



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, October 18th, 2017 6:30 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 6:30 p.m.

Approval of the Agenda

Davis – Locke

THAT the Agenda be approved as presented.

CARRIED

In-Camera Session

Davis – Ringer

THAT Council go in-camera at 6:30 p.m. to discuss:
Municipal Property

CARRIED

Council came out of in-camera at 6:59 p.m.

Approval of the Minutes

Young – Locke

THAT the Minutes of the Regular Town Council Meeting held on October 4th, 2017 be approved.

CARRIED

Davis – Ringer

THAT the Minutes of the Special Town Council Meeting held on October 16th, 2017 be approved.

CARRIED

Locke – Young

THAT the Town conduct a public meeting on Nov. 5th at the Community Centre Auditorium in regards to Health Care. Notification of the meeting to be sent to media outlets, municipal units in this health district, and appropriate dignitaries.

CARRIED

Proclamations

none

Delegations

none

Correspondence

Action Required:

a) NS Health Authority Reception – Invitation

Council acknowledged the invitation to the NS Health Authority Reception in Yarmouth, NS.

b) UNSM – email – Request for Questions

Council agreed to compile possible questions for Ministers who may be present at the UNSM annual conference.

For Information:

a) Black Loyalist Heritage Centre – Report – Summer Cultural Day

b) Municipality of Digby – Letter – Radiation Unit

c) Municipality of the District of Argyle – Letter – M.P. Doppler Radar

d) Municipality of the District of Argyle – Letter – Minister Doppler Radar

e) NS Provincial Lotteries & Casino Corp. – 2016-17 Community Report

f) Office of the Ombudsman – Ombudsman Annual Report

g) Visitor Information Centre – End of Season Letter

Council Items

a) Councillor Young – Resident Attraction website

Young – Davis

THAT Staff amend action 4.4 in the Tourism Strategic Plan to include millennials as part of the subgroup.

CARRIED

Young – Davis

THAT Staff provide an update to Council in regards to a resident attraction website and include a workshop for interested Council members on this project.

CARRIED

b) Councillor Young – TIR re: OHV use of Road Right of Ways

Young – Locke

THAT Staff send another letter to Hon. Lloyd Hines, Minister of Transportation, to follow up with the Town's previous correspondence, dated June 19th, 2017, in regards to OHV use on Town Streets.

CARRIED

Staff Reports

a) Monthly Staff Report

Council accepted the Monthly Staff Report for information.

b) Year to Date Financial Report

Council accepted the Year to Date Financial Report for information.

c) Staff Report – WiFi (postponed from the October 4th meeting)

Davis – Locke

THAT Council approve an increase in the budget to \$12,000 in 2017-18, funds to come from the special operating reserve.

CARRIED

d) Staff Report – Asset Management Committee

This staff report was postponed until the Nov. 1st, Regular Town Council Meeting.

e) Staff Report – Shelburne County Municipal Units Tourism Proposal

Young – Locke

THAT Council does not approve participation in this initiative at this time but supports efforts to market the South Shore as a region.

CARRIED

New Business

a) Councillor Davis – Notice of Motion

Councillor Davis made a notice of motion for the Nov. 1st, 2017 Regular Council Meeting in regards to dust from Harlow’s Construction.

b) Councillor Locke – Paving Project

Councillor Locke thanked Public Works and Staff for the paving project work that has been done throughout the town.

c) Mayor Mattatall – Lion’s Annual Convention

Mayor Mattatall attended the Atlantic Lion’s Annual Convention, hosted this year in Shelburne, and expressed that they did a great job.

Adjournment

Davis – Locke

THAT the Regular Town Council Meeting of October 18th, 2017 be adjourned at 7:58 p.m.

CARRIED

Mayor

Clerk