



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, September 6th, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Davis – Locke

THAT the Agenda for the Regular Council Meeting of September 6th, 2017 be approved as presented with the addition of Correspondence: Action Required item number 6 (b) Municipality of the District of Shelburne – Letter – Doppler Radar.

CARRIED

Approval of the Minutes

Davis – Locke

THAT the Minutes of the Regular Council Meeting of July 19th, 2017 be approved as presented.

CARRIED

Delegations

Dan Dolan – Chronic Illness Committee

Mr. Dolan presented to Council regarding the Chronic Illness Committee that serves Shelburne County. The Chronic Illness Committee offers stroke and cancer support groups, provides transportation allowances, and offers subsidies for medications / medical equipment. Mr. Dolan asked the Council for a letter of support for his committee.

Davis – Ringer

THAT a letter of support be written by the Town for the services of the Chronic Illness Committee.

CARRIED

Proclamations

Mayor Mattatall announced the following proclamations for the Town of Shelburne:

The Month of September is Prostate Cancer Awareness Month

September 8th is International Literacy Day

Correspondence

Action Required:

- a) **Municipality of the District of Yarmouth – Letter – Doppler Radar System**
Young – Davis
THAT Staff write a letter in support of the Doppler radar system program cc to all municipal units involved.
CARRIED
- b) **Municipality of the District of Shelburne – Letter – Doppler Radar System**
See motion above.
- c) **Minister Zach Churchill – Letter – Child Care**
Mayor Mattatall will schedule a meeting with Minister Churchill.
- d) **Linda Maclachlan – Letter – Deer**
Davis – Locke
THAT Staff write to Minister Margaret Miller at the Department of Natural Resources to invite a representative to discuss options for dealing with the growing deer, fox, and coyote populations within the Town.
CARRIED
- e) **Municipality of the District of Shelburne – Letter – Joint Council Meeting**
Ringer – Young
THAT the Town send a letter to the Municipality of the District of Shelburne and the Town of Lockport to accept the date of September 20th as the proposed date for the next Joint Council Meeting to take place at the Shelburne Community Centre.
CARRIED
- f) **Anne Legars – Letter – Ship-source Oil Pollution Fund**
Davis – Locke
THAT the Town write to Anne Legars of the Ship-source Oil Pollution Fund to accept the claim amount of \$43,641.94 in regards to the MV Farley Mowat.
CARRIED
- g) **UNSM – Interim Resolution Report 2017**
Council set a meeting date of September 12th at 12:30 p.m. to discuss the proposed UNSM resolutions.

For Information:

- h) **Louise Dupuis – Letter – Food Inspection Agency Office Lease**
- i) **Kevin Radford – Letter – Canadian Food Inspection Agency**
- j) **Property Valuation Services – Annual Report**
- k) **Minister Derek Mombourquette – Letter – Meeting re: Municipal Affairs**
- l) **Minister Derek Mombourquette – Letter – Downtown Revitalization**
- m) **Minister Geoff MacLellan – Letter – Connect2 Grant Program**
- n) **Mary Jane Brackett – Letter – Canada 150 Dory Contest Thank You**
- o) **Nova Scotia Works – Invitation – Open House**
- p) **RCMP – Monthly Report**

Council Items

- a) **Mayor Mattatall – Invite Jamie Baillie and Gary Burrill to meet**
Young – Locke
THAT Staff write to Jamie Baillie and Gary Burril with an invitation to meet with Shelburne Town Council.
CARRIED
- b) **Mayor Mattatall – October 4th Council Meeting at Guild Hall**
Locke – Ringer
THAT the October 4th, 2017 Regular Town Council Meeting be held at the Guild Hall weather permitting.
CARRIED
- c) **Mayor Mattatall – Letter to Dr. Craig Stone**
Davis – Young
THAT Staff correspond with Dr. Craig Stone regarding his physician initiative to show support and learn more about his project.
CARRIED
- d) **Mayor Mattatall – Fall Newsletter**
Council reviewed the DRAFT Fall/Winter 2017 Town of Shelburne Newsletter for distribution.
- e) **Councillor Young – Invitation to Minister Delorey**
Young – Davis
THAT Staff write to Health Minister Delorey inviting him to meet with Shelburne Town Council.
CARRIED
- f) **Councillor Young – Signage at Trail Crossings**
Young – Davis
THAT the Traffic Authority investigate and install improved signage for trail street crossings.
CARRIED
- g) **Councillor Young – Local Talent Inventory**
Young – Ringer
THAT Council ask CP & V to discuss the potential for developing a Local Talent Inventory of skilled volunteers who could support future Town projects and initiatives.
CARRIED

