



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Wednesday, May 17<sup>th</sup>, 2017 7:00 p.m.  
Council Chambers, 168 Water Street, Shelburne, NS  
CDD By-Law Hearing 6:30 p.m.

**Council Members Present**

Mayor Karen Mattatall  
Councillor Harold Locke  
Councillor Sheldon Ringer  
Councillor Nolan Young

**Regrets**

Deputy Mayor Rick Davis

**Staff Present**

Dylan Heide, CAO  
Julie Ferguson, Clerk

**Call to Order**

Mayor Mattatall called the meeting to order at 7:00 pm.

**Approval of the Agenda**

**Young – Locke**

THAT the Agenda for the Regular Town Council Meeting of May 17<sup>th</sup>, 2017 be approved as presented.

**CARRIED**

**Approval of the Minutes**

**Locke – Ringer**

THAT the Minutes from the Regular Town Council Meeting of May 3<sup>rd</sup>, 2017 be approved.

**CARRIED**

**Delegations**

None

**Correspondence**

**Action Required:**

**a) Dixie Redmond, CBDC – Letter – Parking 157 Water Street**

**Locke – Young**

THAT the Town designate, with signage, one 15 minute parking space and additional 90 minute parking spaces, as per the request of businesses at 157 Water Street.

**CARRIED**

**b) Meghan Cox – Letter – Jacey Cox Memorial Society Annual Fundraiser**

**Young – Locke**

THAT the Town of Shelburne grant permission for the Jacey John Cox Memorial Society to use the Parr Street Community Park for their annual fundraiser on August 26, 2017.

**CARRIED**

**c) John Shaar – Letter – Barrington Area Soccer Association (BASA)**

**Locke – Ringer**

THAT the Town provide \$350, as they have in years past, to support the Barrington Area Soccer Association (BASA) and also send a letter encouraging the association to apply for funding through the Grants to Organizations Program in the future.

**CARRIED**

**d) Crystal and Darren Dedrick – Letter – Home-based Businesses**

**Young – Ringer**

THAT Council give 1<sup>st</sup> reading to the proposed amendment to the Land Use By-Law concerning Home-Based Businesses.

**CARRIED**

**For Information:**

**e) Melanie Joly – Letter – Canada 150 Funding**

The Town of Shelburne was awarded \$19,000 in grant funding from Canada 150 for summer events.

**f) Zach Churchill – Letter – PCAP Funding Sewer System Condition Assessment Project**

The Town of Shelburne/Town of Lockeport were awarded PCAP Funding in the amount of \$51,678 for the Sewer System Condition Assessment Project.

**g) Clean Ocean Action Committee - Newsletter**

**Council Items**

**a) Mayor Mattatall – Second Reading – CDD By-Law**

**Locke – Young**

THAT Council give 2<sup>nd</sup> reading to the proposed CDD By-Law.

**CARRIED**

**b) Mayor Mattatall – Flags at Exit 26**

**Locke – Ringer**

THAT the flags at Exit 26 be changed to one Canadian flag and one Loyalist flag.

**CARRIED**

**c) Mayor Mattatall – Joint Municipal Meeting**

Mayor Mattatall informed Council that a Joint Municipal Meeting has been scheduled for June 14<sup>th</sup> at 6pm at the Sable River Community Hall.

**d) Councillor Young – Vending By-Law**

**Young – Locke**

THAT Council grant exemption under the Vending By-Law (Section 10.g) to vending license fees for the days of Tall Ships 2017, August 14 & 15, to the sale of goods and services, excluding food.

**CARRIED**

**Staff Reports**

**a) Unified Staff Report**

Council accepted the Unified Staff Report.

**b) Council Assignments to Staff**

Council accepted the Council Assignments to Staff.

**c) Year to Date Financial Report**

Council accepted the Year to Date Financial Report.

**d) Staff Report –Municipal Fees**

**Locke – Ringer**

THAT Council approve the fees schedule presented herein (Schedule B) and direct staff to prepare by-law amendments reflecting the additional proposed charges and fees presented in Schedule A.

**CARRIED**

**e) Staff Report – Wright’s Road Intersection**

The Staff Report regarding the Wright’s Road Intersection was deferred until the June 7<sup>th</sup>, 2017 meeting.

**f) Staff Report – Properties Inventory**

**Young – Locke**

THAT Council accept this report for information.

**CARRIED**

**g) Staff Report – 2017-2021 Town Council Strategic Plan**

**Young – Ringer**

THAT Council approve the draft Shelburne Town Council Strategic Plan 2017-2021 as amended.

**CARRIED**

**New Business**

**a) Councillor Locke – Grovestine’s Complex Workshop**

Councillor Locke reminded Council and the public of the upcoming Grovestine’s Complex Workshop to be held at the Shelburne Community Centre on May 31<sup>st</sup> in the Men’s Meeting Room at 7 pm.

**b) Mayor Mattatall – RCMP Sergeant Mike O’Callaghan**

Town Council was invited to meet the new RCMP Sergeant, Mike O’Callaghan.

**c) Councillor Ringer – Sidewalk Painting**

Councillor Ringer would like to thank Public Works for their vivid painting of the crosswalks around Town.

**Adjournment**

**Locke – Young**

THAT the Regular Town Council Meeting of May 17<sup>th</sup>, 2017 be adjourned at 8:20 p.m.

**CARRIED**

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**Mayor**

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**Clerk**