



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, October 4th, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke - Young

THAT the Agenda be approved with the addition of item 6 (c) Correspondence: Action Required – Municipality of the District of Shelburne – Joint Council Meeting.

CARRIED

Approval of the Minutes

Davis – Locke

THAT the Minutes of the Regular Town Council Meeting held September 20th, 2017 be approved.

CARRIED

Proclamations

October is Mi'kmaq History Month and October 1st celebrated Mi'kmaq Treaty Day

New Proclamation for Reading: Pregnancy and Infant Loss Awareness Day October 15th, 2017

Mayor Mattatall read the Proclamation for Pregnancy and Infant Loss Awareness Day.

Delegations

Paula Harmon – Gardens of Grace

Ms. Harmon shared information with Council regarding her advocacy work to find support for those who have suffered from pregnancy and infant loss. Council agreed that the Town will share information about the Wave of Light in an effort to raise awareness via social media.

Davis – Locke

THAT Council send a letter to Premier Stephen McNeil, cc MLA Kim Masland, in support of Bill 179 and cc Paula Harmon's organization Gardens of Grace.

CARRIED

Correspondence

Action Required:

a) Deby Varner MacAlpine – Message – Crosswalk Painting

Locke – Young

THAT Staff look into ideas for putting a Breast Cancer Awareness Ribbon on a sidewalk in Town.

CARRIED

Davis – Locke

THAT Staff develop a policy regarding decorating Town Infrastructure.

CARRIED

b) Shelburne County Housing Coalition – Letter

Young – Davis

THAT Council support the proposed resolutions related to Affordable Housing at the UNSM Fall Conference 2017.

CARRIED

c) Municipality of the District of Shelburne – Email – Joint Council Meeting

Ringer – Davis

THAT Council accept the proposed date of November 22nd for the next Joint Council Meeting if it is agreeable to the Lockeport Town Council.

CARRIED

For Information:

a) Minister Mombourquette – Letter

b) Town of Digby – Letter – Support for Yarmouth Radiation Unit

c) City of Halifax – Invitation – Halifax Explosion Memorial Service

d) Whirligig Festival – Thank You Card

e) Shelburne County Housing Coalition – Needs Assessment Letter

Council Items

a) Mayor Mattatall – Dialysis Letter

Locke – Young

THAT Council send a letter to municipal units in our Health Region to ask for support for a Dialysis Unit to be located at Roseway Hospital in Shelburne.

CARRIED

Locke – Davis

THAT Council send a letter to the Minister of Health, the Community Health Board, and the Health Authority asking for a Dialysis Unit to be located at Roseway Hospital in Shelburne.

CARRIED

b) Councillor Davis – Council Meeting Schedule

Davis – Young

THAT Council hold at least one regular meeting a month at 6:30 pm for a trail run of 3 months.

CARRIED

c) Councillor Young – Housing Grants

Young – Davis

THAT Staff include information on available provincial and federal housing grant programs in the Spring 2018 tax bill / newsletter.

CARRIED

Committee Reports

a) Community Participation & Volunteerism Committee

Quorum was not reached at the September Community Participation & Volunteerism Committee. Council reviewed report.

b) Shelburne Port Authority Committee

The Shelburne Port Authority Committee did not meet in September.

Staff Reports

a) Staff Report – Public Wi-Fi

This staff report will be postponed until the October 18th, 2017 Council Meeting.

b) Staff Report – MFC Fall Debenture

Locke – Ringer

WHEREAS Section 91 of the *Municipal Government Act* provides that a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs (Hereinafter “the Minister”);

AND WHEREAS the resolution of council to borrow for \$1,818,000 was approved by the Minister Oct 20th, 2016;

AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Municipal Finance Corporation Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the

TOWN OF SHELBURNE

Borrow by the issue and sale of debentures a sum or sums not exceeding \$542,000, for a period not to exceed 15 years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the

TOWN OF SHELBURNE

In the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of **5.5%**;

THAT the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

CARRIED

**c) Staff Report – Wastewater Truck
Davis – Locke**

THAT Council amend the 2017-18 Capital Budget to add the purchase of a wastewater truck with a budget of \$15,000 and the 2018-19 Capital Budget to remove the purchase of a wastewater truck with a budget of \$15,000.

CARRIED

**d) Staff Report – Closure of Aberdeen Street
Locke – Young**

THAT Council schedule a public hearing to receive public feedback concerning the proposed closure of Aberdeen Street for 6:30 p.m. on November 1st, to take place in the Council Chambers at the Shelburne Town Office.

CARRIED

New Business

a) Mayor Mattatall – Asset Management Session

Mayor Mattatall provided feedback on the Asset Management Session for Mayors and Councillors held in Bridgewater on Monday October 2nd, 2017.

Upcoming Meetings

Thursday October 5th	CP & V Committee	7 p.m.
Wednesday October 11th	RCMP Advisory Board	7 p.m. (Lockeport)
Thursday October 12th	Arena Board	4:30 p.m.
Wednesday October 19th	Port Authority	7 p.m.

Adjournment

Locke – Young

THAT the Regular Town Council meeting of October 4th, 2017 be adjourned at 7:55 p.m.

CARRIED

Mayor

Clerk