Staff Reports

- a) **Staff Report – Public Art Policy**
Davis – Locke
THAT Council approve the Public Art Policy as presented.
CARRIED
- b) **Staff Report – Guild Hall Summer Arts Series & CCSF Grant Proposal**
Young – Locke
THAT Council accept the report on the Guild Hall Summer Arts Series for information.
CARRIED

Locke – Ringer

THAT Council approve the submission of the grant proposal for the Canada Cultural Spaces Fund in the amount of \$25,000.

CARRIED

c) Staff Report – Art Installation Request

Davis – Young

THAT Council respond to local artist Andrew Newstead with approval regarding his art installation request.

CARRIED

Davis – Locke

THAT Staff be directed to examine the potential for a “Marina Art Park” – including discussions with the Osprey Arts Centre, SCAC and Shelburne Harbour Yacht Club & Marina – and to present Council with related information for potential inclusion in Council’s 2018-19 budgets.

CARRIED

d) Staff Report – Cornwallis / Charlotte

Locke – Ringer

THAT Council amend the 5-year Capital Budget to include the Milling & Paving of Cornwallis and Charlotte Streets for a budgeted \$75,000 in 2017-28 and to remove the 2017-18 and 2018-19 projects to Mill & Pave Cornwallis and Charlotte Streets.

CARRIED

e) Staff Report – Ovocontrol

Locke – Davis

THAT Council refer further discussion of Ovocontrol for Pigeons to the 2018-19 Operating Budget; and,

THAT Staff be directed to contact merchants in the downtown core concerning potential cost-sharing for Ovocontrol.

CARRIED

f) Staff Report – SVFD Vehicle

Davis – Ringer

THAT Council approve the purchase of the 2002 pumper truck as requested by the SVFD, with the Town’s contribution to be paid from borrowing; and,

THAT Council amend the 5-Year Capital Budget to include the SVFD Vehicle Purchase with a budget of \$90,000 in 2017-18 (\$30,000 to be paid by the Town) and to remove the budgeted SVFD Vehicle Purchase for 2018-19.

CARRIED

New Business

a) Councillor Davis – Notice of Motion

Addition of a trail crosswalk on King Street across from Scotia Lunch.

b) Mayor Mattatall – UNSM Re-branding

Mayor Mattatall asked for Council volunteers for a conference call regarding UNSM Re-branding.

c) Mayor Mattatall – Jay and Rachel Pilzer

Mayor Mattatall congratulated Jay and Rachel Pilzer on their immigration success and their plans on starting a business.

d) Mayor Mattatall – Foul Language at Town Dock

Mayor Mattatall noted that several residents have voiced concerns over foul language from youths swimming at the Town Dock on Dock Street and that the RCMP have been notified.

Upcoming Meetings:

Thursday September 7th	CP & V	7:00 p.m.	
Thursday September 14th	Arena Board	4:30 p.m.	
Wednesday September 20th	Joint Council Meeting	6:30 p.m.	Shelburne Community Centre
Thursday September 21st	Town Council	7:00 p.m.	
Tuesday September 26th	Port Authority	7:00 p.m.	

Adjournment

Locke – Davis

THAT the Regular Council Meeting of September 6th, 2017 be adjourned at 8:58 p.m.

CARRIED

Mayor

Clerk