



Town of Shelburne
Minutes of the **Regular Council Meeting**
Monday, June 5th, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke – Young

THAT the Agenda for the Regular Town Council Meeting of June 5th, 2017 be approved as presented.
CARRIED

Approval of the Minutes

Davis – Locke

THAT the Minutes for the Regular Town Council Meeting of May 17th, 2017 be approved.
CARRIED

Delegations

Nova Scotia Works – Lauren Race

Mrs. Race sent her regrets and will reschedule for an upcoming meeting.

Correspondence

Action Required:

a) Dan Dolan – Letter – Chronic Illness Committee

Council will invite Dan Dolan to an upcoming Town Council Meeting as a delegation to discuss the Chronic Illness Committee.

b) Shelburne Curling Club – Letter – Signage

Davis – Locke

THAT Council write a letter to invite the Shelburne Curling Club to apply for funding through the Town's Grants to Organizations program.

CARRIED

For Information:

a) Municipality of the District of Shelburne – Letter – Tall Ships Grant

Town Council thanked the Municipality of the District of Shelburne for their contribution to the Tall Ships Rendezvous 2017.

b) Roseway Community Update – Newsletter

c) Black Loyalist Heritage Centre – Invitation – Back to Birchtown Celebration

Mayor Mattatall shared the information for the Black Loyalist Heritage Centre’s Back to Birchtown Celebration and encouraged residents to attend.

c) Shelburne Historical Society – Museums Newsletter

Council enjoyed reading the museum newsletter and are looking forward to a great summer season in the historic downtown.

d) Bernadette Jordan – Letter – New Horizons for Seniors Program (NHSP)

Mayor Mattatall encouraged those who work with Seniors to look into the New Horizons for Seniors Grants Program.

e) Nova Scotia Health Authority – Letter – Lyme Disease Awareness

This information was shared via the Town website and social media for Lyme Disease Awareness.

Council Items

a) Mayor Mattatall – Summer Council Meeting Schedule

Discussion was held regarding the summer schedule for Town Council.

Locke – Davis

THAT Town Council not meet for the month of August.

CARRIED

Young – Ringer

THAT the July 5th Regular Town Council Meeting be held at the Guild Hall.

CARRIED

b) Mayor Mattatall – Community Events – Digby St. Block Party

Locke – Young

THAT Council approve the request to have a neighbourhood block party as submitted by Jodi Dyer.

CARRIED

c) Mayor Mattatall – Edible Fruit Trees

For Information

Council discussed the placement of edible fruit trees in Graham’s Water Park and the Parr Street Park. They expressed appreciation to Shelly Hipson for including Shelburne in her edible fruit trees project.

d) Mayor Mattatall – May 30th Provincial Election

Young – Davis

THAT Council invite the newly-elected MLA, Kim Masland, to meet with them and discuss Town issues.

CARRIED

e) Councillor Young – Local Composting Location

Young – Locke

THAT Staff investigate options for a suitable space for compost and yard organics program during the summer months.

CARRIED

Committee Reports

a) Community Participation and Volunteerism Committee

Locke – Davis

THAT the CP & V report for the May 11th, 2017 meeting be accepted by Council.

CARRIED

b) Shelburne Port Authority Committee

Locke – Ringer

THAT Council extend the contract for operation of the Shelburne Marine Terminal for a period of one (1) year with a termination clause of no more than 30 days.

CARRIED

Locke – Davis

THAT the emergency repairs to the Shelburne Marine Terminal as outlined by G. W. Doucette Construction Ltd. be approved to proceed.

CARRIED

Locke – Ringer

THAT the Shelburne Port Authority report for the May 18th, 2017 meeting be accepted by Council.

CARRIED

Staff Reports

a) Staff Report – Wright’s Road Intersection

Young – Locke

THAT Council approve the placement of a crosswalk on Falls Lane as recommended by the Traffic Authority; and THAT Council approve recommended signage at the intersection of Wright’s Road, Falls Lane, and Water Street.

CARRIED

Young – Locke

THAT Council approve the installation of traffic mirrors on Wright’s Road.

CARRIED

New Business

a) Mayor Mattatall – Fisherman’s Memorial Service

Mayor Mattatall reminded the public that there will be a Fisherman’s Memorial Service at the monument on Dock Street on Sunday June 11th at 2pm. Flowers can be dropped in the harbour in remembrance of loved ones.

b) Mayor Mattatall – Dutch Auction for Finney Family

Mayor Mattatall encouraged residents to attend the Dutch Auction being held on Monday June 12th, 2017 at 6 p.m. the Community Centre for the Finney family. The information would also be shared via the Town’s social media.

Upcoming Meetings

Thursday June 8 th	CP & V Committee	7:00 pm
Thursday June 15 th	Arena Board	4:30 pm
Tuesday June 20 th	Public Meeting (Land Use By-Law)	7:00 pm
Wednesday June 21 st	Town Council	7:00 pm
Thursday June 22 nd	Port Authority	7:00 pm

Adjournment

Davis – Locke

THAT the Regular Town Council Meeting of June 5th, 2017 be adjourned at 8:15 p.m.

CARRIED

Mayor

Clerk