



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, September 20th, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:01 p.m.

Approval of the Agenda

Locke – Young

THAT the Agenda be approved with the addition of items: 6 (c) Action Required Letter – Sheburne Arena Board and 7 (d) Councillor Davis – Addition of Crosswalk at the trail crossing near Scotia Lunch.

CARRIED

Approval of the Minutes

Locke – Davis

THAT the Minutes of the Special Audit Committee Meeting held on September 5th, 2017 be approved.

CARRIED

Davis – Locke

THAT the Minutes of the Council Meeting held on September 6th, 2017 be approved.

CARRIED

Locke – Young

THAT the Minutes of the Special Council Meeting held on September 12th, 2017 be approved.

CARRIED

Delegations

None

Correspondence

Action Required:

a) Town of Yarmouth – Letter – Radiation Treatment Unit

Davis – Locke

THAT the Town write a letter of support to the Nova Scotia Health Authority for a Radiation Treatment Unit in Yarmouth and to cc other municipal units.

CARRIED

b) Warden Smith – Email – Joint Council Meeting

Davis – Ringer

THAT the Town of Shelburne write to the Municipality of the District of Shelburne asking for three dates in October that could work for a Joint Council Meeting. Correspondence will be cc'd to Lockeport.

CARRIED

c) Emily Tipton – Letter – Shelburne Arena Board

Locke – Young

THAT the Town of Shelburne award a grant in the amount of \$5,344.88 to provide 50% of funds to cover the 2016-17 fiscal year deficit with the Municipality of the District of Shelburne agreeing to pay the other 50%. Funds to be drawn from budget for Arena, 2017-18 operating.

CARRIED

For Information:

d) Letter – OHV Funding Confirmation

e) Letter – Department of Justice

f) Roseway Update

Council Items

a) Mayor Mattatall – Traffic Signage Policy Implementation

Davis – Young

THAT signage should be developed and placed at the entrances of Town indicating that motorists should drive safely and look out for children playing.

CARRIED

Davis – Locke

THAT public works replace current “Yield” signs with “STOP” signs except where dedicated turn lanes exist (Falls/Ohio intersection).

CARRIED

Davis – Locke

THAT “STOP” signs should be placed on Anne at the Anne & Harriet St. intersection and on George at the George & Parr St. intersection creating 4-way stops.

CARRIED

Ringer – Young

THAT the speed limit on Hammond Street be changed from 60 km/hr to 50 km/hr to conform with regular speed limits for Towns in Nova Scotia.

CARRIED

b) Councillor Young – Asset management Committee

Young – Davis

Whereas the Town of Shelburne has been selected to participate in the Provincial Asset Management Pilot Project; and,

Whereas an Asset Management Plan for the Town is both beneficial and soon to be required by the Province;

Now, therefore I move that staff be directed to investigate and report back to Council concerning draft terms of reference for an Asset Management Committee of Council.

CARRIED

c) Councillor Young – WREN membership

Young – Davis

THAT staff be directed to contact the Western REN to inquire as to whether they would consider a request for membership from the Town of Shelburne.

CARRIED

d) Councillor Davis – Addition of Trail Crosswalk by Scotia Lunch

Davis – Locke

THAT a crosswalk be added at the trail crossings by Scotia Lunch.

CARRIED

Staff Reports

a) Staff Report – New Monthly Combined Staff Report

Locke – Ringer

THAT Council accept the report for information.

CARRIED

b) Staff Report – Media Policy

Davis – Locke

THAT Council approve the amended Media Policy as presented.

CARRIED

c) Staff Report – King / Water Intersection

Locke – Ringer

THAT Council approve the Traffic Signal Warrant Analysis to proceed under the budget established for King/Water Traffic Signals and that staff pursue engineer recommendations for the analysis of stop signs on George/Water and George/Hammond.

CARRIED

d) Staff Report – Crosswalk Safety Options

Davis – Locke

THAT staff expand the crosswalk flag program on a by-request basis with the Traffic Authority approving requests and informing Council of those requests.

CARRIED

e) Staff Report – Proclamation Policy

Davis – Ringer

THAT Council approve the revised Proclamation Policy as presented.

CARRIED

New Business

a) Councillor Locke – Paving of Streets

Councillor Locke asked for an update on the timeline regarding the paving of streets. The CAO answered that they would hopefully begin paving in the next two weeks.

Adjournment

Locke – Young

THAT the Regular Town Council Meeting of September 20th, 2017 be adjourned at 9:03 p.m.

CARRIED

Mayor

Clerk