerism Committee

Locke – Young

THAT Council write to the Council of the Municipality of the District of Shelburne to invite any interested members to attend the upcoming consultation on the future of the Roger Grovestine Memorial Recreation Complex.

CARRIED

Locke – Davis

THAT Council accept the Community Participation and Volunteerism Committee report.

CARRIED

b) Shelburne Port Authority Committee

Locke – Ringer

THAT Council accept the Shelburne Port Authority Committee report.

CARRIED

Staff Reports

a) Staff Report – Asset Management Committee (Postponed from Oct. 18th)

Davis – Young

THAT Council adopt the amended Town Council Committees Policy as presented with appointment of new members to the Asset Management Committee being added to the agenda for the first regular meeting of Council following the receipt of the final report from the provincial Asset Management Pilot Project.

CARRIED

b) Staff Report – Guild Hall Meetings Report

Locke – Young

THAT Town Council hold two meetings at the Guild Hall each year, with possible dates being the first regular meeting in June and the first meeting in October, weather permitting.

CARRIED

c) Staff Report – Guild Hall Summer Series Report

Davis – Young

THAT Council approve allocating Guild Hall rental revenues to the Guild Hall Summer Arts Series and;

THAT Council direct Staff to establish a Guild Hall working group with public representation.

CARRIED

New Business

a) Councillor Locke – Vandalism at Graham’s Park

Councillor Locke relayed that there was another act of vandalism at Graham’s Park where the door to the washrooms was damaged. He asked about the status of camera procurement for the park.

b) Mayor Mattatall – Trunk or Treat

Mayor Mattatall gave a recap of the Trunk or Treat event held on October 31st at the Community Centre. She reported that there was a big turnout and was happy to see many residents handing out candy at the event as well.

Adjournment

Locke – Davis

THAT the Regular Town Council Meeting of November 1st, 2017 be adjourned at 8:18 p.m.

CARRIED

Mayor

Clerk