



Town of Shelburne
Minutes of the **Regular Council Meeting**
Wednesday, July 19th, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke – Davis

THAT the Agenda for the Regular Council Meeting of July 19th, 2017 be approved as presented.

CARRIED

Approval of the Minutes

Young – Ringer

THAT the Minutes of the Regular Council Meeting of July 5th, 2017 be approved as presented.

CARRIED

Delegations

a) NSCC – Mary Thompson – Community Initiatives

Mary Thompson gave a presentation to Council about what programs the NSCC currently offers and potential ways to coordinate courses with potential employers.

b) Nova Scotia Works – Lauren Race

Lauren Race gave a presentation to Council about the services offered through our local Nova Scotia Works office for those seeking employment, upgrading skills, employers, and entrepreneurs.

Correspondence

Action Required:

a) Linda Devries Letter – Centennial Hike

Young – Davis

THAT the Town of Shelburne grant permission to place a historic marker or plaque to commemorate the original Shelburne Trailblazers Centennial Hike near the corner of King St. and Dock St., North of the Tourist Bureau.

CARRIED

b) Red Bear Healing Home Society – Letter – Funding Request

Davis – Locke

THAT the request from Red Bear Healing Home Society be deferred to budget.

CARRIED

For Information:

Council accepted these items for information.

- a) **OIPC – Catherine Tully – Letter – Accountability for the Digital Age**
- b) **Leanne Goodick – Letter SRHS Scholarship**
- c) **Phil Crosbie – Letter – Shelburne Longboat Society**
- d) **Janet O’Connell – Letter – SEED**
- e) **Amanda O’Connell – Letter – SEED**
- f) **Shelburne Regional High School – Letter Bursary**

Council Items

- a) **Mayor Mattatall – Painting Fire Hydrants**

As fire hydrants are coming up for painting maintenance, Mayor Mattatall suggested a trial run of painting hydrants red with yellow tops. Councillors were encouraged to provide feedback and it was agreed that if all were satisfied painting would extend to all hydrants.

- b) **Mayor Mattatall – Pregnancy and Infant Loss Awareness Day**

Mayor Mattatall informed Council that she had been contacted about Pregnancy and Infant Loss Awareness Day and that more information about this event would be coming before October.

Staff Reports

- a) **Unified Staff Report**

Council was updated concerning changes in formatting for the Unified Staff Report and the Council Assignments to Staff in order to align these documents directly to the approved Shelburne Town Council Strategic Plan 2017-2021. Council accepted the Unified Staff Report for information.

- b) **Council Assignments to Staff**

Council accepted the Council Assignments to Staff for information.

- c) **Year to Date Financial Report**

Council accepted the Year to Date Financial Report for information.

- d) **Staff Report – Crosswalk Flags Survey**

Young – Davis

THAT Public Works put a hold on further expansion of the crosswalk flags program to investigate and report back to council regarding alternative means, such as solar lights, to draw attention to crosswalks, with the exception of crosswalks on King Street at Clements Street and Harriet Street.

CARRIED

- e) **Staff Report – WRHA Deficit**

Davis – Locke

THAT Staff contact the Western Regional Housing Authority to arrange a meeting to discuss administration of housing units in the Town of Shelburne and plans to control deficit spending in future years.

CARRIED

f) Staff Report – Tax Sale By Tender

Locke – Ringer

THAT Staff write off \$704.48 with regards to Property #04882857, Land Only, 109 Hammond Street due to property sold for Taxes by way of Tender to Robert and Susan Sinden in the amount of \$500.00.

CARRIED

g) Staff Report – EMO Update

Young – Locke

THAT Council accept this report for information;

And, THAT Staff write to the Municipality of the District of Shelburne proposing an MOU concerning the distribution of costs associated with the emergency supply of water to residents during times of drought.

CARRIED

h) Staff Report – Plan Shelburne Update

Davis – Ringer

THAT Council accept the update on the ‘Plan Shelburne’ process for information.

CARRIED

Davis – Locke

THAT the next Plan Shelburne Council Workshop be scheduled no later than October 2017 to review progress and provide direction on the draft documents.

CARRIED

i) Staff Report – Roger Grovestine’s Complex Lights

Locke - Young

THAT Council approve a budget of \$11,000 in the 2017-18 fiscal year, to be paid from borrowing, for the phase two of lighting rehabilitation at the Roger Grovestine Memorial Recreational Complex.

CARRIED

Ringer – Young

THAT Staff write a letter to the Municipality of the District of Shelburne asking for a financial contribution to the lighting project at the Roger Grovestine Memorial Recreational Complex.

CARRIED

New Business

a) Councillor Ringer – RCMP Advisory Meeting

Councillor Ringer reported highlights of the recent RCMP Advisory meeting.

b) Councillor Locke – Fire Hydrant

Councillor Locke inquired about the state of repairs to the fire well on Ohio Road that seemed to be in need of repair. CAO addressed this question.

c) Mayor Mattatall – Founder’s Days

Mayor Mattatall expressed her thanks to the Founder’s Days organizers, volunteers, donors, and attendees for making Founder’s Days 2017 such a successful event.

d) Mayor Mattatall – Pride Crosswalk

Mayor Mattatall thanked Public Works for their painting of the crosswalk on King Street at Harriet Street in Pride colours.

e) Mayor Mattatall – Farley Mowatt

Mayor Mattatall is hopeful that she will have the confirmed date for the Farley Mowatt’s removal by next week and encouraged residents to come to the Town wharf for its send-off.

Adjournment

Locke – Young

THAT the Regular Council Meeting of July 19th, 2017 be adjourned at 8:44 p.m.

CARRIED

Mayor

Clerk